

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MARCH 26, 2019

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 26, 2019 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angie Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Boersma to approve the agenda for the March 26, 2019 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Krogman, seconded by Boersma to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the March 12, 2019 Commission Meeting.

Travel Requests: Kimberly Laabs & Jenna Byrd to attend a WILL Luncheon on April 10, 2019 in Brookings; Steve Ust to attend South Dakota Officials ICC on April 11th in Sioux Falls; Sonia Mack to attend SDAE-4-H Spring Conference on April 8th-9th in Pierre; Heather Murfield to attend a Statewide Sex Offender Registry Conference on April 29th-May 1st in Deadwood; Kristin Heismeyer to attend a GF&P Summit on March 28th in Pierre; Robert Hill to attend the NACo Annual Conference on July 11th-16th in Clark County, Nevada.

Personnel Action Notices: voluntary resignation- Nick Norgaard, effective February 1, 2019; position change to full-time Deputy Director of Equalization Reid Squires at \$23.78, effective March 4, 2019.

Cellular Authorizations: Jacob Brehmer- Extensive Usage at \$60/month and Data Plan at \$45/month.

Human Services Report: case #19-016 for rent was approved; case #19-021 for rent was approved; case #19-023 for utilities was approved; case #19-024 for rent was approved; case #19-025 for medication was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Boersma, seconded by Krogman to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contracts, \$656.26; ABM Manufacturing Llc, Square Tubing for Skid, \$162.00; Action Target, Handgun Supplies, Targets, \$323.85; Anderson Funeral Home, Medical Examiner Mileage, \$1,140.00; Anderson Oil, Diesel - White Shop, \$2,155.66; Anthony Teesdale, Crt Appt Attorney, \$706.74; Applied Concepts Inc, New Patrol Car Equipment, \$2,056.20; Aragon, Antonio, Translation Services, \$75.00; Aurora Auto Body & Glass, Patrol Vehicle Tows, \$1,100.00; Avera Medical Group, Inmate Medical, \$190.05; Avera Occupational Medicine, Drug Testing, \$60.55; Banner Associates, Engineering Services, \$20,950.50; Bartley, Michael, Travel Reimbursement, \$623.84; Bauer, Tim, Board Mtg Mileage, \$9.24; Benjamin L. Kleinjan, Crt Appt Attorney, \$4,264.20; Biteler, David, Boot Reimbursement, \$100.00; Boarman Kroos Vogel Group, Detention Center Consultant, \$8,229.00; Brookings Auto Mall Inc, Vehicle Repair, \$190.38; Brookings City Utilities, Utilities, \$3,370.25; Brookings Credit Bureau, Sheriff Trust, \$2,534.54; Brookings Health System, Feb Blood Alcohol Testing, \$4,815.00; Brookings Health System, Mental Health Holds, \$2,798.00; Brookings Register, Publishing, Ads, \$1,159.41; Brookings-Deuel RWS, Bruce Shop Utilities, \$21.30; Brothers Pharmacy, Inmate Medical, \$1,023.20; Butler Machinery Co, Service Call and Parts, \$4,465.33; Carquest Auto, Shop Supplies, Parts, \$873.62; Century Business Products, Copier Contract, \$140.24; Cook's Wastepaper & Recycling, Commercial Service, \$167.81; Courtesy Plumbing Inc, Hot Water Repairs, \$2,011.79; Credit Collections Bureau, Sheriffs Trust, \$304.51; Den Wil Hospitality Group, Chamber Mixer Food, \$413.00; Den-Wil Inc, Community Health Rent, \$877.00; Department of Health, Fatality Accident - Tests, \$100.00; Deubrook Community Library, 2019 Budget Allocation, \$2,750.00; Digital Dolphin Supplies, Office Supplies, \$336.54; DJ Repair, Care of Poor Rent, \$650.00; Einspahr Auto Plaza, Patrol Vehicle Maintenance, \$409.66; Ekern Home Equipment Company, Repair Furnace, \$1,092.23; Empire Investments Llc, Tax Certificate, \$2,048.33; Executive Mgmt Finance Office, Tech Access Fee, \$29.75; Exhaust Pros, Patrol Vehicle Repair, \$642.21; Fastenal Company, Bolts, Supplies, \$149.15; First Bank & Trust, Fuel, Supplies, Postage, \$498.88; Fishback Ins Agency, Notary Bond Premiums, \$100.00; Fite, Pierce & Ronning Law, Crt Appt Attorney, \$1,759.54; Foerster Office & Supply, Supplies, \$525.00; Gass Law, Pc, Crt Appt Attorney, \$3,467.56; Hamlin County Auditor, County Mtg Registration, \$99.00; Hometown Service & Tire, Patrol Vehicle Repair, \$611.68; Horn Law Office, Prof. Llc, CAA Inv Mental Illness Hearing, \$232.00; Hy-Vee Food Store, Mtg Refreshments, Inmate Meals, \$14,698.70; I State Truck Center, Truck Supplies/Parts, \$851.20; Ina Group Llc, Tax Certificate, \$3,680.82; Interstate Telecom Coop, Phone Service, \$374.99; Kibble Equipment Llc, Supplies, \$1,431.55; Kibble Equipment Llc, BP Sprayers, Bruce FD, \$1,259.92; Kristin A Woodall, Transcripts - Grand Jury, \$726.20; L&L Auto & Truck Parts, Vehicle Repairs, Parts, \$807.27; Lammers Kleibacker, Llp, Crt Appt Attorney, \$2,017.20; Lewis & Clark Behavioral, Behavioral MI Intake, \$165.00; Lincoln County Auditor, Mental Illness Hearings, \$637.68; Lowe's, Mailboxes, Hooks, Drill, \$146.92; Mac's, Supplies, \$40.55; Marshall County Medical Center, New Deputy Medical Exam, \$241.89; Martin's Inc, Diesel, Mobil 424, \$9,823.58; McKeever's Vending, Inmate Commisary, \$214.32; Michael Twedt, Care of Poor Rent, \$650.00; Minnehaha County JDC, Minnehaha County JDC Charges, \$13,647.00; Moriarty Rentals, Care of Poor Rent, \$550.00; Mr. V's Professional Body, Patrol Vehicle Repairs, \$3,242.93; N Bob Pesall, Crt Appt Attorney, \$880.70; Nancy J Nelson, Crt Appt Attorney, \$641.25; National 4-H Council - Supply, Promo Items, Curriculum, \$40.90; Nielsen's, Alternator, \$220.00; Northwestern

Energy, Natural Gas Utilities, \$4,169.26; Nu-Tech Environmental, Gun Range Lobby Water Leak, \$507.00; Office Peeps Inc, Office Supplies, \$1,983.13; Olson, Steve, Board Mtg Mileage, \$16.80; Outlaw Graphics, Patrol Vehicle Decals, \$355.00; Pharmchem Inc, Supplies, Sweat Patch Analysis, \$1,246.38; Pitney Bowes Global Financial, Mail Meter Rental, \$303.18; Ramkota Inn, Lodging - Asphalt Conference, \$107.00; Razors Edge Grounds Keepi, Snow Removal, Ice Melt, Sand, \$2,990.00; RC First Aid, Medication Refills, \$38.00; Redwood Toxicology Laboratory, 24/7 Lab Testing, \$1,654.01; Reed T Mahlke, Crt Appt Attorney, \$552.85; RFD Newspapers Inc, Publishing, Ads, \$1,584.31; Running's Supply Inc, Ammunition, \$303.46; Ryde Investment Group Llc, Tax Certificate, \$3,187.24; Safe-N-Secure, Alarm System Monitoring, \$269.88; Sanford Health, Autopsy, \$2,347.00; Satellite Tracking of People, GPS, \$221.00; SD Building Officials' Association, Registration, \$82.00; SD Dept of Revenue, March Remittance, \$443,301.68; Secretary of State, Notary Filing Fees, \$60.00; Sinai Coop Elevator, Diesel, \$3,066.20; Sioux Valley Cleaners Inc, WIC Janitorial Services, \$442.00; Sioux Valley Energy, Electric Utilities, \$386.00; Sturdevant's Auto Parts, Supplies, Parts, \$94.07; Terry D Wieczorek Pc, Crt Appt Attorney, \$221.32; Thomson Reuters - West, West Info Charges, \$1,661.91; Tim Hogan, Crt Appt Attorney, \$3,683.73; Town of Sinai, Garbage & Sewer, \$64.00; Vandenberg Law, Crt Appt Attorney, \$1,527.50; Vantek Communications Inc, North Repeater Fee, \$100.00; Verizon Wireless, Deputy Tablets, \$320.08; Walmart Community, Office Supplies, \$142.47; Wheelco Truck & Trailer, Valve, Filters, \$269.66; Yankton County Treasurer, Mental Illness Charges, \$139.00.

Department Head Reports

Director of Equalization Jacob Brehmer said local Boards of Equalization met last week. He said there were 27 office corrections and 10 appeals.

Brehmer said interviews will be held this week for the vacant appraiser position. Pierce asked how many applicants there were. Brehmer said four people applied for the position.

Sheriff Martin Stanwick said 37 inmates are in jail. He said the 24/7 Sobriety program continues to stay busy. Stanwick discussed the snow event that occurred last week. He said Brookings County resident Troy Murphy, along with other farmers assisted the Sheriff's office with stranded drivers. He said he really appreciated their help.

BCOAC Director Kristin Heismeyer said a National Archery in Schools 3-D Tournament will be held at the facility on Friday, March 29th. She said 230 youth from across the state will be participating in that tournament.

County Development Director Robert Hill thanked the Brookings County Highway Department for breaking up seven ice jams on the Big Sioux River.

Hill said the City of Bruce has to limit their water usage due to all of the flooding in the area. He said 26 township roads have been closed because of the flooding.

Hill said Sioux Falls Solutions, formerly known as Sioux Falls Two Way, has started the study for the communications system. He said the first step is to send out a survey to all fire departments and ambulance services. He said the hourly rate for this is \$95.00 an hour. Hill said the next step will be to recommend what areas need to have the computer simulation software run. Hill said the third step will be to make a recommendation on how to fix things.

Hill said flooding has been ongoing; he said they've had more than 38 tons of sand delivered, and close to 2,000 sandbags passed out.

Hill discussed upcoming dates with the board.

Hill said he's going to bring in a declaration for emergency to the next meeting. He said there's no reason to not assist the townships when the damage has been so wide spread.

Weed & Pest Supervisor Misty Moser said March 8th was the bid opening. She said they had only one bid. Pierce said she has concerns that only one bid was submitted.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Boulevard Tree Project Advisor Jameson Berreth requested funding from the commission for the Boulevard Tree Project. Berreth said students will be selling trees to the City of Brookings and surrounding communities at a cost of \$15.00 per tree.

Motion by Krogman, seconded by Jensen to fund \$500.00 for the Boulevard Tree Project. Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

Department Head Reports Continued

Weed & Pest Supervisor Misty Moser continued with her report. Moser said there is a Weed Tour coming up in Brookings.

4-H Youth Advisor Sonia Mack said the shooting sport season for the winter is winding down. She said 100 kids are currently registered for the state shoot.

Mack said the robotics program will be winding down the first part of May. Mack said training will take place for the youth who are thinking about doing projects this summer. New this year, Mack said every 4-H member that exhibits an animal other than a dog or companion animal needs to have a Youth for the Quality Care of Animal Training. She said there are about 154 4-H members who need to complete that training by July 1st in order to compete.

Mack said enrollment has increased to 270 kids.

Mack said there are twelve chairs that need to be re-covered due to deterioration. She said the cost would be just under \$1,700.00. She said it's not budgeted for but she can find money in the budget to do the project.

By consensus, the board gave Mack approval to re-cover all twelve chairs at a cost of \$1,700.00

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., States Attorney Dan Nelson presented the 2018 Annual Report.

Department Head Reports Continued

Veterans & Human Services Director Michael Holzhauser said the welfare numbers are down, which is a good thing. Holzhauser said he still goes up to campus to speak with veteran students. He also said he's been approached by one the businesses in town to speak with veterans at that business.

Finance Officer Vicki Buseth presented the Finance Officer's Report.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's Report for February 2019.

February 2019

Total amount of deposits in the bank.....	\$24,632,930.82
Total amount of actual cash: Currency.....	\$3,831.00
Coins.....	\$2.03
Total amount of drafts/checks in Treasurer's possession not exceeding 3 days.....	\$96,463.68
Itemized list of all other items.....	\$35,808.61
TOTAL.....	\$24,769,036.14

Commission/HR: \$24,157.88; Finance Office: \$20,158.05; States Attorney: \$22,478.25; Equalization: \$15,892.11; Register of Deeds: \$8,524.89; Veterans/Welfare: \$6,202.42; Sheriff's Office: \$89,617.56; Coroner: \$426.22; Community Health: \$3,422.25; Extension: \$2,382.26; Weed: \$2,399.30; Planning/Zoning: \$5,537.84; Highway: \$52,944.30; Emergency Management: \$3,884.08; BCOAC: \$6,194.52.

AFLAC: \$3,161.96; Avesis: \$1,383.18; Office of Child Support: \$1,551.00; Delta Dental: \$5,519.44; Flex One: \$1,486.48; Principal Life Insurance: \$1,796.68; Local Teamsters: \$930.00; SDRS: \$43,393.60; SDRS Supplemental: \$1,666.00; EFTPS: \$82,886.12; Wellmark: \$104,689.60; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan \$19,328.48; AFLAC Group/CAIC Primary: \$316.30.

Be it noted, the expenditure adjustments for the month of February 2019 were presented to the board. \$7,072.61 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of February 2019 in the amount of \$23,118.50 was presented to the board.

Presentation of 2018 Annual Report

Senior Finance Assistant Jennifer Beller presented the 2018 Annual Report.

Chairperson Bartley declared a 5 minutes recess.

REGULAR BUSINESS

Motion by Krogman, seconded by Boersma to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #19-11: a plat of Lot 1, Olsen Addition in the SE ¼ of Section 6, T112N, R47W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley sign Resolution #19-12: a resolution appointing a Limited Deputy State's Attorney.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "abstain," Bartley "aye." Motion carried.

RESOLUTION #19-12
A RESOLUTION APPOINTING A LIMITED DEPUTY STATE'S ATTORNEY

WHEREAS, SDCL 7-16-3 authorizes the State's Attorney to appoint a limited deputy who shall be a duly licensed attorney and counselor at law having the qualifications required of state's attorneys.

WHEREAS, a limited deputy state's attorney will prosecute a case involving defendants wherein the Brookings County State's Attorney's Office has a conflict of interest in said prosecution.

WHEREAS, said appointment will end upon the termination of the proceeding.

THEREFORE BE IT RESOLVED by the Brookings County Board of County Commissioners that the Brookings County State's Attorney is duly authorized to appoint Wendy Kloepfner, a duly licensed attorney and counselor at law having the qualifications required of a state's attorney.

Dated this 26th day of March, 2019.

Michael Bartley
Chairperson, Brookings County Commission

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Bartley sign Resolution #19-13: a bridge re-inspection program resolution for use with SDDOT retainer contracts.

Roll call vote: Boersma "no," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

RESOLUTION #19-13
A BRIDGE RE-INSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. They County will be responsible for the required 20% matching funds.

Dated this 26th day of March, 2019, at Brookings, South Dakota.

Board of County Commissioners
Of Brookings County

Michael Bartley
Chairman of the Board

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Krogman to remove Resolution #18-51: a resolution modifying the Brookings County Highway System due to the review of the primary county highway system from the table. All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen said the resolution is not quite ready yet, and asked the board to table the resolution until May 7, 2019.

Motion by Pierce, seconded by Krogman to table Resolution #18-51: a resolution modifying the Brookings County Highway System due to the review of the primary county highway system to May 7, 2019. All members voted "aye." Motion carried.

Motion by Jensen, seconded by Krogman to remove Agreement #19-13: an easement agreement for use of county road right-of-way made by Old Tree Farms/Frido Verpaalen from the table. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #19-13: an easement agreement for use of county road right-of-way made by Old Tree Farms/Frido Verpaalen. All members voted "aye." Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Agreement #19-23: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve Abatement #19-11: an abatement request made by the SDSU Foundation for parcel #06000-11050-153-02 in the amount of \$701.89.

Motion by Boersma, seconded by Krogman to amend Abatement #19-11 to read parcel #06000-11050-153-05 in the amount of \$701.89. All members voted "aye." Amendment carried. Main motion as amended carried.

Motion by Jensen, seconded by Boersma to approve Abatement #19-12: an abatement request made by Lorraine Kracke for parcel #40185-00000-017-04 in the amount of \$419.78.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Abatement #19-13: an abatement request made by Lone Swedlund for parcel #36025-01200-013-00 in the amount of \$690.54.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Boersma to approve Abatement #19-14: an abatement request made by Hugh Randall for parcel #14108-11151-073-54 in the amount of \$184.96.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Bartley to sign Abatement #19-15: an abatement request made by Eric J. Jones for parcel #34125-00200-001-00 in the amount of \$221.31.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Abatement #19-16: an abatement request made by Robert Fey for parcel #01980-11149-263-00 in the amount of \$637.64.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve the annual chemical bid for the Weed & Pest Department to low bid on all items listed from AgFirst Farmer’s Coop of Brookings.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County - insurance reimbursement for a damaged patrol vehicle, receipt #452922, to GL line 101-4-211-4250, in the amount of \$345.76.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Marketing Intern at the Brookings County Outdoor Adventure Center.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Programming Intern at the Brookings County Outdoor Adventure Center.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Membership Assistant Intern at the Brookings County Outdoor Adventure Center.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen presented the 301 Building Fund and fund balance, and asked the board about possibly setting money aside for the purchase of the BATA bus garage. Steffensen said there is \$755,589 in fund balance that could be designated. Krogman said BATA has been having conversations with other entities on building a new garage. He said there are grant funds available but they need matching funds. Krogman asked if we would want to purchase the building that sits our leased land; would like to see some funds designated to this project. Krogman said he would like to designate \$300,000-\$400,000. Pierce said she is opposed to designating that much money;

she said she is willing to designate up to \$200,000. Bartley asked if the appraisal for the building would be from the state. Krogman said there is a certain process.

By consensus, the board agreed to discuss and take formal action on the dollar amount they are willing to designate for the BATA project.

Steffensen said she's been working with Commissioners Boersma and Pierce on the Request for Proposals for a Construction Manager at Risk. Steffensen presented a potential scoring sheet that would be used to review applicants.

Steffensen said the courthouse and the Government Center experienced leaking issues. She thanked the Commission Department staff, the maintenance staff, Alex Berkness with the Highway Department, the Brookings Fire Department and Jenny Hammrich at the courthouse.

Steffensen discussed upcoming dates with the board.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Brookings City Council Meeting; attended the Joint Jurisdiction Committee Meeting; met with Commission Department Director Stacy Steffensen and Commissioner Boersma to work on the RFP for a Construction Manager at Risk; attended the 10-County Meeting; and attended the City of Brookings Legislative Forum.

Commissioner Boersma attended the Brookings City Council Meeting; met with Pierce and Steffensen to work on the RFP for a Construction Manager at Risk; met with the National Weather Service; and attended the City of Brookings Legislative Forum.

Commissioner Krogman attended a Communities of Excellence Meeting; attended a Research Park Committee Meeting; attended the BCOAC Advisory Board Meeting; attended an ICAP Meeting; and attended a Brookings Health Meeting.

Commissioner Jensen attended the 10-County Meeting and attended a BCOAC Advisory Board Meeting.

Commissioner Bartley attended the NACo Legislative Convention; attended the Brookings City Council Meeting; helped with leaking issues at the courthouse; attended the Joint Jurisdiction Committee Meeting; attended a Pre-Disaster Mitigation Plan meeting; and attended the 10-County Meeting.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, April 9, 2019 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II

Brookings County

Published once at the approximate cost of__.