

# **Brookings City/County Joint Powers Board Meeting Thursday, February 6, 2020**

The Joint Powers Board met in regular session on Thursday, February 6, 2020 with the following members present: Lee Ann Pierce, Michael Bartley and Nick Wendell. Leah Brink was absent.

Lee Ann Pierce called the meeting to order and a quorum was established.

Motion by Wendell, seconded by Bartley to approve the agenda for the February 6, 2020 Joint Powers Board Meeting. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Wendell to appoint Leah Brink as Chairperson for 2020. All members voted “aye.” Motion carried.

Motion by Wendell, seconded by Bartley to appoint Michael Bartley as Vice-Chairperson for 2020. All members voted “aye.” Motion carried.

Motion by Wendell, seconded by Pierce to approve the minutes from the November 14, 2019 Joint Powers Board Meeting as amended. Pierce said the minutes need to read that the cost for leasing an electric car charging station is \$2,750.00 a year, not per month as it stated.

All members voted “aye.” Motion carried.

City Manager Paul Briseno reviewed the 2019 budget with the board and discussed the 2020 budget. Briseno said they came in under budget for 2019.

Pierce asked if a technology line could be added to the capital expenditure list.

The board discussed using the first floor of the building for absentee voting. City Clerk Bonnie Foster said absentee voting would be March 23<sup>rd</sup> until April 13<sup>th</sup>. Foster said she may have a cord in the flow of traffic but will ensure that it is still ADA compliant. Bartley said he likes the idea of utilizing that space, and suggested that they look into the cost to install a floor outlet. Pierce suggested installing two of them for future use.

Motion by Pierce, seconded by Wendell to approve the use of the first floor lobby for absentee voting, and to look into the cost of installing two floor outlets.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen updated the board on the recycling bins outside of the building. Steffensen said the garbage bins were replaced with side by side garbage and recycle bins. Briseno said the city covered the cost of it.

Steffensen updated the board on the artwork for the building. Steffensen said they received twelve proposals, and narrowed it down to four. She said the Arts Council will take it from there and make a decision.

County IT Specialist Shawn Plowman said he received a quote from Mid-States Audio & Video for technology upgrades to the Community Room. Plowman said upgrading the Community Room

will allow that room to be used as overflow. Plowman said this quote has been budgeted for. Pierce asked if they will be able to televise the meetings inside the Community Room. Plowman said yes, and that is an option right now but the quality is low.

Plowman updated the board on the phone system. Plowman said the existing voicemail server is about eight years old. Typically, Plowman said servers have a life of three to four years. He said if it happened to go down, it is on the city and county. Plowman said he received a quote from Swiftel Communications for \$6,000 to upgrade the phone system software and for a new voicemail server. Plowman said this has been approved by each department affected.

Motion by Pierce, seconded by Wendell to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Thursday, May 14, 2020 at 8:45 a.m.

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