

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, APRIL 5, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 5, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

### **CALL TO ORDER**

Chairperson Krogman called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the April 5, 2016 Commission Meeting was approved without objection.

### **CONSENT AGENDA**

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the March 22, 2016 Commission Meeting.

Travel Requests: Abigail Howard & Teree Nesvold to conduct legal intern interviews at Law School on March 29<sup>th</sup> in Vermillion; Bart Sweebe to attend the South Dakota Corrections Association Spring Conference on April 12<sup>th</sup>-14<sup>th</sup> in Chamberlain, SD; Abigail Howard to attend Drug Court Training on April 18<sup>th</sup>-20<sup>th</sup> in Sioux Falls; Robert Hill, Richard Haugen, & Jennifer Beller to attend FEMA Training on April 19<sup>th</sup> in Sioux Falls; Chris Lilla & Jacob Brehmer to attend the District 6 Quarterly Meeting on April 20<sup>th</sup> in Sioux Falls; Clyde Calhoon, Abigail Howard, & Teree Nesvold to attend the South Dakota States Attorney's Association Annual Conference on May 3<sup>rd</sup>-6<sup>th</sup> in Deadwood, SD; Jeff Anderson & Mike Scott to attend a Tank Testing Class on May 5<sup>th</sup> in Watertown; Robert Hill to attend the Gas Pipeline Advisory Committee Meeting on June 1<sup>st</sup>-3<sup>rd</sup> in Washington D.C., Jon Pike to attend DARE/SRO In-Service on June 7<sup>th</sup>-9<sup>th</sup> in Pierre.

Personnel Action Notices: status change- Jacob Brehmer to Deputy Director of Equalization at \$23.14, effective April 1, 2016; new hire- Part-time Correctional Officer Amanda Devries at \$16.99, effective March 24, 2016; status change- Kristen Witchey to \$22.84, effective April 1, 2016.

Human Services Report: case #15-057 for Avera McKennan was denied; case #16-046 for Brookings Municipal Utilities was approved; case #16-047 for rent was approved; case #16-048 for rent was approved.

### **ROUTINE BUSINESS**

*Approval of Claims*

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

A&B Business Inc, Copier Maintenance Contract, \$25.00; Allegra Print & Imaging, Envelopes, \$557.27; Aragon, Antonio, One Hour Translation Services, \$50.00; Bauer, Tim, Feb Meeting Mileage, \$9.24; Birk, Richard, Fuel Travel to St Michael MN, \$19.01; Bozied Oil Co Inc, Four Car Washes, \$44.00; Bremmon, Carmen, In-Court Translation Services, \$575.00, Interpreting for Sheriff, \$100.00; Brookings City Utilities, COP Utilities, \$155.80; Brookings County Finance, Advance Tax, \$2,982.19, Advance Tax, \$1,715.71; Brookings Engraving, Signature Stamp Die, Stamp, \$48.75; Central Business Supply, Office Chair, Folders, \$464.18, Paper, Batteries, \$58.70; Century Link, Long Distance Phone, \$138.88; CF Promo Sports, L223 Jacket, \$38.00; City of Brookings, E911 Nov, Dec, Jan, \$76,580.22; Claritus, Standard Tape, \$45.41; Cody, Denise, Inv MI Hearings, \$45.00; Dakotaland Enterprises Inc, COP Rent, \$650.00; Donald McCarty, CAA, \$1,406.30; Einspahr Auto Plaza, 2016 Dodge Charger, \$25,211.00; Enz, Gregory, Uniform Shoes, \$100.00; Equipment Blades Inc, 8' Mounting Boards 0997, \$960.00; Executive Mgmt Finance Office, Tech Access Fee Feb 2016, \$53.00; Fite, Pierce & Ronning Law, CAA, \$603.00, CAA, \$1,359.00; Foerster Office & Supply, Soap Inv #50778, \$40.00; Harmelink, Fox & Ravensborg, CAA Inv MI Hearing, \$286.00; Hill, Robert, SDOEM Training Per Diem, \$64.00; Hy-Vee Food Store, Annual Weed & Pest Board Mtg, \$55.71, Cake for Retirement Party, \$100.38, Inmate Meals, \$11,560.44, Jury Meals, \$39.98, March Zoning Mtg Refreshments, \$7.49, MSHA Training Refreshments, \$74.19; Kingbrook Rural Water, Water Utilities, \$33.00; Knight's Defense, Uniforms, \$820.84; Knoff, David, Inv MI Hearing, \$45.00; L. G. Everist, Inc, Pea Rock 24B Inv#311199, \$1,301.35; Lewno, Lucy, Inv MI Hearing, \$316.47; MCI, Long Distance Phone, \$31.07; McKeever's Vending, Inmate Commissary, \$587.46; McLeod's Printing & Office, Fee Book 36, \$716.65; Miller, Stephne, Per Diem, \$175.44; Mills Property Management, COP Rent, \$500.00; Nancy J Nelson, CAA, \$1,994.56; Northwestern Energy, Highway Shop Utilities, \$372.16; Office Peeps Inc, Toner & Files, \$165.29; One American Bank, Collection, \$33,157.02; Pharmchem Inc, 24/7 Drug Patches, \$1,216.00; Pitney Bowes, Postage Meter Rental Charges, \$165.00; Pollard, Jerry, Inv MI Hearings, \$90.00; Prochem Dynamics LLC, Gloves, Cleaner, \$802.56; Q-Set Inc, Transcription Services, \$150.00; Qualified Presort Service, Postage Service 3/1-3/15, \$14.78; Ramkota Inn, Commission Workshop Lodging, \$484.95, G-366/LCS-402 Courses Lodging, \$96.99; Redwood Toxicology Laboratory, U/A Tests, \$323.29; RFD, Calls for Yearly Bids, \$79.80, Commission Minutes, Bids, \$1,319.21; Rude's Funeral Home Inc, Transport, \$100.00; Sanford Health, Autopsy, \$2,350.00, Employment Physical, \$199.00; SD Dept of Labor, Sheriff Trust, \$1,573.59; SD Dept of Transportation, Engineering 209-150, \$720.00; SD Newspaper Service, Employment Ads Shopper, \$131.84; SDACC, Catastrophic Poor Payment, \$4,010.00; Sioux Valley Cleaners Inc, March Janitorial for WIC, \$460.00; Sound Sensations Inc, 6A11 Remote Start, \$304.98; Swanda, Karen, Inv MI Hearings, \$45.00; Taser International, Standard/Basic License, \$1,800.00; Terry D Wiczorek PC, CAA, \$288.14; Thomson Reuters - West, Northwestern Reporter, \$331.00, West Info Inv#833561485, \$991.00; Tim Hogan, CAA, \$1,065.70, CAA, \$968.41; Tyler Technologies, Doc Pro Stage 1, \$35.00, Doc Pro Stage 1, \$105.00, Training In Aberdeen, \$375.00; Vandenberg Law, CAA, \$405.00, CAA, \$552.00, CAA, \$1,675.00, CAA, \$729.00; Vantek Communications Inc, North Repeater Fee April, \$100.00; Verizon Wireless, Hwy Tablet Inv#9761725904, \$40.01; Walmart Community, Mouse & Keyboard, \$19.85, Office & Programming Supplies, \$57.57; Wells Fargo, Wells Fargo CC, \$2,742.95; Yankton County Sheriff, Service of Process, \$50.00; Zuercher Technologies LLC, One Yr Maintenance & Support, \$11,176.60; Valley Restaurant, 8 County Meeting Meals, \$880.00

Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; DeJong, Darren J, \$60.00;

Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A., \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher L., \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Tereee, \$105.00; Pierce, Irene, \$45.00; Pierce, Leann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

### *Department Head Reports*

County Development Director Robert Hill said the Conditional Use Permit cu2016-002 has been appealed and will be heard on April 5, 2016 at 9:00 p.m.

Hill said he attended a State Emergency Response Commission DTN Meeting at the SDDOT in Brookings and attended the City of Brookings Fire Department's County Fire Feed. Hill also presented the department's strategic plan.

Be it noted, Chairperson Krogman signed the LEOP No Change certificate.

Be it noted, Chairperson Krogman signed the 2<sup>nd</sup> quarter SLA report.

Hill discussed upcoming dates.

Veterans & Human Services Director Michael Holzhauser discussed the Brookings Area Chamber Commerce Meeting regarding military and veterans affairs.

Holzhauser said they are currently working on re-writing the policy manual and will bring that to the board for approval at a future meeting.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings. Holzhauser said the welfare side is picking up.

Director of Equalization Chris Lilla said there are five appeals and eight corrections and those appeals will be heard Tuesday, April 12, 2016 starting at 8:30 a.m.

Finance Officer Vicki Buseth said tax payments can now be paid online through the Beacon website or the Brookings County website. Buseth said you can pay by check for an extra \$1.50 or by credit card for an extra 2.5%. Buseth thanked IT Specialist Shawn Plowman for making that happen.

Buseth said Plowman is also working on getting tablets that show the cameras at the front counter for the employees who sit in the back of the office and cannot see the counter.

Buseth said they will advertise for the Primary Election and the General Election in the Town & Country Shopper, as well as the four legal newspapers. Buseth said Deputy Finance Officer Kristen Witchey hired temporary election workers and they will start April 19<sup>th</sup>. Buseth said absentee voting for the Primary Election will begin April 22<sup>nd</sup>.

Buseth said Finance Assistant II Jenna Peterson is still working on the surplus sale and there are bids for over half of the items.

Buseth said the deadline for the Elderly Tax Freeze has passed. Buseth also said the county took tax deed to a property in Sinai six months ago, so the board will need to make a decision on what they would like to do with that property at the next meeting.

Pierce asked if the office is prepared for the upcoming elections. Buseth said there isn't a lot to vote on with the Primary Election, but they did order plenty of ballots.

Sheriff Martin Stanwick said there are 26 inmates in jail and 106 individuals participating on the 24/7 program. Stanwick said the total amount of book-ins have decreased since the last meeting. Stanwick said they have served 32 out of 33 warrants. Stanwick said they've issued 7 Enhanced Concealed Permits.

Pierce asked if the numbers for concealed weapons are up. Stanwick said yes.

Stanwick said they conducted alcohol compliance checks and all 11 businesses passed.

Highway Superintendent Richard Birk said he hasn't heard anything on the BIG Grant award. Birk said they will begin summer hours on Monday, April 11<sup>th</sup>. Birk said the fuel system has a glitch in it, so they will need some upgrades at some point. Birk said his crew is in the final stage of crack-sealing and the weight limit signs were removed yesterday.

Birk said they interviewed five individuals for the heavy equipment operator position.

## **REGULAR BUSINESS**

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Abatement #16-007: an abatement application made by the City of White for parcel #37375-0000-003-05 in the amount of \$3,271.90. Background information was provided by Director of Equalization Chris Lilla.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."  
Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for an Appraiser in the Department of Equalization. Commission Department Director Stacy Steffensen asked Director of Equalization Chris Lilla what the starting wage grade would be for this position. Lilla said the position will start at a wage grade 6.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye."  
Motion carried.

The board approved the following Volunteer Board Appointments:

Motion by Jensen, seconded by Miller to appoint Angie Schmitz to the Housing and Redevelopment Commission. Background information was provided by Commissioner Miller.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye."  
Motion carried.

## **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., Board President Steve Helling and At-Large Board Member Kirsten Gjesdal asked for the board's support in closing the northern half of 6<sup>th</sup> Avenue on Wednesday afternoons and Saturday mornings for the Brookings Farmer's Market.

Gjesdal said the City Plaza parking lot is the current location and it lacks green space, shade, and nearby activities.

Laura Marsh with Dakota Rural Action said the location change would be beneficial and it is a much friendlier space.

Commission Department Director Stacy Steffensen said the board received a letter from the Historic Preservation Commission and they are supporting the location change as well.

Circuit Court Administrator Jenny Hammrich said they support the Farmer's Market, but believes it would conflict with the courthouse business hours, which are Monday through Friday 8:00 a.m. to 5:00 p.m. Hammrich said they do have felony jury trials once a month and they need every parking spot because there are seventy to eighty jurors present.

Helling asked if having the market on Saturdays only would work better. Gjesdal said it is pretty common to have it only on Saturdays. Pierce asked Hammrich if the courthouse would support having the market on Saturdays only. Hammrich said they would support that option.

Miller said she supports the Farmer's Market, but said the county has no control of shutting down a city street. Miller agreed that Wednesdays would not be a good fit because of the shortage of parking spots.

Motion by Yseth, seconded by Pierce to support a road closure on the northern half of 6<sup>th</sup> Avenue on Saturdays for the Brookings Farmer's Market. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

## **REGULAR BUSINESS**

The board held the annual meeting with Director of Equalization Chris Lilla, according to SDCL 10-3-14.

The board approved the following Volunteer Board Appointments:

Miller noted that two applications for the Jail Expansion Advisory Committee were received after the deadline. Yseth asked the board what there are looking for specifically for the positions. Sheriff Martin Stanwick said they need public input on how the expansion will look, change, or affect the surrounding neighborhood. Pierce said even though two of the applicants didn't make the deadline, the board should still consider all five applicants. Pierce said if they throw out the two applicants then they won't have a gender neutral decision; the board would be eliminating the females. Miller said a deadline is a deadline. Jensen said they have turned down other applicants for different boards because they've missed the deadline.

By consensus, the board agreed to remove two of the applicants because they didn't meet the deadline.

Miller suggested interviewing the three other applicants. Krogman said he is not in favor of interviewing the applicants and would just like to look at the application they filled out. Krogman said John Mills brings certain qualities to the table with his construction background and that could be helpful.

Motion by Miller, seconded by Pierce to appoint John Mills and Martin Kloster to the Jail Expansion Advisory Committee. Jensen said Martin Kloster will be a good fit because he lives in the neighborhood and he has building experience with facilities. Krogman said he appreciates the individuals who applied for this committee.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Sheriff Martin Stanwick asked if they could schedule another meeting with all committee members. Commission Department Director Stacy Steffensen said they could meet April 19<sup>th</sup> at 1:00 p.m.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-29: a joint powers agreement between Brookings County and the State of South Dakota Department of Transportation for weed spraying services. Background information was provided by Weed Supervisor Misty Moser.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”  
Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Vice-Chairperson Jensen to sign Agreement #16-30: a Brookings County Pictometry Purchase Agreement between Brookings County and the Brookings 911 Board. Background information was provided by Commission Department Director Stacy Steffensen. Steffensen said Vice-Chairperson Jensen will need to sign this agreement because Commissioner Krogman is the Chairman for the Brookings 911 Board.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”  
Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-31: a Brookings County Pictometry Purchase Agreement between Brookings County and the City of Brookings.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”  
Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-32: a Brookings County Pictometry Purchase Agreement between Brookings County and Brookings Municipal Utilities.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”  
Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Resolution #16-14: a resolution authorizing the use of vote centers and establishing vote center locations.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”  
Motion carried.

#### **RESOLUTION #16-14**

##### **A RESOLUTION AUTHORIZING THE USE OF VOTE CENTERS AND ESTABLISHING VOTE CENTER LOCATIONS**

WHEREAS, as per SDCL 12-14-17, the Brookings County Board of County Commissioners may authorize the use of vote centers in lieu of precinct polling places, provided that the election is conducted in conformance with all applicable election laws and rules.

WHEREAS, Brookings County, in its entirety, will be considered one precinct while utilizing multiple vote centers for Primary and General Elections, as well as any countywide election.

WHEREAS, the use of vote centers makes voting more accessible for registered voters in Brookings County as they will be able to vote at any one of the vote center locations throughout the county.

NOW, THEREFORE BE IT RESOLVED that the Brookings County Board of County Commissioners declares all of Brookings County to be one precinct for all Primary, General and countywide elections and designates the following locations as vote centers within the precinct:

1. Brookings Activity Center, Brookings
2. Bethel Baptist Church, Brookings
3. Swiftel Center, Brookings
4. Holy Life Tabernacle Church, Brookings
5. Volga Community Center, Volga
6. Sinai American Legion, Sinai
7. Trinity Lutheran Church, Arlington
8. Bruce Community Room, Bruce
9. McKnight Hall, White
10. Elkton Community Center, Elkton
11. Little Hall, Aurora

BE IT FURTHER RESOLVED that the County Finance Office will be used as an absentee vote center to process absentee ballots on Election Day.

Passed this 5<sup>th</sup> day of April, 2016.

ATTEST:

Vicki Buseth  
Brookings County Finance Officer

Ryan Krogman  
Chairperson  
Brookings County Commission

Motion by Miller, seconded by Yseth to remove Agreement #16-24: a retention letter to contract with attorney Steve Bogue to conduct union negotiations from the table. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-24: a retention letter to contract with attorney Steve Bogue to conduct union negotiations. Background information was provided by Commission Department Director Stacy Steffensen. Roll call vote: Pierce "no," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to approve changes to the Brookings County Strategic Plan. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to hire Banner Associates, Inc. to design a road project on 468<sup>th</sup> Avenue to North Sky Dairy.

Highway Superintendent Richard Birk said they would like to move forward with designing the project. Birk said the county will have to pay for it up front, but would be reimbursed through grants. Miller said Banner Associates has already done a lot of work on this project, and the county could go as far as the money takes them. Miller said they could then finish the road as the money

comes in. Yseth said the project will cost around \$900,000. Yseth said he supports moving forward with hiring an engineering firm.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

The board discussed 213<sup>th</sup> Street.

Miller said it sounds like everyone would like to finish 213<sup>th</sup> Street; it is just a matter of budgeting for it. Jensen said he would like to hire an engineering firm to give the county an estimate on what it would cost to finish the road before the board starts the budget. Miller suggested getting requests for proposals. Krogman asked if the traffic count suggests a need for it right now. Krogman said he isn't sure that he wants to improve it just to improve it; it is going to cost around \$1.5 million dollars. Pierce said she wants to encourage people to use 213<sup>th</sup> Street, but doesn't believe a traffic count would do any good right now. Jensen said there are delivery trucks using that road and it would relieve pressure on Highway 14 by completing 213<sup>th</sup> Street. Miller said a traffic count wouldn't do a lot of good right now, and the logical thing to do is to go ahead with a request for proposal and budget for it. Jensen said it is now a county road and is hoping it is getting the normal maintenance upkeep. Krogman said he is not opposed to getting a RFP, but is unsure that there is an absolute need for it right now. Krogman said he is unsure if he wants to spend over \$1.5 million dollars for something that isn't needed at the moment.

Motion by Miller, seconded by Pierce to get Requests for Proposals to finish 213<sup>th</sup> Street. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

### **SCHEDULED AGENDA ITEM**

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Resolution #16-13: a resolution declaring April 5, 2016 as National Service Recognition Day.

Lead Program for the RSVP and Foster Grandparent Program Stephanie Bultje formally introduced the RSVP volunteers in attendance to the commission. Pierce thanked the volunteers for the service they provide. Miller said it's nice to see females working at that capacity; she thanked the volunteers for all of their hard work. Krogman also thanked the volunteers and said he is glad the county can recognize all of the volunteers by dedicating a day out of the year.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

### **RESOLUTION #16-13**

#### **A RESOLUTION DECLARING APRIL 5, 2016 AS NATIONAL SERVICE RECOGNITION DAY**

WHEREAS, service to others is a hallmark of the American character and central to how we meet our challenges; and

WHEREAS, the nation's counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet county needs; and

WHEREAS, Senior Corps participants address the most pressing challenges facing our communities, from educating students for jobs of the 21<sup>st</sup> century and supporting veterans and military families, to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, Brookings County utilizes the Retired & Senior Volunteer (RSVP) program in the Sheriff's Department, the county has volunteer storm spotters, Disabled American Veterans van drivers volunteer their time to take veterans to appointments, and the county appoints volunteers to boards that serve Brookings County; and

WHEREAS, the Corporation for National and Community Service shares a priority with counties nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National Association of Counties across the country for the County Day of Recognition for National Service on April 5, 2016.

THEREFORE, BE IT RESOLVED, that the Brookings County Board of County Commissioners does hereby proclaim April 5, 2016, as National Service Recognition Day, and encourages residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.

Passed this 5<sup>th</sup> day of April, 2016.

Ryan Krogman  
Chairperson, Brookings County Commission

ATTEST:

Vicki Buseth  
Brookings County Finance Officer

The board took a 15 minute recess.

### **REGULAR BUSINESS**

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

Steffensen said the city is looking at setting up conference calls and they wanted to know if the county is interested in going in on the cost for it. Steffensen said it would be \$6.95 per month and about 3 cents per minute per caller. Steffensen said she isn't sure there is a need for it. Pierce said her office uses this system and there is another option where everyone that calls in pays their own long distance fee; there is no monthly fee. Steffensen said this is a business type option. Steffensen asked the department heads if they were interested in this. Highway Superintendent Richard Birk said he holds conference calls through the DOT. Steffensen said it sounds like the county's needs are very minimal and are probably being met without paying additional money.

Steffensen discussed upcoming dates.

Deputy States Attorney Teree Nesvold presented the Deputy States Attorney's Report.

Nesvold said they have hired an intern and the individual will start May 16<sup>th</sup>. Nesvold said Chief Deputy States Attorney Abigail Howard and the drug court team will present to the board after their training.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended the 8-County Meeting; met with County Development Director Robert Hill, County Development Deputy Director Richard Haugen, Luke Muller with First District, and Deputy States Attorney Teree Nesvold on the procedures for the appeal process for conditional uses; and attended the Swiftel Center's Annual Meeting.

Commissioner Jensen attended the work session on the Strategic Plan and Work Plan for Brookings County; attended the 8-County Meeting; met with DOT officials regarding 468<sup>th</sup> Avenue to North Sky Dairy; and discussed the BATA Meeting.

Commissioner Miller attended the work session on the Strategic Plan and Work Plan for Brookings County; attended the 8-County Meeting; attended the Domestic Abuse Meeting; attended the DOT Meeting regarding 468<sup>th</sup> Avenue to North Sky Dairy; and attended the Brookings Vision III Meeting.

Commissioner Yseth attended the DOT Meeting regarding 468<sup>th</sup> Avenue to North Sky Dairy. Yseth also discussed the phone call he received regarding the bridge south of White. Yseth said he would really like for the board to keep those individuals informed by either sending an email or writing a letter. Highway Superintendent Richard Birk said he doesn't have any new information regarding the bridge south of White. Birk said when he receives new information, he will let them know.

By consensus, the board directed Commission Department Director Stacy Steffensen to write a letter to the individuals explaining to them why the bridge is not being done this year.

Commissioner Krogman attended the 8-County Meeting and attended the BEDC Investment Committee Meeting.

### **ADJOURNMENT**

Motion by Yseth, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, April 19, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Jenna Peterson  
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Brookings County

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