

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MARCH 21, 2017

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 21, 2017 with the following members present: Larry Jensen, Lee Ann Pierce, Stephne Miller, Ryan Krogman and Mike Bartley.

CALL TO ORDER

Chairperson Jensen called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the March 21, 2017 Commission Meeting was approved without objection.

CONSENT AGENDA

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the March 7, 2017 Commission Meeting.

Travel Requests: Sean Doremus to attend DRE School on March 5th-9th in Arizona; Misty Moser to attend NE SD Weed Tour Planning Meeting on March 14th in Clear Lake; Jon Pike & Kathy Hanson to attend Highway Safety Grant Training Workshop on March 30th in Sioux Falls; Jeremy Kriese to attend DARE Instructor School on June 12th-23rd in Pierre.

Personnel Action Notices: routine step increase- Shian Haupert to \$17.98, effective January 1, 2017; voluntary resignation- Jacqueline Rippert, effective January 27, 2017; routine step increase- Michael Gengler to \$22.79, effective March 1, 2017; routine step increase- Aaron Scheer to \$15.56, effective April 1, 2017; new hire- Full-time Finance Assistant Martha Brettschneider at \$16.08, effective March 13, 2017; new hire- Part-time Finance Assistant Rozanne McGrath at \$16.08, effective March 13, 2017; routine step increase- Jacob Brehmer to \$24.02, effective April 1, 2017; routine step increase- Jenna Peterson to \$17.98, effective March 1, 2017; routine step increase- Jennifer Beller to \$19.33, effective February 1, 2017.

Human Services Report: case #17-021 for Avera McKennan was denied; case #17-029 for Avera McKennan was denied; case #17-035 for Avera McKennan was denied; case #17-044 for rent was denied; case #17-016 for City of White was denied; case #17-020 for Avera McKennan was denied; case #17-029 for Avera McKennan was denied; case #17-035 for Avera McKennan was denied; case #17-035 for Avera McKennan was denied; case #17-044 for rent was denied; case #17-016 for City of White was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Bartley to approve the following claims. Motion carried.

A&B Business Inc, Copier Contracts, \$654.64; Advance, 2017 Budget Allocation, \$35,000.00; AgFirst Farmers Coop, LP, \$36.63; Aragon, Antonio, Translation Services, \$62.50; Assn of SD County Weed & Pest, Dues to Assn of SD Cnty Weed, \$150.00; Auto Body Specialists, Blades, Sand Paper, Paint, Wax, \$24.76; Avera Medical Group, Inmate Medical, \$903.00; Banner Associates, Engineering Services, \$12,854.78; Bauer, Tim, Board Mtg Mileage 3/9, \$9.24; Bozied Oil Co Inc, Car Washes, \$163.00; Brookings Area Chamber, WILL Luncheon, \$20.00; Brookings Area CTC, CPR Cards, CPR Certification, \$190.50; Brookings City Utilities, Utilities, \$8,057.19; Brookings Domestic Abuse Shelter, 2017 Budget Allocation, \$40,000.00; Brookings Health System, Coroner Transports, Blood Alcohol Tests, Inmate Medical, \$6,337.28; Brookings Register, Subscriptions, Publications, \$980.90; Brookings Rent All, Jumping Jack, \$75.00; Brookings-Deuel RWS, Water Utilities, \$19.20; Brothers Pharmacy, Inmate Prescriptions, \$1,991.18; Buhls of Brookings Cleaner, Mops, Rugs, \$94.40; Carquest Auto, Switch, Adaptor, \$26.02; Central Business Supply, Office Supplies, \$651.68; Century Business Products, Copier Contracts, \$622.92; Century Link, Long Distance Phone, \$151.77; Chief/Law Enforcement Supp, Coronor Jacket, \$119.00; City of Brookings Landfill, Culverts, \$49.56; City of White, Utilities, \$58.65; Cook's Wastepaper & Recycling, March Service, \$700.87; Cummins Central Power LLC, Repair/Maintenance Generator, \$1,535.78; Den Herder & Hosmer Law Office, CAA Inv Mental Illness, \$143.08; Einspahr Auto Plaza, Supplies 2017 Explorer, Parts, \$907.46; Election Systems & Software, Automark Maintenance Fee, \$3,978.00; Farmer's Imp & Irrigation, Fluid Gear, \$22.38; Fastenal Company, Bolts, \$98.11; First Bank & Trust, Evidence Mailing, Fuel, \$138.62; Fite, Pierce & Ronning Law, Crt Appointed Attorney, \$4,156.20; Foerster Office & Supply, Paper, Supplies, \$385.00; Patricia J Hartsel, Transcripts, \$246.40; Hill, Robert, Travel Reimbursement-NACO, \$807.90; Hillyard/Sioux Falls, Floor Scrubber, \$1,058.28; Tim Hogan, Crt Appointed Attorney, \$1,407.14; Hungerford Chiropractic PC, Drug Testing, \$60.00; I State Truck Center, Head Lamp, \$259.60; Ina Group LLC, Tax Certificate, \$3,143.96; Inmate Services Corporation, Inmate Transports, \$1,444.00; IPMA-HR Central Region, IPMA-HR Training Conference, \$345.00; Johnson Feed Inc, Road Salt, \$3,234.54; L&L Auto & Truck Parts, Supplies, Parts, \$102.36; Locators & Supplies, Coat, \$83.87; Lowe's, Cleaner, Batteries, Paint, \$132.27; Lutheran Social Services, Arise Youth Center Charges, \$371.04; Lyle Signs Inc, Solar Lights, Signs, \$535.06; M&T Fire & Safety Inc, Medical Supplies, \$51.00; Mack, Sonia, Jan-Mar 2017 Travel Reimbursement, \$328.44; Reed T Mahlke, Crt Appointed Attorney, \$1,768.60; Martin's Inc, Bruce Diesel, \$1,039.50; Matheson Tri-Gas Inc, Plasma Cutter, Supplies, \$2,069.75; Donald McCarty, Crt Appointed Attorney, \$1,425.70; Kristen McCrea, Fuel -Transport From SDWP, \$18.60; Mediacom LLC, Law Library Internet - March, \$75.90; Mills Property Management, COP Rent, \$425.00; Minnehaha County JDC, JDC Costs-Feb2017, \$9,472.48; Mr. V's Professional Body, Vehicle Repair, \$1,363.02; NAMI Sioux Falls, Conference Registration, \$240.00; National 4-H Council - Supply, 4H Flags, \$139.90; National Sheriff's Association, Membership, \$115.00; Northwestern Energy, Natural Gas Service, \$2,394.12; Office Peeps Inc, Office Supplies, \$126.52; Olson, Steve, Board Mtg Mileage 3/9, \$16.80; One Source, Background Checks, \$96.00; Pennington County Jail, Inmate Transports, \$358.85; Pharmchem Inc, Sweat Patch Analysis, \$500.00; Prochem Dynamics LLC, Jail Supplies, \$1,494.46; Prussman Contracting Co., Culvert Work, \$1,447.38; Qualified Presort Service, Mail Service, \$12.02; Razor's Edge Lawncare, Sprinkler Repair, \$248.25; RDO Equipment Co, Fenders, \$700.00; Redwood Toxicology Laboratory, UA Kits, \$1,600.00; Rental Depot, Scissor Lift Rental, \$73.95; Rude's Funeral

Home Inc, Coroner Services, \$100.00; Running's Supply Inc, Shop Supplies, \$226.39; Satellite Tracking of People, GPS, \$838.50; Schuneman Equipment Co, Shop Supplies, \$710.36; SD Attorney General's Office, 24/7 & SCRAM Fees, \$4,190.00; SD Federal Prop. Agency, Evidence Supplies, \$280.50; SDACHS, 2017 SDACHS/NACE Dues, \$275.00; SDACO, Feb 2017 SDACO Relief Fund, \$670.00; SDSU Workstudy, SDSU Workstudy 12/22-1/21, \$184.42; Sheehan Mack Sales, 2017 Mack Tandem Axle Tractor, \$115,175.00; SHI International Corp, Windows Upgrade, \$306.00; Sioux Falls Two Way Radio, Radio, Antenna, \$1,382.91; South Dakota SHRM, SD SHRM Conference, \$209.00; Sturdevant's Auto Parts, Tools, Paint, \$69.14; Swiftel Center, March Facility Maintenance, \$1,577.00; Tessier's Inc, Replace Bad Gas Valve, \$629.98; Thomson Reuters - West, West Info Charges, \$555.69; Town & Country Shopper, Annual Weed & Pest Mtg, Ads, \$194.60; Town of Sinai, Utilities, \$64.00; Truenorth Steel, Cutting Edges-Inventory, \$5,717.00; Tyler Technologies, Doc Pro PM, \$19,807.50; Steven Ust, Building Inspections, \$800.00; Vandenberg Law, Crt Appointed Attorney, \$752.00; Vantek Communications Inc, North Repeater Fee, \$300.00; Verizon Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$37.80; Kristin A Woodall, Transcripts, \$634.40; Yankton County Sheriff, Service of Process, \$100.00; Yankton County Treasurer, Mental Illness Hearing, \$118.75; Zuercher Technologies LLC, Share of Added License, \$413.00; Department of Revenue, March Remittance, \$417,223.91.

Department Head Reports

Veterans & Human Services Director Michael Holzhauser said the Welfare Officials' Spring Workshop, which focused on mental health concerns, went very well. Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings. He said rent requests have decreased.

Pierce asked Holzhauser about the state collection process regarding county liens. She asked Holzhauser if his office is keeping track of that data. Holzhauser said Veterans & Human Services Deputy Director Irene Pierce has been collecting that data. Pierce said she has heard that the process has not been running smoothly, and asked Holzhauser if he would reach out to the state collection agency that has taken over some of the collection duties.

County Development Director Robert Hill said the Brush Lake recovery mission has been completed. Hill thanked every entity that was involved; the US Fish and Wildlife Service, US National Weather Service, South Dakota Department of Game Fish & Parks, Brookings County Sheriff's Department, Brookings County Search & Rescue Dog Team, Commissioner Larry Jensen, Brookings County Emergency Management, Codington County Search & Rescue, Codington County Emergency Management, Hamlin County Emergency Management, Kingsbury County Sheriff's Department, Arlington Fire Department, Aurora Fire Department, Brookings Fire Department, Elkton Fire Department member Arend Schuurman, Lake Preston Fire Department, Lake Preston Ambulance Department, Volga Fire Department, American Red Cross, private helicopter owner Wes Brown, the dog search person from Moorhead/Bismarck, Clark Police Department, friends, and family members.

Hill attended and discussed the NACo's Legislative Conference; attended a Public Safety WMD Class; attended a SDOEM Region VI Meeting in Mitchell regarding Homeland Security Grants; and attended an ICS Training. Hill said the American Red Cross is going to do a smoke alarm installation day on May 20th.

Hill said he had a discussion over coffee between neighbors and representatives of the Gun Club; he said that meeting went very well. Hill also said County Development Director Richard Haugen and GIS Technician Jim Sampson visited the wind farms and discussed addressing issues. Hill discussed upcoming dates with the board.

Finance Officer Vicki Buseth said the City/School election is April 11th.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office Report for February 2017.

February 2017

Total amount of deposits in bank.....	\$18,681,702.28
Total amount of actual cash: Currency.....	\$4,486.00
Coins.....	\$2.54
Total amount of checks/drafts in Treasure's possession not 3 days.....	\$104,452.92
Itemized list of all other items.....	\$10,434.90
TOTAL.....	\$18,801,078.64

Commissioner/HR: \$16,263.78; Technology: \$5,780.73; Finance Office: \$20,117.21; States Attorney: \$24,696.29; Equalization: \$17,339.00; Register of Deeds: \$7,003.12; Veterans/Welfare: \$6,108.82; Sheriff's Office: \$82,631.42; Coroner: \$355.20; Community Health: \$3,437.62; Extension: \$2,405.90; Weed: \$2,063.66; Planning/Zoning: \$5,157.11; Highway: \$48,343.32; Emergency Management: \$3,568.02.

AFLAC: \$2,618.82; Avesis: \$1,343.56; Delta Dental: \$5,144.70; Flex One: \$1,565.64; Principal Life Insurance: \$1,959.02; Local Teamsters: \$1,301.00; SDRS: \$41,769.26; SDRS Supplemental: \$2,033.00; EFTPS: \$84,729.48; Wellmark: \$94,547.54; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$3,055.86; AFLAC Group/CAIC Primary: \$419.70.

Be it noted, the expenditure adjustments for the month of February 2017 were presented to the board. \$5,301.77 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of February 2017 in the amount of \$24,092.50 was presented to the board.

Be it noted, Finance Officer Vicki Buseth presented the 2017 Investment Policy Monies and Transfers to the board.

Be it noted, Finance Officer Vicki Buseth presented the 2016 Annual Report to the board.

Be it noted, Finance Assistant II Jenna Peterson discussed the 2017 public surplus sale with the board. Peterson said the sale brought in \$15,710.50.

Sheriff Martin Stanwick said there were 34 book-ins over Pub Crawl weekend and three emergency committals. Stanwick attended and discussed the Brookings Empowerment Meeting.

Highway Superintendent Richard Birk said he attended the Annual Township Meeting. Birk asked the board for permission to remove the weight limit restrictions on County Road 21, from 215th Street south to State Highway 324, to allow trucks to go south rather than north through the construction going on at 6th Street. Miller said if Birk thinks it is okay to remove the weight restrictions, then go ahead. By consensus, the board gave Birk permission to remove those weight restrictions on that portion of County Road 21.

Birk said the bridge north of Bruce is moving forward. He said his crew has been busy crack-filling and filling pot holes. Birk said they've been having problems with the crack-filling machine so they are looking at renting one for the rest of the season.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., States Attorney Abigail Howard and Chief Deputy States Attorney Teree Nesvold presented the 2016 Annual State's Attorney's Statistics Report.

Chairperson Jensen declared a five minute recess.

SCHEDULED AGENDA ITEM

As scheduled at 10:00 a.m., Jack Otta with the Lake Sinai Association discussed a possible schedule on cleaning out the right-of-way under County Road 11 on the east side of Lake Sinai.

Otta said there are cattails, debris, soil sediment and logs blocking the inlet and outlet flow of the culvert. Otta said he is disappointed with the unwillingness from the county to get the job done.

Brookings County resident Dave Tvedt said there are cattails and residue drifting in the water, along with sediment in the culverts and animal traffic. Otta said these culverts need frequent observation and maintenance; it is the county's legal obligation to maintain it at its very lowest level. Otta said he would like something in writing from the board to ensure it gets done.

Miller asked Weed Supervisor Misty Moser if she sprayed last year when there was no water. Moser said she did spray when there was no water, but a permit is required if you want to spray in the water. Miller said there must have been a misunderstanding on whether or not the county could get a permit to spray in the water.

Area Fisheries Supervisor for Southeastern South Dakota Todd St. Sauver said he is responsible for aquatic habitat and access work. He said he did not fully understand the location at which Moser and Otta were talking about at the time of the issue. Now that he fully understands the location, Saintsobber said he does not believe a permit is required to spray in the water.

Highway Superintendent Richard Birk said he can try and make a point to clean the culvert out. Commissioner Pierce suggested that Moser spray on a regular schedule and have someone else take a look at the sediment. Commissioner Miller said there was a miscommunication between all parties; the county should be able to clean it up.

Commissioner Jensen said the county needs to make a conscience effort to keep the culverts clear.

REGULAR BUSINESS

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Jensen to sign Resolution #17-08: a resolution reaffirming Brookings County's values of inclusion, respect, tolerance, equality, and justice, and the County's commitment toward action to reinforce these values.

Human Rights Commission member Lawrence Novotny spoke in favor of the resolution.

Motion to amend the main motion by Pierce, seconded by Krogman to change the word "police" to "law enforcement" in the first paragraph; change the word "age" to "ages" in the second paragraph; and to amend the fifth paragraph to read "Whereas, Brookings County support the elimination of violence and harassment against all people. The County further recognizes women and minorities have a higher risk of being victims of such acts and is committed to providing services, education, culturally competent law enforcement practices, and governance for the prevention of crimes against women and minorities; and".

Roll call vote on the amendment: Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye," Jensen "aye." Amendment carried.

Roll call vote on the main motion as amended: Krogman "aye," Bartley "aye," Pierce "aye," Miller "aye," Jensen "aye." Main motion as amended carried.

Sheriff Martin Stanwick said he will assign a LGBTQ liaison within his department.

Resolution #17-08

A Resolution Reaffirming Brookings County's Values of Inclusion, Respect, Tolerance, Equality and Justice, and the County's Commitment Toward Action to Reinforce These Values

WHEREAS, accounts of incidents of hate targeted at Muslim, Sikh, Arab, Jewish, Latino, African-American, Asian, Native-American, female, people with disabilities, immigrant, refugee, lesbian, gay, bisexual, transgender, queer, and other high risk community members have been reported to law enforcement, on social media, and to advocacy organizations across the nation; and

WHEREAS, many in our county are hurting and fearful as a result of the rise of a rhetoric of exclusion and vilification; and

WHEREAS, the Brookings County draws strength from the diversity of its residents' ages; ethnicity; gender; gender identity; language; nationality; physical, mental, and developmental abilities; race; religion; sexual orientation; skin color; socio-economic status; political ideology; and perspective; and

WHEREAS, Brookings County appoints a member to the City of Brookings' Human Rights Commission whose mission is to improve human relations in the Brookings area by fighting discrimination through education and a complaint resolution procedure; and

WHEREAS, Brookings County supports the elimination of violence and harassment against all people. The County further recognizes women and minorities have a higher risk of being victims of such acts and is committed to providing services, education, culturally competent law enforcement practices, and governance for the prevention of crimes against women and minorities; and

WHEREAS, Brookings County supports the peaceful exercise of free speech and assembly for all people.

NOW, THEREFORE, BE IT RESOLVED by Brookings County that:

Section 1. Brookings County will continue to be an inclusive county that treats everyone with dignity and respect, and affirms and celebrates its mosaic of diverse residents and visitors.

Section 2. Brookings County reaffirms its commitment to uphold justice, provide equality of opportunity for all, actively encourage all voices to be heard, promote inclusion, and oppose acts of intolerance or discrimination.

Section 3. Brookings County will implement measures to facilitate reporting, tracking, and responding to hate and bias-motivated activities in the county.

Passed and approved this 21st day of March, 2017.

Brookings County

Larry Jensen
Chairperson

ATTEST:

Vicki Buseth
Finance Officer

Motion by Pierce, seconded by Krogman to approve for recording purposes and authorize Chairperson Jensen to sign Resolution #17-09: Plat of "Block 2 and Block 3, VanLaecken's Addition in the SE ¼ of Section 22, T109N, R50W of the 5th P.M., Brookings County, South Dakota." Background information was provided by County Development Director Robert Hill.

Roll call vote: Bartley "aye," Pierce "aye," Miller "aye," Krogman "aye," Jensen "aye."
Motion carried.

Motion by Pierce, seconded by Bartley to approve for recording purposes and authorize Chairperson Jensen to sign Resolution #17-10: Plat of "Lot 1 Landsman Addition in the NW ¼ of Section 26, T110N, R48W of the 5th P.M., Brookings County, South Dakota." Background information was provided by County Development Director Hill.

Roll call vote: Pierce "aye," Miller "aye," Krogman "aye," Bartley "aye," Jensen "aye."
Motion carried.

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Jensen to sign Resolution #17-11: a bridge inspection program resolution for use with SDDOT retainer contracts. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye," Jensen "aye."
Motion carried.

RESOLUION #17-11

A BRIDGE INSPECTION PROGRAM RESOLUTION FOR USE WITH THE SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Passed this 21st day of March, 2017, at Brookings, South Dakota

Board of County Commissioners of
Brookings County

Larry Jensen
Chairperson

ATTEST:

Vicki Buseth
Finance Officer

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #17-18: a purchase agreement between Brookings County and Sterzinger Construction of Elkton, SD for $\frac{3}{4}$ " crushed gravel.

Roll call vote: Krogman "aye," Bartley "aye," Pierce "aye," Miller "aye," Jensen "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #17-19: a purchase agreement between Brookings County and Sterzinger Construction of Taunton, MN for $\frac{3}{4}$ " crushed gravel.

Roll call vote: Bartley "aye," Pierce "aye," Miller "aye," Krogman "aye," Jensen "aye."
Motion carried.

Motion by Miller, seconded by Bartley to approve the 2017 annual weed bid on all items listed to Van Diest Supply Co of Wayne, NE. Background information was provided by Weed & Pest Supervisor Misty Moser.

Roll call vote: Pierce "aye," Miller "aye," Krogman "aye," Bartley "aye," Jensen "aye."
Motion carried.

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Jensen to sign a Request to Fill Vacancy for a Weed Enforcement Officer in the Weed Department.

Roll call vote: Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye," Jensen "aye."
Motion carried.

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Jensen to sign a Request to Fill Vacancy for a truck driver in the Weed Department.

Roll call vote: Krogman "aye," Bartley "aye," Pierce "aye," Miller "aye," Jensen "aye."
Motion carried.

The board discussed creating a resolution for the County Site Analysis Program Phase II.

Commissioner Miller said she met with Paul Kostboth from the South Dakota Department of Agriculture's Office of Economic Development to discuss the program. Miller said Lake County adopted a resolution and wondered if Brookings County should also adopt a resolution for the County Site Analysis Program Phase II.

By consensus, the board agreed to move forward with creating a resolution, similar to Lake County's resolution, and will schedule action at the next meeting.

The board discussed the Employee Policies and Procedures manual for Brookings County.

Motion by Pierce, seconded by Krogman to table until the April 4th Commission Meeting. Roll call vote: Bartley "aye," Pierce "aye," Miller "aye," Krogman "aye," Jensen "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve transferring funds from the Fire Department Long Term Fund for the Elkton Fire Department in the amount of \$36,500.00. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce "aye," Miller "aye," Krogman "aye," Bartley "aye," Jensen "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen said Tom Grimmond with Dougherty & Company suggested that the board hire bond counsel. Steffensen said Todd Meierhenry has worked for Brookings County in the past and is Grimmond's recommendation. By consensus, the board agreed to let Steffensen contact Mr. Meierhenry.

Steffensen discussed creating an ordinance for the county-owned parking lot by the 1921 building with the board. By consensus, the board gave Steffensen permission to start drafting an ordinance for the county-owned parking lot, starting with a 48-hour parking limit for those that do not lease at the 1921 building.

Steffensen discussed the website redesign with the board. Steffensen also discussed planting a couple of trees on the courthouse lawn with the board.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Teree Nesvold said she has been busy updating the ordinances.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce toured the Kodiak Family Farm; attended the County Planning & Zoning Meeting; attended the Annual Township Meeting; attended the city council and mayor's forum; and attended and discussed the Brookings City Master Plan Advisory Group Meeting.

Commissioner Bartley toured the SDSU Foundation; attended the Annual Township Meeting; attended the city council and mayor's forum; attended the SDACC Spring Workshop; attended a Mental Health Task Force Meeting; and attended an East Central Behavioral Health Meeting.

Commissioner Krogman attended and discussed the Chamber Annual Meeting.

Commissioner Miller toured the Kodiak Family Farm; met with Paul Kostboth regarding the site analysis program; attended the Annual Township Meeting; attended the city council and mayor's forum; and attended the SDACC Spring Workshop.

Commissioner Jensen toured the Kodiak Family Farm; attended the Conservation District Meeting; attended the Annual Township Meeting; attended the SDACC Spring Workshop; and had a coffee meeting with nearby landowners and Gun Club representatives.

EXECUTIVE SESSION

Motion by Pierce, seconded by Krogman to enter into Executive Session at 11:55 a.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 1:02 p.m. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Bartley to adjourn. Motion carried. The board will hold a special public hearing at 7:00 p.m. on Monday, April 3, 2017 regarding the proposed expansion of the detention center. The next regular scheduled meeting is Tuesday, April 4, 2017 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment of the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the American with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

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