

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, March 21, 2022, at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, March 21, 2022, at 12:00 PM with the following members present: Larry Jensen, Arden Sigl, Tim Reed, Terry Wendt, Marty Stanwick and Paul Wiese. Others present: Dustin Huber, Sonia Mack and Stacy Steffensen. Absent: Rocco Murano, Ryan Krogman and Andy Dupraz.

1. Call to Order

Vice Chairperson Jensen called the meeting to order at 12:02 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Sigl, seconded by Reed. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from January 31, 2022, by Stanwick, seconded by Sigl. All members voted "aye." Motion carried.

Wendt arrived.

5. Financial Report

Huber presented year to date revenues and expenditures. Motion by Reed, seconded by Sigl to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Wiese updated the board on the JOAD archery shoot. He said there were 88 shooters and between 200-250 attendees. Wiese said there were good comments about the facility, as well. He said the Big Sioux Bowman are finishing their league this week.

b. Director's Report

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events, classes and meetings held at the facility.
- iii. Huber said he's working the Outdoor Campus and Game, Fish & Parks to hire two interns, August -December to do programming at both the BCOAC and the Nature Park.
- iv. He updated the board on maintenance items, an upcoming RSO class and work on the FY2023 budget.
- v. Huber said he will be out of the office April 7th-14th.

c. Pistol Range Committee Report – submitted by Sigl

- i. Sigl said the subcommittee for gun range improvements submitted their final report. Items included noise abatement, improving range lighting, floor plan changes and increasing target options.
- ii. The PRC will now hold meetings bimonthly to coincide with the Advisory Board's meeting dates.
- iii. The committee also discussed the Civilian Marksmanship Program and agreed that additional information was needed.

d. 4-H Youth Program Advisor's Report

- i. Mack updated the board on 4-H activities and the Shooting Sports program.
- ii. She also provided information on the state shoot.

7. Regular Business

- a. Motion by Wiese, seconded by Stanwick recommending approval of the new layout of the viewing room and the addition of the vestibule door going into the range. The estimated cost of this project is \$24,478. All members voted "aye." Motion carried.
- b. Motion by Reed, seconded by Wendt to recommend approval of the proposed FY2023 budget presented by Huber. The budget was increased from FY2022 by \$27,215. All members voted "aye." Motion carried.
- c. Motion by Sigl, seconded by Reed to approve changes and updates to the gun range standard operating procedures document. All members voted "aye." Motion carried.

8. Other Business

- a. Huber talked about getting the GF&P interns in August.
- b. Huber presented a working document that gives updates on building projects and other maintenance items at the BCOAC.
- c. Huber said they received a \$20,000 grant through GF&P and are now awaiting federal approval. The grant is for the replacement of air filters and cleaning of the berm in the gun range and includes a \$5,000 county match.

9. Adjournment

- a. Motion to adjourn by Reed, seconded by Wiese. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, May 23rd at 12:00 PM at the BCOAC.