

**MINUTES**  
**BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER**  
**ADVISORY BOARD MEETING**  
**Monday, February 22, 2021 12:00 noon**

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, February 22 at noon with the following members present: Ryan Krogman, Arden Sigl, Rocco Murano, Larry Jensen, Andy Dupraz and Marty Stanwick. Others present: Dustin Huber and Sonia Mack. Absent: Tim Reed, Terry Wendt, Paul Weise

**1. CALL TO ORDER**

Chairperson Ryan Krogman called the meeting to order at 12:05 pm.

**2. DETERMINATION OF QUORUM**

A quorum was determined as being present for the current meeting.

**3. APPROVAL OF AGENDA**

Motion to approve agenda by Jensen, seconded by Sigl. Motion carried.

**4. Approval of Minutes**

Motion by Jensen, Second by Sigl motion to approve minutes carried.

**5. DISCUSSION AND ACTION ITEMS**

5. a. Financials- year report-Director Huber (see attached report).

- Director Huber indicated a need to develop a plan for preventative maintenance.
- Staff is trying to handle more cleaning and maintenance internally
- Big Shot Buttresses came the summer of '19 and are holding up well in the archery range
- Saving money on advertising
- Action target is not a free service despite prior discussions, need to determine how often the berm needs to be cleared of lead.
- Last year BCOAC lost approx. \$150,000, need clarity on what is acceptable
- BCOAC added approx. \$22,000 in revenue compared to previous year.
- Motion by Dupraz, second by Stanwick motion carries to approve financials

**6. Committee Reports**

No formal Archer Committee report

4-H report by Mack (see attached)

Pistol and Range Committee by Sigl (see attached)

7. **Directors Report-Dustin**

- Since last meeting had 233 uses of gun range and 204 uses of the archery range
- Had a request for a white coat ceremony with Pharmacy school. Is this the kind of events we want to pursue for BCOAC?

8. **New Business**

- Lengthy discussion regarding the need for another full-time position at BCOAC. Need a body at the desk while range is open. Dustin estimates that full time position would run approximately \$65,000. Savings in part time labor and training will help fund the position. General agreement on the need and support from the board to explore this further.

Adjourn 1:05 Stanwick, second Jensen

**11. NEXT MEETING DATE**

Next meeting March 29 at noon

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Rocco Murano  
BCOAC Advisory Board Secretary