

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
March 1, 2018

The Brookings County Outdoor Adventure Center Advisory Board met on Thursday, March 1, 2018, at 7:00 p.m. Present were: Ryan Krogman, Stephne Miller, Tim Reed, Tom Krier, Andy Dupraz, Arden Sigl, Jerry Nold and Martin Stanwick. Absent: Emmett Keyser.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

DETERMINATION OF A QUORUM

A quorum was determined present for the current meeting.

APPROVAL OF AGENDA

PRC governing rules review was moved to action item status between items h and i. Additionally, discussion on an independent contractor contract was added. Sigl moved to approve the agenda as revised.

APPROVAL OF MINUTES

Motion by Stanwick and second by Sigl to approve the minutes of the January 29, 2018, Advisory Board meeting as written.

DISCUSSION AND ACTION ITEMS

- a. BCOAC WIFI Terms and Conditions: County IT provided a terms and conditions outline to be used for any public to use of the WIFI in the building. It will automatically renew every week Motion by Reed and second by Dupraz to follow County Terms and Conditions contract.
- b. FLOOR SCRUBBERS: Robert presented four quotes for the possible purchase of floor scrubbers with the idea that the existing one would be used only for the gun range. Following much discussion, it was decided by consensus to include a new walk behind floor scrubber in the 2019 budget process.
- c. SIGNAGE UPDATES: Following a review of updated logos, their dimensions and placement, Reed moved to allow the chair to approve signage as presented by Stein Signs on the building. Second by Krier,

Following that discussion, Sonia Mack discussed Outlaw Graphics signage workup for the foyer windows on both the north and south end of buildings.

She states the cost would come from her budget but wanted approval from board. Krier moved to allow the Outlaw Graphics sign in the south window and see how it looks before determining whether or not to put one in the north foyer window. Second by Reed.

- d. MEMBERSHIP PRICING: Krogman, Krier and Robert studied and recommended membership price differences more in line with other facilities. They reviewed the proposed charges with the group. Motion by Reed and second by Krier to allow the change in pricing.
- e. GUN RENTAL AGE: There was a request to lower the age to 18 to rent guns at the range. It was discussed that you are not able to buy a gun unless you are 21 and by consensus it was agreed that we would stay with our policy of 21 years of age to rent a gun.
- f. DONATION APPRECIATION. There has been some discussion concerning signage on the ranges when donations have been received. Reed suggested we research what a sign is worth and bring it back before the group at next meeting.
- g. CHAMBER MIXER: We would like to have a Chamber Mixer in conjunction with Youth Mentoring Group. We are looking at possibly doing one in October of 2018. Robert will check with Chamber. Robert will also schedule a ribbon cutting.
- h. LIGHTING NEAR THE SOUTH ENTRANCE: It is quite dark on the south side of the building. Robert will check with Clites Electric regarding either a motion light or some type of security light possibly on the building.

PRC GOVERNING RULES: Arden Sigl presented for approval the PRC Governing Rules as approved by the PRC Committee. Motion by Sigl and second by Stanwick to adopt.

- i. NEXT MEETING DATES: March 22, at 7:00 will be next meeting. The April meeting will be held April 23, at 7:30. Additional dates will be scheduled at that time.
- J. OTHER ITMES OF DISCUSSION: Mike Kilmer asked for some changes in the Independent Contractor Agreement. Following discussion, it was decided that the commissioners would present this to our counsel for his consideration and contact Mike as soon as possible following that discussion. The changes Mike wants are to be able to have more than 10 hours and possibly leave out the indemnification portion.

COMMITTEE REPORTS

Sigl provided a Firearms Range Committee report and advised that three position shooting is going well. The committee is also updating their maintenance list needs.

ARCHERY RANGE COMMITTEE: Krier presented the Archery Range Committee report: A motion was made by Reed and seconded by Stanwick to present our list of volunteers to the commissioners so their names can be added to the commission minutes. Archers would like to have 24-hour access to the archery range. There was no discussion. ARC discussed adding space on the bottom of buttresses for possible sponsor names under the target to promote sponsorship.

EDUCATION COMMITTEE PLAN: Robert reported that ARC wants to bring in kids from other towns through White Tails.

4-H YOUTH ADVISOR: There was some inquiry as to the public using the targets on the south wall of the archery range which are specified for air guns. The 4-H people are fine with it and signs will be put up so the public knows which are designated for which guns.

The mail boxes are here and will be put up as soon as we can dig a hole. She has all 4-H calendar events on calendar for the year.

BCOAC DIRECTOR'S REPORT: Leagues are doing well. He presented a sample business card and brochure for input. We have three new employees and are interviewing for a couple more. We have a quote for lockdown and emergency buttons which will be presented to the commission. The lockers have been moved into the archery range in preparation for GF&P office construction. The sink cabinets have been removed and Ekerns will come next week to seal up pipe. A light audit was done but we do not have results yet.

Chairperson Krogman reported that GF&P will be sharing two interns with the City for programming purposes for both the BCOAC and the nature park this summer.

NEXT MEETING: March 22 at 7:00 p.m.

ADJOURN: Motion by Miller, second by Stanwick to adjourn.

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Stephne Miller

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