

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MARCH 16, 2021

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 16, 2021 with the following members present: Larry Jensen, Angela Boersma, Lee Ann Pierce, Ryan Krogman and Michael Bartley.

CALL TO ORDER

Chairperson Jensen called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Bartley to approve the agenda for the March 16, 2021 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(1), personnel was added to the Executive Session.

CONSENT AGENDA

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye." Motion carried.

The consent agenda consisted of the minutes from the March 2, 2021 Commission Meeting.

Travel Requests: Martin Stanwick and Robert Hill to attend a Homeland Security Grant Application Ranking Meeting on March 3rd in Pierre; Robert Hill to attend the NACo Legislative Conference via Zoom on March 8th-31st; Misty Moser to attend the Deuel County Annual Weed Meeting on March 9th in Clear Lake; Robert Hill and Richard Haugen to host a 2021 Rapid Tag Workshop on March 10th in Brookings; Commissioners, Stacy Steffensen, Lori Schultz, Jennifer Beller and Michael Holzhauser to attend the SDACC Spring Workshop on March 16th-18th in Pierre; Dave Biteler to attend a JDAI Conference on April 6th-8th in Rapid City, SD; Sonia Mack to attend 4-H Online Training on April 12th in Huron; Kevin Murfield to attend a Sex Offender Registry Conference on April 18th-20th in Deadwood.

Personnel Action Notices: new hire- PT Female Correctional Officer Jordyn Berg at \$18.89, effective February 22, 2021; voluntary resignation- Alex Lange, effective February 22, 2021; annual review- Reid Squires at \$26.24, effective March 1, 2021; annual review Kristen Witchey at \$28.60, effective April 1, 2021; position change- Devlin Rue from PT Male Correctional Officer to FT Deputy Sheriff at \$25.22, effective April 25, 2021.

Cellular Authorizations- Kevin Murfield- Extensive Usage at \$60/month; Isaac Sauder- Basic Usage at \$30/month; David Biteler- Extensive Usage at \$60/month; Cody Sunderland- High Usage at \$45/month; Don McCrea- PT Usage at \$15/month.

Human Services Report: case #21-001 for medical was denied; case #21-025 for rent was approved; case #21-029 for medical was approved; case #21-030 for rent was approved; case #21-031 for a funeral was approved; case #21-032 for rent was denied; case #21-033 for utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Bartley, seconded by Krogman to approve the following claims. Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

605 Custom Design LLC, Jacket, \$36.00; A&B Business Inc, Copier Contract, \$542.15; Allegra Print & Imaging, Map Binding, \$5.72; American Stamp & Marking, Mortgage Stamps, \$90.03; Aragon, Antonio, Translation Services, \$75.00; Architecture Incorporated, BCFO Reception Project, \$341.25; AT&T Mobility, Cradlepoint/Tablet, Nighthawk MIFI Mobile, \$440.44; Aurora Auto Body & Glass, Patrol Fuel, \$66.17; Avera Medical Group, CO UA/Inmate Medical, \$1,931.89; Avera Medical Group - ABS, Inmate Medical, \$617.00; Axon Enterprise Inc, Axon Contract, \$13,932.00; Jordyn Bangasser, Court Appointed Attorney, \$2,489.60; Banner Associates, Prof Services Feasibility Memo, \$5,043.50; Black Hills Ammunition, Ammo, \$514.50; Brookings City Utilities, BCOAC Utilities, Water For Truck Shed, Telephone&Internet Service, CH Fire Alarm/Elevator Phone, CH Lawn Irrigation/Comm Health, Sheriffs Office Utilities, Detention Center Utilities, Water/Sewer/Tele/Electic/Cop Utilities, \$9,152.92; Brookings Health System, February Blood Alcohol Testing, Inmate Medical, \$5,333.40; Brookings Register, Publications, \$1,199.96; Buhls Of Brookings Cleaners, 3 Rugs, Dust Mop, Rug Rental, \$144.40; Carquest Auto, Oil, Lube, Rad Hose, Battery, \$354.96; Century Business Products, Copier Contract, \$567.75; Century Link, Recurring Charges, \$315.63; CHS, White/Sinai/Bruce Diesel, \$2,148.32; Cintas Corporation, Uniforms, \$140.70; City Of Brookings, February Utilities/Services, 20th St Interchange, \$100,933.93; City Of White, Water/Sewer/Electric, \$111.50; Concrete Materials Inc, Natural Rock/Chip Seal, \$9,303.58; Conequip Parts & Equipment, Hydraulic Tank Released, \$3,385.00; Cook's Wastepaper & Recycling, Det Center, \$283.55; Courtesy Plumbing Inc, Courthouse Water Heater, \$985.00; Cummins Sales & Service, Generator Contract, Gasket, Oil Cooler Core, \$1,357.11; Department of Revenue, \$568,651.21; Empire Investments 2 LLC, Tax Certificates, \$953.58; Empire Investments 4 LLC, Tax Certificates, \$984.69; Empire Investments LLC, Tax Certificates, \$949.01; First Bank & Trust, Vehicle Fuel, \$1,743.45; Fix It Shop Locksmith, Door Unlock & Keys, \$72.00; Foerster Distributing, Portion Cups/TP, \$204.95; Franz Digital, Paper, \$70.14; Gass Law, Pc, Court Appointed Attorney, \$969.75; Geotek Engineering Inc, Earthwork Test/Inspection, \$4,917.50; Graham Tire North, Tires, \$629.86; Patricia J Hartsel, Transcripts, \$81.60; Konard O Hauffe DDS Pc, Inmate Dental, \$959.00; Henry Carlson Company, Jail Expansion & Remodel Proj, \$1,865,245.00; Tim Hogan, Court Appointed Attorney, \$3,378.92; Hungerford Chiropractic, Instant Drug Testing, \$120.00; Indeed Inc, February Job Listings, \$409.83; Info Cubic LLC, Employment Screenings, \$660.90; Interstate Telecom. Coop, Extension Phones, Domain, Adv, \$384.76; J&L Machine And Welding, Repair Mower Spindle, \$359.44; Katterhagen, Mark, Involuntary MI Hearing, \$27.00; Kimball Midwest, Shop, \$482.04; Kingbrook Rural Water, Water Sinai, \$40.45; Kruse Law Office, Inv MI Hearing, \$551.55; L&L Auto & Truck Parts, Work Lamp, \$64.00; Lewis Drug, COP Medications, \$18.12; Lewis Drug Store, Inmate Medications, \$946.36; Lewno, Lucy, Involuntary MI Hearing, \$323.00; Lincoln County Auditor, Mental Illness Expenses, \$1,407.29; Locators & Supplies, Coat/Jacket, \$189.19; Darcy Lockwood, Involuntary MI Hearing, \$27.00; Lyle Signs Inc, Firemarkers/Storm Shelter Sign, \$153.04;

Reed T Mahlke, Court Appointed Attorney, \$1,461.35; Martin Oil Company, Cases Mobil Grease, \$300.00; Donald Mccarty, Court Appointed Attorney, \$6,254.71; Mckeever's Vending, Inmate Commissary, \$647.92; Mediacom LLC, March Law Library, \$144.79; Midwest Glass, Windshield Repair, \$463.40; Minnehaha County JDC, JDC Costs, \$244.00; Mix Dry Cleaners, Uniform Adjustments, \$20.00; National Sheriff's Assoc, National Sheriff's Assoc Dues, \$135.00; Nancy J Nelson, Court Appointed Attorney, \$1,193.32; Teree A Nesvold, Court Appointed Attorney, \$494.70; Northern Truck Equipment, Lift Cylinder, \$562.75; Northwestern Energy, Truck/Highway Shop, Heat For Truck Shed, OAC/Courthouse Natural Gas, \$2,352.89; Office Peeps Inc, Thermal Laminating Pouch, Jail/SO Pens/ Paper/ Red Ink, Binders, Copy Paper, \$520.70; Parks Apartments-Hidewood, COP Rent, \$580.00; Pennington County Jail, SDSQP Via Shuttle, \$138.41; Pitney Bowes Global Fin, Rental Charge, \$303.18; Prairie Graphics, Shirts, Logo On EM Jacket, \$98.29; Prochem Dynamics LLC, Glove, Hand Wash, \$977.28; Qualified Presort Service, Postage, 2021 Assessment Notice Mailing, \$1,006.65; Razors Edge Grounds Keeping, Snow Removal, \$500.00; RDO Equipment Co, Bulk Def/Clevis, \$1,365.12; RFD Newspapers Inc, Publications, \$78.44; Rick Ribstein, Court Appointed Attorney, \$1,208.95; Rude's Funeral Home Inc, Funeral Costs, County Burial, \$3,195.00; Running's Supply Inc, Ammo,Duct Tape/Gorilla Glue, Toggle Switch/Tarp Strap/Plug, \$450.06; Safe-N-Secure, Access Cards, \$552.20; Schneider Geospatial LLC, Quarterly Billing, \$2,910.00; SD Attorney General's Office, 24/7 Sobriety Program, \$4,348.00; SD Law Review, Volume 66 Subscription, \$35.00; SDAAO, Sdaao Member Dues, \$375.00; SDACO, New Official Conference, \$110.00; SDACO, ROD Meodernization&Preservation, \$888.00; Heath Selken, COP Rent, \$650.00; SFC Civil Constructors, Structure And Approach Grading, \$142,258.17; Sioux Falls Kenworth Inc, Sensor Kit Radiator Hose, \$192.75; Sioux Valley Energy, Electric, \$337.00; Sturdevant's Auto Parts, Lights/Black Ice/Air Dryer Fil, \$92.60; Swiftel Center, Meals For Pod Volunteers, \$555.00; Anthony Teesdale, Court Appointed Attorney, \$1,673.25; Thomson Reuters - West, Inv#843927212, February Charges, \$1,476.21; Tires, Tires, Tires, Tires, \$136.00; Titan Machinery, Lamp Assembly, \$324.55; Town & Country Shopper, Seeking Applications, \$120.00; Trane Us Inc, GFP Duct Heater, \$1,817.00; UPS Store, Free Day Passes/Runnings/Exchange, \$44.99; Steven Ust, Inspections, \$600.00; Vandenberg Law, Court Appointed Attorney, \$1,856.25; Vantek Communications, Mobile Radio Power Supply/Conn, \$126.00; Water Works LLC, Service Call, \$102.88; Wheelco Truck & Trailer, Filters/Brake Show Box/Drum, \$1,709.56; WW Tire Service Inc, Dismount&Mount Tire/Truck Flat, \$190.00; Yankton County Treasurer, Mental Illness Charges, \$355.20.

Recognition of Employees' Anniversaries

David Biteler- 5 years in January; Melanie Kindt- 5 years in February; Shelly Lenander- 10 years in March; Kristen Witchey- 15 years in February.

Department Head Reports

County Development Director Robert Hill said there was a vehicle accident on the interstate, which caused a diesel fuel spill. Hill said they had a Points of Dispensing vaccination clinic on March 11th. He said that clinic went very well.

Hill said they renewed their FCC License, which covers all of the repeaters. He said the license is valid until 2031.

Director of Equalization Jacob Brehmer said the deadline to appeal a local board's decision is April 6th. He said there were 10 appeals and 29 corrections. Commission Department Director Stacy Steffensen said the board will meet as the Equalization Board on Tuesday, April 13th at 8:30 a.m.

BCOAC Director Dustin Huber updated the board on attendance and events held at the facility. Huber said the BCOAC will be hosting a Las Vegas Virtual Shoot. He said they will come to the facility and shoot and then enter their scores through the USAA website.

Huber discussed hiring a full-time person with the board. Pierce said she's supportive of having a full-time person, but suggested that the board wait to approve the position until they have the full-time employee study session. Bartley said he doesn't want to delay it until then; he said that study session is to discuss needs for the future.

Commission Department Director Stacy Steffensen asked the board if they wanted to see the Request to Fill Vacancy at the next commission meeting or if they wanted to wait until after the May FTE work session. Boersma said she's fine with hiring a full-time person, but needs time to digest and discuss what's in the packet of information.

By consensus, the board agreed to digest and discuss the packet of information, and put the Request to Fill Vacancy on the next agenda for action.

Veterans & Human Services Director Michael Holzhauser said the American Legion will be a place to go for veterans to receive their Covid-19 vaccination.

Holzhauser said he had a Zoom meeting with Salvation Army, ICAP and United Way.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Brookings Fire Chief Darrell Hartmann said he was asked, on behalf of the Brookings County Fire Fighters Association, to come before the County Commission and discuss funding. Hartmann said he understands a lot of agencies request funds from the county, but asked the board for consideration during the upcoming budget cycle and increase their funds.

Department Head Reports Continued

Veterans & Human Services Director Michael Holzhauser continued with his report. Pierce asked if they track everyone that is denied assistance. Holzhauser said if they notice right away that there is alternative funding for it, they will not assign it a case number. Krogman asked Holzhauser if he points people to the right agency who can help them. Holzhauser said he always helps people get to the right agency for assistance.

SCHEDULED AGENDA ITEM

Motion by Boersma, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-16: the Letting Authorization for Project No. BRF 6312(00)18-1 PCN 06VH.

Background information was provided by LGA Engineering Supervisor with the SDDOT Doug Kinniburgh.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye."
Motion carried.

Department Head Reports Continued

Sheriff Martin Stanwick said they continue to stay busy. Stanwick said 11 inmates who received their first Covid-19 vaccine shot have received their second shot.

Stanwick said they continue to respond to mental health calls using TeleHealth. He said that program is going well for them. Stanwick said his nurses are working with TeleHealth in the jail, as well. Krogman asked Stanwick if they are working with East Central Behavioral Health & Wellness. Stanwick said they are part of the program, but the initial phone call goes to Sioux Falls.

Finance Officer's Report

Finance Officer Lori Schultz presented the Finance Officer's Report for February 2021.

Motion by Pierce, seconded by Krogman to approve the following transfers as per budget appropriations for the first quarter for 2021:

From General Fund 101-4-911-4294 to Highway & Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$35,000.

Roll call vote: Boersma "aye," Pierce "aye," Bartley "aye," Krogman "aye," Jensen "aye." Motion carried.

February

<i>Total amount of deposits in bank.....</i>	<i>\$36,619,927.01</i>
<i>Total amount of actual cash: Currency.....</i>	<i>\$10,831.00</i>
<i>Coins.....</i>	<i>\$2.64</i>
<i>Total amount of checks/drafts in Treasurer in possession not exceeding 3 days....</i>	<i>\$105,248.53</i>
<i>Itemized list of all other items.....</i>	<i>(\$2,325,145.80)</i>
<i>TOTAL.....</i>	<i>\$34,410,863.38</i>

Commission/HR: \$27,368.77; Finance Office: \$28,740.85; States Attorney: \$37,775.26; Equalization: \$26,348.32; Register of Deeds: \$11,939.10; Veterans/Welfare: \$9,701.12; Sheriff's Office: \$177,560.20; Coroner: \$461.54; Community Health: \$4,823.69; Extension: \$2,948.31; Weed: \$4,338.92; Planning/Zoning: \$8,843.32; Highway: \$77,003.47; Emergency Management: \$6,004.92; BCOAC: \$9,997.82; Technology: \$13,108.80.

AFLAC: \$3,737.17; Aveis: \$1,285.40; Office of Child Support: \$965.00; Delta Dental: \$5,852.60; Flex One: \$1,907.36; Principal Life Insurance: \$1,640.55; Garnishments: \$703.06; Local Teamsters: \$1,016.00; SDRS: \$47,639.72; SDRS Supplemental: \$2,525.00; EFTPS: \$107,775.92; Wellmark: \$93,523.14; AFLAC Group/CAIC Primary: \$246.66.

Be it noted, the expenditure adjustments for the month of February 2021 were presented to the board. \$3,124.34 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of February 2021 in the amount of \$28,817.50 was presented to the County Commission.

REGULAR BUSINESS

Motion by Bartley, seconded by Boersma to approve for recording purposes and authorize Chairperson Jensen to sign Resolution #21-09: a plat of Lot 9 of Ramlo Shores Subdivision in Government Lot 4 in Section 21-T112N-R47W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma seconded by Krogman to approve and authorize Chairperson Jensen to sign Resolution #21-10: a bridge inspection program resolution for use with SDDOT retainer contracts.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.”
Motion carried.

RESOLUTION #21-10
BRIDGE INSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and re-inspection at intervals not to exceed two (2) years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four (4) years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Inspection funds.

Brookings County requests SDDOT to hire Banner Associates, Inc. (consulting engineer) for the inspection work. SDDOT will secure federal approvals, make payments to the consulting engineer for inspection services rendered, and bill Brookings County for 20% of the cost. Brookings County will be responsible for the required 20% matching funds.

Dated this 16th day of March, 2021, at Brookings, South Dakota.

Larry Jensen
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Abatement #21-3: an abatement application made by Brenda and Clifford Pratt for parcel #37350-00300-004-00 in the amount of \$326.07. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Pierce to approve and authorize Chairperson Jensen to sign Abatement #21-6: an abatement application made by Steven Waldner for parcel #34350-00100-001-00 in the amount of \$684.84. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.”
Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-17: an amendment to Agreement #19-45: an agreement by and between Teamsters Local Union No. 120 Affiliated with the International Brotherhood of Teamsters and Brookings County Sheriff’s Department effective January 1, 2020 through December 31, 2022. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-18: a State of South Dakota Department of Transportation Joint Powers Agreement for pocket gopher baiting services. Background information was provided by Weed & Pest Supervisor Misty Moser.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.”
Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-19: an application for occupancy of right-of-way of county highways made by Valley Telecommunications Coop in Winsor Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-20: an application for occupancy of right-of-way of county highways made by Valley Telecommunications Coop in Winsor Township. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-21: an application for occupancy of right-of-way of county highways made by Valley Telecommunications Coop in Bangor Township.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-22: an application for occupancy of right-of-way made by county highways made by Valley Telecommunications Coop in Winsor Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-23: an application for occupancy of right-of-way made by county highways made by Valley Telecommunications Coop in Winsor and Bangor Townships.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-24: an application for occupancy of right-of-way made by county highways made by Valley Telecommunications Coop in Laketon Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-25: an application for occupancy or right-of-way of county highways made by Sioux Valley Energy in Winsor Township.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-26: an agreement for voluntary right-of-way donation between Brookings County and Gary Jensen.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-27: an agreement for voluntary right-of-way donation between Brookings County and Wayne Smedsrud.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-28: an agreement with architect BKV Group for a modification to the construction documents to include replacement of the security electronics in the existing courthouse. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to approve Change Order 003 for the Brookings County Detention Center project in the amount of \$9,370. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.” Motion carried.

Highway Bids

Motion by Bartley, seconded by Boersma to award the bid for ¾” crushed gravel on all items listed from Sterzinger Crushing, Johnson Brothers Excavation, Sterzinger Construction and Rogge Excavating.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.” Motion carried.

Bowes Construction	\$6.35 crushing and royalties
B&H Contractors	\$6.25 crushing and royalties
Sterzinger Crushing Inc.	\$5.22 crushing and royalties
Johnson Brothers Excavation Inc.	\$5.00 screened
Sterzinger Construction Inc.	\$6.50 crushing and royalties
Rogge Excavating Inc.	\$6.55 crushing and royalties
Rogge Excavating Inc.	\$6.50 crushing and royalties

Motion by Krogman, seconded by Bartley to award the bid for #250 crushed quartzite rip rap, #150 erosion stone crushed quartzite, 1" x #4 crushed quartzite and crushed quartzite ballast #4 on all items listed from L.G. Everist.

Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

#250 Crushed Quartzite Rip Rap "Class A"

L.G. Everist	\$23.95 Dell Rapids plant
L.G. Everist	\$32.65 Brookings plant

#150 Erosion Stone Crushed Quartzite

L.G. Everist	\$23.95 Dell Rapids plant
L.G. Everist	\$32.65 Brookings plant

1" x #4 Crushed Quartzite "Class A"

L.G. Everist	\$16.70 Dell Rapids plant
L.G. Everist	\$25.25 Brookings plant

Motion by Krogman, seconded by Boersma to award the bid for HR class asphalt on all items listed from Bowes Construction.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye." Motion carried.

Bowes Construction	\$60.00 Class E Type 1
	\$51.50 Class E Type 1/rap
	\$62.00 Class E Type 2
	\$52.50 Class E Type 2/rap
	\$66.00 Class G Type 1
	\$56.00 Class G Type 1/rap
	\$68.00 Class 2 Type 2
	\$57.00 Class G Type 2/rap
	\$52.50 HR Class asphalt

Motion by Bartley, seconded by Boersma to award the bid for natural cover aggregate on all items listed from Johnson Brothers Excavation, Concrete Materials, and L.G. Everist.

Roll call vote: Boersma "aye," Pierce "aye," Bartley "aye," Krogman "aye," Jensen "aye." Motion carried.

3/8" Granite Cover Aggregate

L.G. Everist	\$19.00 Dell Rapids (East)
	\$26.95 Brookings

3/8" Natural Cover Aggregate

L.G. Everist	\$11.40
Johnson Brothers Excavation	\$14.00
Concrete Materials	\$13.00

Motion by Bartley, seconded by Krogman to award the bid for road oil on all items listed from Flint Hills Resources and Jebro Inc.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

Cutback (MC-3000)

Flint Hills	\$598.93
Jebro	\$609.31

CRS-2 Emulsion

Flint Hills	\$492.74
Jebro	\$509.53

CSS1H-3:1 Emulsion

Flint Hills	\$330.24
Jebro	\$379.53

Motion by Boersma, seconded by Krogman to award the bid for equipment rentals on all items listed from Prussman Contracting and RDO Equipment Company.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.”
Motion carried.

Prussman Contracting
RDO Equipment Co.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-29: an agreement with Sterzinger Crushing of Taunton, MN for ¾” crushed gravel.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-30: an agreement with Johnson Brothers Excavation of Madison, SD for ¾” crushed gravel.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.”
Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-31: an agreement with Sterzinger Construction of Elkton, SD for ¾” crushed gravel.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-32: an agreement with Rogge Excavating, Inc. of Ghent, MN for ¾” crushed gravel.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-33: an agreement with L.G. Everist of Sioux Falls, SD for #250 crushed quartzite rip rap, #150 erosion stone crushed quartzite, 1"x #4 crushed quartzite and crushed quartzite ballast #4.

Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye."
Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-34: an agreement with Bowes Construction of Brookings, SD for HR class asphalt.

Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye."
Motion carried.

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-35: an agreement with Johnson Brothers of Rutland, SD for natural cover aggregate.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye."
Motion carried.

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-36: an agreement with Concrete Materials of Corson, SD for natural cover aggregate.

Roll call vote: Boersma "aye," Pierce "aye," Bartley "aye," Krogman "aye," Jensen "aye."
Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-37: an agreement with L.G. Everist of Brookings, SD for natural cover aggregate.

Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye."
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-38: an agreement with Flint Hills of Marshall, MN for road oil.

Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-39: an agreement with Jebro Inc. of Sioux City, IA for road oil.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye."
Motion carried.

Motion by Boersma, seconded by Bartley to approve the notice of award to The Road Guy Construction, Yankton, SD for the 2021 Chip Seal project at the bid amount of \$84,971.22.

Roll call vote: Boersma "aye," Pierce "aye," Bartley "aye," Krogman "aye," Jensen "aye."
Motion carried.

Motion by Bartley, seconded by Krogman to approve the notice of award to Asphalt Surface Technologies Corporation (ASTECH, Corp) for the 2021 micro-surfacing project at the bid amount of \$743,065.85.

Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye."
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said Highway Superintendent Brian Gustad was not able to make it to the meeting but did submit a highway report.

Steffensen said Request for Proposals for the Samara Avenue Project are due today. Steffensen discussed upcoming dates.

Deputy States Attorney Dan Nelson presented the 2020 Annual State's Attorney's Report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Chamber Weekly Legislative Update; attended the Public Affairs Meeting; and met with Sheriff Marty Stanwick and Judge Stoltenberg to discuss courthouse security issues.

Commissioner Bartley attended a detention center meeting and attended a meeting with the security contractors for the detention center.

Commissioner Krogman attended a City Planning & Zoning meeting on behalf of BATA.

Commissioner Boersma attended a BEDC Task Force meeting, attended a NACo Next Gen meeting where she was elected Treasurer; and attended a Brookings Behavior Health & Wellness Board Meeting.

Commissioner Jensen attended the Conservation District Meeting; volunteered at the POD vaccination clinic; and attended a Weed Board Meeting.

EXECUTIVE SESSION

Motion by Pierce, seconded by Krogman to enter into Executive Session at 10:21 a.m., in accordance with SDCL 1-25-2(1)(4)(6), personnel, contract negotiations and security. All members voted "aye." Motion carried.

Motion by Pierce, seconded by Bartley to come out of Executive Session at 11:40 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, April 6, 2020.

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Jenna Byrd
Senior Finance Assistant
Brookings County

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