

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JANUARY 16, 2018

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 16, 2018 with the following members present: Lee Ann Pierce, Mike Bartley, Stephne Miller, Ryan Krogman and Larry Jensen.

CALL TO ORDER

Chairperson Pierce called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the January 16, 2018 Commission Meeting was approved without objection. Be it noted, Chairperson Pierce is authorized to sign the SLA Quarterly Activity Report for the 1st quarter of FY2018.

CONSENT AGENDA

Motion by Krogman, seconded by Bartley to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the December 28, 2017 Commission Meeting and the minutes from the January 2, 2018 Commission Meeting.

Travel Requests: Chris Lilla & Jacob Brehmer to attend a District Meeting on January 17th in Miner County; Bart Sweebe & Tonia Thornton to attend a 24/7 Sobriety Program New Software Training on January 18th in Sioux Falls; Lee Ann Pierce & Mike Bartley to attend the 2018 NACo Legislative Conference on March 2nd-8th in Washington DC; Robert Hill to attend the 2018 NACo Legislative Conference on March 2nd-8th in Washington DC; All Commissioners, Department Heads and/or Deputies to attend the 2018 Sioux Valley Commissioners Association Meetings in March in Brookings County, Clark County in May, Lake County in August, and Codington County in November.

Personnel Action Notices: new hire- Full-time Office Coordinator Amy Christensen at \$17.54, effective January 3, 2018; routine step increase- Reid Squires to \$18.95, effective May 1, 2017; routine step increase- Larry Klingbille to \$23.91, effective January 1, 2018; routine step increase- Jean Stoebner to \$20.69, effective January 1, 2018; routine step increase- Darin Haider to \$30.19, effective January 1, 2018; routine step increase- Rich Cofell to \$21.81, effective January 1, 2018; routine step increase- Michael Scott to \$22.38, effective January 1, 2018; new hire- Full-time Deputy States Attorney Tyler Matson at \$2,466.12/bi-weekly.

Human Services Report: case #17-137 for Avera McKennan was denied; case #17-155 for rent was approved; case #17-156 for rent was approved; case #17-157 for Avera McKennan was denied; case #17-181 for Avera McKennan was approved; case #18-002 for Brookings Health was approved;

case #18-003 for Brookings Health was approved; case #18-004 for Avera McKennan was denied; case #18-001 for rent was denied; case #18-005 for rent was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Miller to approve the following claims. Roll call vote: Jensen "aye," Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye." Motion carried.

2017 Claims: 1104 Forest St Acct, COP Rent, \$650.00; Anderson Oil, White Diesel, \$1,259.10; Avera McKennan Hospital, Mental Health Hold, \$699.50; Avera Medical Group, Inmate Medical, \$517.32; Banner Associates, Engineering Services, Inspections, \$33,673.00; Barrett's, Carpet & Install, \$1,067.60; Kyle Beckler, Tool Box Shop, \$2,500.00; Boarman Kroos Vogel Group, Detention Center Consultant, \$12,485.79; Bowes Construction, Gravel, \$144.31; Brookings City Utilities, Utilities, \$6,060.84; Brookings Domestic Abuse Shelter, Domestic Abuse, \$5,000.00; Brookings Empowerment Project, Donation, \$500.00; Brookings Engraving, Office Door Sign-States Atty, \$122.94; Brookings Health System, Mental Health Holds, BAC Testing, \$7,342.72; Brookings Register, Publishing, \$2,128.80; Brookings-Deuel RWS, Bruce Shop Utilities, \$16.00; Brothers Pharmacy, Inmate Rx, \$2,175.55; Buhls of Brookings Cleaner, Rugs, Mops, \$50.80; Butler Machinery Co, Motor Blower , Return, \$83.25; Carquest Auto, Shop Supplies, \$303.16; Central Business Supply, Office Supplies, Furniture, \$21,867.88; Century Business Products, Copier Maintenance, \$689.93; Century Link, Long Distance Phone, \$162.21; City of Brookings Landfill, Landfill Charges, \$92.61; City of Brookings, Joint Bldg Expenses, \$1,499.27; City of White, Utilities, \$52.35; Brenda K Colombe, December Contract Services, \$1,000.00; Cook's Wastepaper & Recycling, Commercial Service, \$244.40; Courtesy Plumbing Inc, OAC Family Bathroom Repair, \$184.31; DA Services Inc, Courthouse Floors, \$2,482.00; Dean Schaefer Court Report, Inv Mental Illness Crt Rptng, \$237.00; Den-Wil Inc, Dec Comm Health Rent, \$18.00; DVL Fire and Safety, Fire Extinguisher Checks, \$521.00; Ecowater Systems of Bkgs, Water Softener, \$99.80; Ekern Home Equipment Company, Fix Sewage Pump, \$330.50; Executive Mgmt Finance Office, Microfilm Docs, \$3,214.22; Faulkton Drug, Inmate Rx, \$22.03; Feucht Construction, BCOAC, 4H Closet Install, Supplies, \$4,332.38; First Bank & Trust, Fuel, Postage, Supplies, \$326.07; G&K Services, Laundry Services, \$370.44; Konard O Hauffe DDS PC, Inmate Dental, \$37.00; Tim Hogan, Crt Appt Attorney, \$3,856.89; Holiday Inn Express & Suites, Lodging EM FEMA Training, \$114.00; Homestead Do-It Center, BCOAC Supplies, \$79.68; Hometown Service & Tire, LLC, Vehicle Alignment, \$65.95; Houtman Construction Inc, Court Room Office Labor & Material, \$4,302.86; Howard, Abigail, Mileage Fall Brd Mtg, \$48.72; Ina Group LLC, Tax Certificates, \$36,026.24; Inmate Services Corporation, Prisoner Transport, \$648.00; Interstate Telecom. COOP, Phone/Internet Service, \$123.07; Kibble Equipment LLC, Hose Fitting & Elbow, \$326.82; Kingbrook Rural Water, Water Utilities, \$43.00; L&L Auto & Truck Parts, Vehicle, Shop Supplies, \$1,861.99; Lewis & Clark Behavioral Health, BMI Intakes, \$320.00; Lewno, Lucy, Inv Mental Illness Hearing, \$73.50; Lincoln County Auditor, Mental Illness Board Expenses, \$338.25; Locators & Supplies, Coats, \$792.61; Lowe's, Shop Supplies, \$172.01; Reed T Mahlke, Crt Appt Attorney, \$1,333.80; Marquette Property Development, COP Rent, \$625.00; Martin's Inc, Diesel, Filters, Pump Handle, \$7,783.25; Master Blaster Inc, Pressure Washer Wand, \$87.99; Matheson Tri-Gas Inc, Repair, Clamps, Plasma Cutters, \$1,038.57; McKeever's Vending, Inmate Commissary, \$840.30; Midwest Glass, Repairs, \$2,924.03; Northern Truck Equipment, Monroe V Box Spreader, \$13,818.00; Northwestern Energy, Utilities, \$1,499.19; One Source, Background Checks, \$144.25; Penn Co Mental Health, Reimburse Mental Illness Exp, \$280.46; Pennington County Jail, Prisoner

Transport, \$226.20; Perkins Storage & Transfer, Nov/Dec 2017 Storage, \$360.00; Pharmchem Inc, Patch Kits, \$608.00; Prarie Ridge Estates, COP Rent, \$235.00; Preston Township, Gopher Bounty Program, \$342.00; Qualified Presort Service, Mail Service, \$8.97; Razor's Edge Lawncare, Snow Removal/Ice Melt, \$2,950.00; Redwood Toxicology Laboratory, Drug Alcohol Testing Kits, \$1,648.02; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publishing, \$4,894.40; Rick Ribstein, Crt Appt Attorney, \$5,180.49; Running's Supply Inc, Supplies, Keys, Heater, \$466.00; Ryde Investment Group LLC, Tax Certificates, \$17,499.78; Safe-N-Secure, Replace Card Printer Software, \$2,866.97; Satellite Tracking of People, GPS, \$578.50; SD Attorney General's Office, 24/7 & SCRAM Fees, \$3,838.00; SDACO, ROD Relief Fund, \$714.00; Sinai Coop Elevator, Blended Diesel 50/50, \$1,007.15; Sioux Falls Two Way Radio, Repair Portable Radio, \$75.48; Sioux Valley Energy, Utilities, \$289.00; Sturdevant's Auto Parts, Shop Supplies, Zip Ties, \$53.37; Sunshine Inn, COP Rent, \$210.00; Anthony Teesdale, Crt Appt Attorney, \$5,308.23; Trane US Inc, Filters, Repair, \$831.16; Uline, Shooting Sports Supply Cabinet, \$549.90; UPS Store, Laminating, Shipping, \$94.45; Walmart Community, Supplies, \$253.49; Wheelco Truck & Trailer, Total Power, Core Dep Return, \$698.02; Terry D Wieczorek PC, Crt Appt Attorney, \$350.98; Kristin A Woodall, Transcripts, \$282.40; SD Dept of Revenue, January Remittance, \$356,532.53.

2018 Claims: A&B Business Inc, Copier Contract, \$592.53; Aragon, Antonio, Translation Services, \$150.00; Assn of SD County Weed & Pest, Annual Weed & Pest Conf Registration, \$300.00; Auto Pro, 2018 Utility Trailer, \$1,900.00; BCYMP, 2018 Budget Allocation, \$5,000.00; Brookings Area Transit, 2018 Budget Allocation, \$55,000.00; Brookings City Utilities, Utilities, Phone, \$1,211.51; Brookings Co Conservation Service, 2018 Budget Allocation, \$25,000.00; Brookings County Historic Society, 2018 Budget Allocation, \$5,000.00; Brookings County Finance, Delinquent Taxes MH, \$475.00; Brookings County Food Pantry, 2018 Budget Allocation, \$6,000.00; Brookings Engraving, Zoning Brd Member Name Plate, \$10.00; Brookings Regional Humane Society, 2018 Budget Allocation, \$10,000.00; Brookings Register, Legal Notices, \$32.50; Cook's Wastepaper & Recycling, Commercial Service, \$356.26; Dataspec Inc, State Solution Yearly Fee, \$449.00; Davis, Thomas, Zoning Mtg Mileage, \$78.82; Den-Wil Inc, January Comm Health Rent, \$895.00; Elenkiwich, Kimberly, Zoning Mtg Mileage, \$25.27; Fite, Pierce & Ronning Law, Crt Appt Attorney, \$4,582.43; Gass Law, Pc, Crt Appt Attorney, \$886.57; Jennifer Goldammer, Crt Appt Attorney, \$2,050.89; Helpline Center Inc, 2018 Budget Allocation, \$2,500.00; Tim Hogan, Crt Appt Attorney, \$7,435.69; Hy-Vee Food Store, Inmate Meals, \$16,822.06; Ina Group LLC, Tax Certificates, \$24,528.26; Inter-Lakes Community Action, 1st Qtr Comm Service Worker, \$3,184.50; Interstate Telecom. Coop, OAC Internet, \$134.01; Intoximeters Inc, PBT's Grant, \$975.00; Donald McCarty, Crt Appt Attorney, \$1,969.30; Mediacom LLC, Law Library Internet Service, \$90.79; National Assn of County Planners, Membership Dues, \$80.00; Otis Elevator Company, 2018 Courthouse Contract, \$6,291.74; Perkins Storage & Transfer, January Storage, \$180.00; Research Park at SDSU, 2018 Budget Allocation, \$50,000.00; RFD Newspapers Inc, Legal Notices, \$72.98; Rick Ribstein, Crt Appt Attorney, \$499.47; Rochel, Robert, Zoning Mtg Mileage, \$95.76; Safran Morphotrak Inc, Fingerprint Maint Agreement, \$4,481.00; The Schneider Corporation, Quarterly Billing, \$2,565.00; SDML Workers' Comp Fund, SDML Work Comp 2018 Renewal, \$69,496.00; Senior Companions of SD, 2018 Budget Allocation, \$2,300.00; Reid Squires, Advance Per Diem USPAP Course, \$79.00; Anthony Teesdale, Crt Appt Attorney, \$2,247.80; Tri-State Emergency Manage, Membership Dues, \$40.00; Steven Ust, Building Inspections, \$900.00; Michael Vandeweerd, Zoning Mtg Mileage, \$20.66; Terry D Wieczorek Pc, Crt Appt Attorney, \$367.29; Wilkinson Law Firm, Crt Appt Attorney, \$5,070.25.

Department Head Reports

Community Health RN Karen Larsen presented the 4th Quarter Report for 2017.

Larsen said they continue to offer flu shots to children and adults. She said they've completed the Kindergarten and 6th grade immunizations audits for students in Brookings County schools.

Larsen said they will be participating in an upcoming Table Top exercise with the Brookings POD/Pandemic group in October.

Larsen said they've completed school services and continue to provide safe sleep education and options to clients.

Highway Superintendent Richard Birk said they are working on fixed assets. Birk said they started crack-sealing and will continue when the weather dries. Birk said they started remodeling the office area at the shop.

Sheriff Martin Stanwick said there are 34 inmates in jail and 162 individuals participating in the 24/7 program. He said they continue to deal with emergency committals.

Pierce asked if training is being proposed with the City of Brookings Police Department and South Dakota State University Police Department. Stanwick said they've done training with the City of Brookings but not SDSU. Stanwick said there can always be more training.

Director of Equalization Chris Lilla said assessment notices will be mailed out early in February.

County Development Director Robert Hill attended the JJA Planning Meeting and attended the Brookings County Firefighter Association Meeting.

Hill discussed upcoming dates with the board.

Hill said they continue to work on ordinances.

Weed Supervisor Misty Moser discussed upcoming dates with the board. Moser said the State Department of Ag came and looked at the spray records because of the Dicamba drift east of Aurora. She said the county doesn't spray Dicamba and were found to be not at fault.

Veterans & Human Services Director Michael Holzhauser attended the County Legion Meeting in Aurora; attended the Chamber's Military & Veterans Meeting; and attended the Salvation Army Meeting.

Holzhauser said they will be hosting the next Military & Veterans Meeting. Holzhauser said his office will be sending out letters to those who have outstanding collections with the county in early February.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Krogman said there have been a lot of requests for reimbursement on mental health holds; he asked if the county is responsible for paying those. Holzhauser said the county is responsible for suicides and non-voluntary committals.

Pierce asked if the collection letters could be mailed out in January instead of February.

Finance Officer Vicki Buseth said the tax notices have been mailed out. Buseth said they are having a meeting with BPro, Inc. and the City of Brookings to go over the new e-pollbook software.

Buseth said she and Senior Finance Assistant Jennifer Beller will be attending an Annual Report Workshop on January 24th in Mitchell.

Commissioner Miller asked what kinds of things constitute as specials on the tax notices. Buseth said it could be a drainage fee, Lake-Poinsett Water/Sewer fee, Lake Hendricks water fee, Lake Hendricks Road District fee, River Ridge District fee, Meyer's Road District fee, any weeds that were mowed, or a side walk assessment fee.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's report for December 2017.

December 2017

Total amount of deposits in bank.....	\$21,292,419.21
Total amount of Actual Cash: Currency.....	\$2,772.00
Coins.....	\$0.17
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	\$59,940.70
Itemized list of all other items.....	\$17,423.47
TOTAL.....	\$21,372,555.55

Commission/HR: \$25,929.92; Technology: \$8,534.91; Finance Office: \$29,574.42; States Attorney: \$40,322.18; Equalization: \$26,829.64; Register of Deeds: \$12,068.35; Veterans/Welfare: \$9,363.54; Sheriff's Office: \$137,151.67; Coroner: \$639.33; Community Health: \$5,054.99; Extension: \$3,631.67; Weed: \$3,372.74; Planning/Zoning: \$8,351.73; Highway: \$74,467.23; Emergency Management: \$5,454.34; BCOAC: \$7,146.54.

AFLAC: \$2,720.88; Avesis: \$1,314.70; Office of Child Support: \$970.00; Delta Dental: \$5,492.46; Flex One: \$1,625.64; Principal Life Insurance: \$1,868.69; Local Teamsters: \$1,194.00; SDRS: \$66,028.50; SDRS Supplemental: \$3,033.00; EFTPS: \$138,029.06; Wellmark: \$103,278.29; AFLAC Group/CAIC Primary: \$414.24.

Be it noted, the expenditure adjustments for the month of December 2017 were presented to the board. \$8,427.49 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of December 2017 in the amount of \$24,277.50 was presented to the board.

REGULAR BUSINESS

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Pierce to sign Resolution #18-03: a resolution amending Resolution #17-59: a resolution setting the official pay plan for 2018. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

RESOLUTION #18-03
A RESOLUTION AMENDING RESOLUTION #17-59:
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2018

Be it resolved by the governing body of Brookings County, South Dakota:
That the hourly wage for the Detention Center Nurse position be amended to Non-Graded, Part-Time
Position at \$25.00.

In all other aspects, Resolution #17-59 shall remain unchanged.

Passed and approved this 16th day of January, 2018.

Lee Ann Pierce
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Pierce to sign
Resolution #18-04: a resolution adopting the revised Brookings County Local Emergency Operations
Plan (LEOP). Background information was provided by County Development Director Robert Hill.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

RESOLUTION #18-04
A RESOLUTION ADOPTING THE REVISED BROOKINGS COUNTY
LOCAL EMERGENCY OPERATIONS PLAN (LEOP)

WHEREAS, Brookings County has a Local Emergency Operations Plan (LEOP) dated 2010 currently; and

WHEREAS, the Brookings County Local Emergency Operations Plan (LEOP) has been revised to include two
annexes; and

WHEREAS, a duly-noticed public meeting was held by the Brookings County Commission on January 16, 2018
to formally approved and adopt the Revised Brookings County Local Operations Plan (LEOP).

NOW, THEREFORE BE IT RESOLVED that the Brookings County Commission adopts the Revised Brookings
County Local Operation’s Plan (LEOP).

Adopted this 16th day of January, 2018

Lee Ann Pierce
Chairperson
Brookings County Board of County Commissioners

ATTEST:

Vicki Buseth

Brookings County Finance Officer

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Pierce to sign Resolution #18-05: a resolution setting weight limit enforcements on Brookings County highways.

Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Bartley "aye," Jensen "aye," Miller "aye," Krogman "aye," Pierce "aye."
Motion carried.

RESOLUTION #18-05
A RESOLUTION SETTING WEIGHT LIMIT ENFORCEMENTS
ON BROOKINGS COUNTY HIGHWAYS

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEAREAS, the Brookings County Board of County Commissioners, desires the enforcement of weight limitations of Brookings County roads as set forth and posted by the Brookings County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Brookings County highways shall be set as seven (7) ton per axle, on all asphalt surface roads, during the spring thaw period and when limit signs are in place; and

That the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Brookings County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Vote of Brookings County Commission

Dated this 16th day of January, 2018.

Lee Ann Pierce
Chairperson, Brookings County Commission

ATTEST:

Vicki Buseth
County Finance Officer

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Pierce to sign Agreement #18-05: a State of South Dakota Department of Transportation Bridge Improvement Grant agreement for rehabilitation/replacement. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen "aye," Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye."
Motion carried.

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Pierce to sign Agreement #18-06: a joint work agreement between the Brookings County Highway Department and the Moody County Highway Department. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Miller "aye," Krogman "aye," Bartley "aye," Jensen "aye," Pierce "aye."
Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Pierce to sign Agreement #18-07: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Pierce to sign Agreement #18-08: a delinquent tax payment agreement in the amount of \$1,177.70. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Bartley “aye,” Jensen “aye,” Miller “aye,” Krogman “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to approve a late elderly tax freeze application. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Jensen “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to authorize the Finance Office to issue distress warrants to the Sheriff’s Office for collection in accordance with SDCL 10-22-31. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to declare Lot 7 of Lots 1 to 24 of Emmett Addition to the Town of Bruce and Lots 16 and 17 in Block 13 of Second Addition to the City of White as surplus property and to be sold at public auction. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Bartley to declare Christmas décor, eight (8) tree stands, and seven (7) office chairs as surplus property and to be disposed of. Background information was provided by Commissioner Miller.

Roll call vote: Bartley “aye,” Jensen “aye,” Miller “aye,” Krogman “aye,” Pierce “aye.”
Motion carried.

Motion by Bartley, seconded by Jensen to approve the following cellular authorizations:
Jacob Brehmer - Basic Usage at \$30/month; Jere Hieb- Basic Usage at \$30/month; Larry Klingbile- Basic Usage at \$30/month; Reid Squires- Basic Usage at \$30/month.

Commission Department Director Stacy Steffensen said the county pays roughly \$35,500 every year for cell phone reimbursements. Pierce said for budget purposes, the board needs to look at what people are actually paying. Pierce said the reimbursement she receives is more than what her plan actually costs. Bartley said once you need data you need a smart phone, so most of the reimbursement is to pay for the cost of the phone itself. Krogman agreed with Bartley. Miller said she is not looking at taking away the benefit or lowering it. Pierce said her issue is not reimbursing employees for their cellphone use, the issue is spending \$35,500 a year on cellphones.

Roll call vote: Jensen “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., First District Association of Local Governments Executive Director, Todd Kays presented the First District Annual Update.

REGULAR BUSINESS

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Pierce to sign a request to fill vacancy for an Equipment Operator in the Highway Department. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Pierce to sign a request to fill vacancy for an ATV Driver in the Weed & Pest Department. Background information was provided by Weed & Pest Supervisor Misty Moser.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

Steffensen said the General Fund surplus cash analysis for December 2017 ended at 23%.

Steffensen said the county will be hosting the Sioux Valley Commissioner’s meeting on Wednesday, March 21st at the Brookings County Outdoor Adventure Center.

Steffensen discussed upcoming dates with the board.

Chief Deputy States Attorney Teree Nesvold said she continues to work on ordinances with County Development Director Robert Hill, County Development Deputy Director Richard Haugen, and Commissioner Pierce.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Jensen said he received phone calls from people who were interested in the lots that were surplus today.

Commissioner Miller attended the BCOAC Advisory Board Meeting; attended the Archery Range Meeting; and attended the Extension Board Meeting.

Commissioner Krogman attended the 2nd Drug Court Graduation; attended the BCOAC Advisory Board Meeting; and attended the Archery Range Meeting.

SCHEDULED AGENDA ITEM

As scheduled at 10:00 a.m., Bill Davidson with the Brookings Regional Humane Society gave a presentation on the observations and challenges at the Brookings Regional Humane Society.

Davidson said medical costs have increased annually, and they no longer see income on services provided due to the loss of their founder and volunteer veterinarian.

Davidson said their next step is to form a task force to develop and review options to accomplish their goals.

Motion by Bartley, seconded by Miller to participate in the formation of the task force for the Brookings Regional Humane Society. Motion carried. Be it noted, Sheriff Martin Stanwick volunteered to be the county representative on the task force.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Bartley attended the Government Affairs Chamber Luncheon; attended the Joint Jurisdiction Meeting; attended the Leader Round Table; attended the East Central Behavioral Health Holiday Party; and attended the East Central Behavioral Health Executive Board Meeting.

Commissioner Pierce attended the Planning & Zoning Meeting; attended the Governmental Affairs Chamber Luncheon; attended the Ag sub-committee Planning & Zoning Meeting; attended the Joint Jurisdiction Meeting; worked on ordinances with Chief Deputy States Attorney Teree Nesvold, County Development Director Robert Hill, County Development Deputy Director Richard Haugen, and First District Planner Luke Muller; and attended the PPCC Meeting.

EXECUTIVE SESSION

Motion by Krogman, seconded by Jensen to enter into Executive Session at 10:43 a.m., in accordance with SDCL 1-25-2(1), personnel. Motion carried. The board came out of Executive Session at 12:10 p.m. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Bartley to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, February 6, 2018 at 8:30 a.m.

It is the policy of Brookings County, South Dakota no to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II
Brookings County