

## Meeting of the Brookings County Extension Advisory Board

January 10, 2018

Brookings County Outdoor Adventure Center

**Members Present:** Miller, Parmely, Houtman, Waldner, Dupraz, Mack, Ford, Pickard

**Members Not Present:** None.

Guests Present: None.

Meeting called to order by Chairman Dupraz.

### **Secretary's Report**

Motion to approve minutes from December 13, 2017: Motion by Miller, second by Ford. Motion carried.

### **Election of Officers**

Ford motion for unanimous ballot for officers to remain the same as 2017. Miller second. Motion carried.

- Chair: Andy Dupraz
- Vice-Chair: Ron Parmely
- Secretary: Jennifer Pickard

### **Budget**

#### **Financial Review**

Mack reported that about \$10,000 was returned to the County's budget.

Bills for December were submitted and are in process of being paid. Discussed purchasing a smart TV for the BCOAC classroom, to be mounted on the wall. Several 4-H groups are meeting in that room regularly. Ford motioned that the BCEAB designate up to \$1,000 towards the purchase of a 72-inch TV. Second by Waldner. Mack will work with Robert, Director of the BCOAC, to make the purchase. Motion carried.

### **Summer Interns**

Applications closed yesterday per Mack with 10 applications being received. Morgan Ackerman will be returning, so she is looking to hire one more. Mack will invite someone from the Extension Board and a Leader's Association volunteer to sit in on interviews. She hopes to have interviews completed before February 1.

### **Commissioner Update**

Miller reported the logo for the building is being discussed. There needs to be some investigation into how to obtain permission to use the 4-H clover. Mack will check with SDSU. Miller said that the county is still working with the City of Brookings to use the backlit logo. The signs haven't been ordered due to the City's ordinance of "agricultural" zoning where the BCOAC building is located.

### **Other Items**

Discussion continued about the purchase of a semi-trailer to store display items for Achievement Days. Perkins is currently storing those items in a trailer until Achievement Days 2018. Storage location for the trailer was discussed. Waldner suggested that Mack contact Dean Kattelmann with Facilities and Services at SDSU about a possible storage location.

Mack said someone from Outlaw Graphics will be coming to give bids for vinyl signage on windows.

Mezzanine storage area has been completed. 4-H Shooting Sports began last Saturday, all went well for guns

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and archery. Mack has contacted Brookings High School personnel about hosting the Special Foods Contest. She believes it would be a good venue and is waiting to hear back.

**Next Meeting Date:** March 7, 2018 at 12:00 p.m.

**Motion to Adjourn:** Parmely

Respectfully Submitted,

\_\_\_\_\_, Secretary  
Jennifer L. Pickard