

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MAY 1, 2018

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 1, 2018 with the following members present: Lee Ann Pierce, Stephne Miller, Ryan Krogman and Larry Jensen. Mike Bartley was absent.

CALL TO ORDER

Chairperson Pierce called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Jensen to approve the agenda for the May 1, 2018 Commission Meeting. All members voted "aye." Motion carried.

Be it noted, discussion and possible action to approve changes to the Brookings County Employee Policies and Procedures Manual was removed from the agenda.

CONSENT AGENDA

Motion by Miller, seconded by Krogman to approve the consent agenda. All members voted "aye." Motion carried. The consent agenda consisted of the minutes from the April 17, 2018 Commission Meeting.

Travel Requests: Sean Doremus to attend Firearm Instructor Development on August 20th-24th in Pierre.

Personnel Action Notices: voluntary resignation- Andrew Erickson, effective April 24, 2018; voluntary resignation- Michael Gengler, effective May 18, 2018; voluntary resignation- Angela Mitzel, effective May 13, 2018.

Human Services Report: case #18-011A for City of White was approved; case #18-031 for Brookings Utilities was denied; case #18-051 for Brookings Hospital was approved; case #18-052 for Brookings Hospital was approved; case #18-053 Brookings Hospital was approved; case #18-054 for Avera McKennan was approved; case #18-054 for Avera McKennan was approved; case #18-024 for Avera McKennan was denied; case #18-036 for Avera McKennan was denied; case #18-037 for Avera McKenna was denied; case #18-038 for Avera McKennan was denied; case #18-039 for Avera McKennan was denied; case #18-055 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Miller to approve the following claims. Roll call vote: Jensen "aye," Miller "aye," Krogman "aye," Pierce "aye." Motion carried.

A&B Business Inc, Copier Contract, \$98.11; Adair Asset Management LLC, Tax Certificate, \$5,884.75; AMP Electric Construction, Wire Hot Water Heater, \$63.21; Aragon, Antonio, Translation Services, \$100.00; Aragon, Martha A, Translation Services, \$25.00; Avera McKennan Hospital, EAP, \$3,830.40; Avera Mckennan Hospital, Mental Health Hold, \$1,399.00; Avera Medical Group, Inmate Medical, \$499.92; Banner Associates, Bridge Design & Engineering, \$19,391.36; Benjamin L. Kleinjan, Court Appt Attorney, \$1,537.50; Boulevard Tree Project, Boulevard Tree Project Donation, \$500.00; Bozied Oil Co Inc, Tow Jail Impala, \$105.00; Brookings City Utilities, COP Utilities, \$213.88; Brookings County Finance, Advance Tax, \$102.02; Brookings County Finance, Delinquent Tax, \$1,126.37; Brookings Credit Bureau, Collection, \$668.90; Brookings Engraving, Name Plate, \$10.00; Brookings Health System, March Blood Alcohol Testing, \$8,099.00; Brookings Health System, Mental Health Holds, \$2,098.50; Brookings Property Management, COP Rent, \$650.00; Brookings Public Library, 1st & 2nd Qtr Library Services, \$8,750.00; Central Business Supply, Office Supplies, \$27.48; Century Business Products, Copier Contract, \$227.88; Christopher Lilla, Postage Reimbursement Abstract, \$9.85; City of Brookings, Joint Building Expenses, \$11,875.81; City of White, COP Utilities, \$516.39; Clean Slate, Envelopes, Letterhead, \$673.00; Clites Electric Inc, Service Call, Lights, TV Hookup, \$424.07; Corbel Solutions, LLC, Switch, \$1,719.05; Courtesy Plumbing Inc, Hot Water Heater-Jail, \$902.65; Darcy Lockwood, Inv Mental Illness Hearing, \$30.00; DMC Wear Parts, Carbide with Wear Strip, \$1,085.00; Dupraz, Andy, Extension Brd Mileage, \$7.56; Ecolab Pest Elimination, Quarterly Pest Elimination, \$90.84; Einspahr Auto Plaza, Wire Assembly, \$45.53; Ekern Home Equipment Company, Capping Off Sink, Sewage Pump, \$3,686.37; Executive Mgmt Finance Office, March Tech Access Fee, \$56.00; Fastenal Company, Parts, \$8.56; Foerster Office & Supply, Copy Paper, \$72.00; Ford, Deb, Extension Brd Mileage, \$20.16; Franz Digital, Paper, \$81.72; Gass Law, Pc, Court Appt Attorney, \$2,553.17; Georgetown Law OJA, Journal Renewal, \$85.00; Hillyard/Sioux Falls, Maintenance Supplies, \$24.15; Hungerford Chiropractic Pc, Instant Drug Testing, \$90.00; Hy-Vee Food Store, Supplies, Inmate Meals, Mtg Refreshments, \$14,869.99; Ina Group LLC, Tax Certificate, \$983.13; Interstate Telecom. Coop, BCOAC & Extension Phone Service, \$987.34; Jennifer Goldammer, Court Appt Attorney, \$2,199.60; Jennifer Pickard, Extension Brd Mileage, \$12.60; Katterhagen, Mark, Inv Mental Illness Hearings, \$30.00; Konard O Hauffe DDS Pc, Inmate Medical, \$81.26; L.G. Everist Inc, Icing Sand, \$1,576.10; Langstraat, Manual, Replace Check# 120236, \$30.00; Lewno, Lucy, Inv Mental Illness Hearing, \$33.52; Light & Siren, Lights, \$286.00; Lincoln County Auditor, Mental Health Expenses, \$352.60; Lowe's, Supplies, \$590.09; M&T Fire & Safety Inc, First Aid Kit Refills, \$41.50; McCrea, Don, Replace Check #118814, \$15.00; Minnehaha County JDC, JDC Costs, \$3,590.40; Nancy J Nelson, Court Appt Attorney, \$2,985.44; National 4-H Council - Supply, Activity Kits, Curriculum, \$569.53; Newegg Business Inc, IT Items, Software, Cable, \$2,084.83; Office Peeps Inc, Office Supplies, \$461.16; Olson, Steve, Weed & Pest Brd Mileage, \$16.80; One Office Solution, Office, Jail Supplies, \$127.61; Papa Johns, Meals P&Z Work Session, \$22.79; Parmely, Ronny, Extension Brd Mileage, \$11.76; Patricia J Hartsel, Transcripts, \$186.60; Penn Co Mental Health, Mental Illness Charges, \$410.25; Pharmchem Inc, Patch Kits, \$608.00; Ramkota Inn, Lodging- Asphalt Conf, \$102.99; RFD Newspapers Inc, Publishing, \$4,960.78; River City Supply LLC, Drawstring Bags, Tablecloths, \$929.14; Robbins Construction Inc, Remodel GF&P Offices @BCOAC, \$30,306.18; Safe-N-Secure, BCOAC Alarms, Doors, \$6,671.88; SD Newspaper Service, Job Postings, \$141.28; SD Public Assurance Alliance, 2019 Mack Dump Truck, \$673.79; SDACO, Workshop Registrations, \$675.00; SDSU Workstudy, 4H Workstudy Employee, \$109.31; Sinai Coop Elevator, Diesel, \$1,186.75; Sioux Valley Cleaners Inc, April Janitorial for WIC, \$460.00; Stanwick, Martin, Per Diem Sheriff Conf,

\$91.00; Steffensen, Stacy, NACO Airfare Reimbursement, \$614.63; Stein Sign Display, Outdoor Signage Bcoac, \$7,754.79; Steven Britzman, Repayment of Title Memos, \$159.76; Steven Ust, Building Inspections, \$400.00; Store Supply Warehouse, Brochure Holder, Connectors, \$108.81; Sweebe, Bart, Per Diem Sheriff Conf, \$91.00; Swiftel Center, Refreshments Township Mtg, \$216.00; Tapco, Blinker Stop Signs, \$5,015.00; Terry D Wieczorek Pc, Court Appt Attorney, \$2,700.00; Thomson Reuters - West, West Info Charges, \$1,051.35; Town of Sinai, Utilities, \$64.00; Vandenberg Law, Court Appt Attorney, \$916.50; Vantek Communications Inc, May North Repeater Fee, \$100.00; Verizon Wireless, Wireless Service, \$320.08; Walburg, Duane, Animal Control Mileage, \$6.30; Walmart Community, Cell Phone Phone Cards, \$105.00; Walmart Community, Office Supplies, \$157.38; Wells Fargo, Credit Card Charges, \$760.84; Yankton County Sheriff, Service of Process, \$150.00; May Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Bartley, Michael, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Bjordal, Suzanne, \$30.00; Bond, Thomas, \$30.00; Brehmer, Jacob, \$30.00; Buseeth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Contreras, Robert, \$75.00; Dejong, Darren J., \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Hieb, Jere, \$30.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Jensen, Larry, \$75.00; Klingbille, Larry, \$30.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher, \$105.00; Littlecott, Laura, \$45.00; Mccrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Page, Zach, \$30.00; Pierce, Irene, \$45.00; Pierce, Lee Ann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Richard Haugen, \$45.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Squires, Reid, \$30.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00.

Department Head Reports

Highway Superintendent Richard Birk said the new diesel fuel dispenser at the highway shop is installed and operating.

Birk said he spoke to Banner Engineering on a possible cost estimate for box culverts in Winsor Township. He said they could not give a firm quote without further detailed information on the project, but it would be similar to what the county pays for box culvert projects. Birk said it should not exceed \$10,000.00.

Birk said he attended a meeting on BIG Grants with Commission Department Director Stacy Steffensen, Finance Officer Vicki Buseeth, Senior Finance Assistant Jennifer Beller, Highway Office Manager Linda Gross and Commissioner Stephne Miller.

Birk said the highway crew has switched to summer hours.

Birk said he visited with Highway Lead Foreman Jeff Anderson about the NACE Conference. He said the plans for the BIG Grant project are out for review at the state level with bid letting in October or November of 2018. Birk said this is for the two structures on Highway 77 south of Brookings. He said the third grant structure is starting to be designed and that is the bridge on the Sinai road southwest of Brookings.

Krogman said he would like to know the detour routes right away for these projects.

Birk said the railroad crossing west of Volga on Highway 14 will be replaced this summer. He said it will be closed for a couple of days. He said they plan to use Highway 1 and Highway 6 for detour routes.

Birk said the weight limit restrictions on county roads will be lifted on Monday, May 7th.

Commissioner Pierce asked who determines the detour routes for these bridge projects. Birk said the state determines what the detour route will be. Pierce said it would be helpful for the public to know what the detour routes will be sooner rather than later so they know how they'll handle the routes.

Sheriff Martin Stanwick said there are 26 inmates in jail and 142 individuals participating in the 24/7 program.

Stanwick said his department, as well as the City Police Department and the States Attorney's office, are tracking mental health related phone calls.

Stanwick said with the help of other agencies, they were able to arrest two individuals on I-29 for possessing ten pounds of marijuana, cocaine, LSD, and ecstasy. Stanwick said it was probably geared for the Brookings area.

Stanwick said Volunteers of America lost its funding for the RSVP program, so he too will be ending the program. Commissioner Miller thanked the volunteers for their service.

Finance Officer Vicki Buseth said they collected over \$3 million dollars in property taxes on April 30th. Buseth said the quit claim deeds on the tax surplus properties have been filed.

Buseth said the state came and looked at the location for the kiosk. She said she hopes it will be up and running in the next month. Buseth said the kiosk will be in the east entryway of the Sheriff's Department.

Buseth said they received \$12,327.98 for the Juvenile Detention cost sharing. Last year, Buseth said they received \$8,800.

Weed & Pest Supervisor Misty Moser said the mosquito misters have been calibrated. Moser said the ATV Safety Training Course will be in Pierre this year, but if they can find six to eight more people the event could be held in Brookings.

County Development Director Robert Hill attended a Governor's Day event at South Dakota State University; attended an Ag-Subcommittee Meeting; attended an event at Augusta University in Sioux Falls; met with Medary Township representatives; attended Storm Spotter training; and attended a Joint Jurisdiction Meeting. Hill said SDOEM 6 Regional Coordinator Dave Beintema visited his office.

Hill said he sent a letter to the USDOT in reference to the Pipeline Safety Grant.

Hill said he finished up his one year duty as DAV State Commander. Hill thanked the commission for their support during the year.

Hill said County Development Deputy Director Richard Haugen attended a Civil Air Patrol event at the City of Brookings airport.

Hill discussed upcoming dates with the board.

Be it noted, the South Dakota Hazardous Materials Emergency Preparedness Planning Grant Application package was presented to the board.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

REGULAR BUSINESS

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Pierce to sign Resolution #18-13: a resolution emphasizing Brookings County, South Dakota's commitment to the "Stepping Up Initiative" to reduce the number of people with mental illness in jail.

Background information was provided by Commission Department Director Stacy Steffensen. All members voted "aye." Motion carried.

RESOLUTION #18-13
A RESOLUTION EMPHASIZING BROOKINGS COUNTY, SOUTH DAKOTA'S
COMMITMENT TO THE "STEPPING UP INITIATIVE" TO REDUCE
THE NUMBER OF PEOPLE WITH MENTAL ILLNESS IN JAILS

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general population; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

WHEREAS, Brookings County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, through *Stepping Up*, the National Association of Counties, the Council of States Governments Justice Center and the American Psychiatric Association Foundation are encouraging public, private and nonprofit partners to reduce the number of people with mental illnesses in jails;

NOW, THEREFORE, LET IT BE RESOLVED that the Brookings County Board of County Commissioners do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees and residents to participate in *Stepping Up*. We resolve to utilize the comprehensive resources available through *Stepping Up* to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illness in jails.
- Collect and review prevalence numbers as assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program and case levels.
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify

state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.

- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers.
- Implement research-based approaches that advance the plan.
- Create a process to track progress using data and information systems, and to report on successes.

Passed and approved this 1st day of May, 2018

Lee Ann Pierce
Chairperson,
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Pierce to sign Resolution #18-14: a resolution supporting wildfire awareness month.

All members voted “aye.” Motion carried.

RESOLUTION #18-14
A RESOLUTION SUPPORTING WILDFIRE AWARENESS MONTH

WHEREAS, the Commissioners of Brookings County are charged with protecting the health and safety of the citizens of Brookings County, including all property situated therein; and

WHEREAS, wildfires threaten the environmental, economic, and social well-being of Brookings County residents while challenging firefighter’s efforts to protect life and property; and

WHEREAS, the Commissioners of Brookings County have determined that in the interest of public health and safety; and

WHEREAS, wildfire suppression costs represents only a small portion of overall economic impacts and do not reflect the total cost of catastrophic fires; and

WHEREAS, residents have the responsibility to recognize the high risk of wildfire and institute safe and early evacuation plans, increase their home’s resistance to wildfire, and create fire adapted communities to increase the safety and survivability of the public and emergency personnel; and

WHEREAS, Wildfire Awareness Month is an important opportunity for Brookings County residents and all South Dakota’s communities and fire service agencies to reduce the risk of wildfire, increase firefighter safety, and enhance public safety and awareness through education on fire safety, preparation, and prevention; and

THEREFORE BE IT RESOLVED that Brookings County supports the month of May 2018 as South Dakota Wildfire Awareness Month; and

THEREFORE BE IT FURTHER RESOLVED that the theme for this year, “One Less Spark, One Less Wildfire” is a call for the residents of Brookings County to educate themselves and to take action to reduce the wildfire threat to their homes and help their community move toward becoming a fire adapted community.

Duly passed and adopted at a regular meeting of the Brookings County Commission on the 1st day of May 2018.

BROOKINGS COUNTY COMMISSION:

ATTEST:

Lee Ann Pierce
Chairperson

Vicki Buseth
County Finance Officer

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Pierce to sign Agreement #18-51: a memorandum of understanding between Brookings County and the City of Brookings for the purchase, installation, and payment of four lighted stop signs at 22nd Avenue and 32nd Street South. Background information was provided by Highway Superintendent Richard Birk and Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Pierce to sign Agreement #18-52: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

All members voted “aye,” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Pierce to sign Agreement #18-53: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Pierce to sign Agreement #18-54: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

All members voted “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Pierce to sign a Request to Fill Vacancy for a Deputy Sheriff in the Sheriff’s Department.

Background information was provided by Sheriff Martin Stanwick.

All members voted “aye.” Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., Architects with BKV Group, Anthony Enright, David Horner, and Christopher Hutton presented four design options for the exterior of the proposed jail expansion.

Enright said they had four site survey proposals for the proposed jail expansion. He recommended that the board go with the low bid of \$3,200 from Foresight Land Surveyors.

Motion by Jensen, seconded by Krogman to award Foresight Land Surveyors for a survey proposal for the proposed jail expansion project. All members voted “aye.” Motion carried.

The first three options (A, B, & C) were presented to the Jail Expansion Committee. Following that discussion, Option D was developed as a fourth alternative.

BKV asked the commission which design they would like to go with so they can proceed with the process. Commission Department Director Stacy Steffensen said if the board wants to get on the June agenda for the Historic Preservation Commission, they will need to submit paperwork by May 25th.

Pierce said she's concerned that there isn't enough time to be well prepared for the Historic Preservation Commission. Miller said she thinks they can shoot for May 25th and if they need more time, then they need more time. Pierce said there were concerns on parking; providing an exhibit that shows what will be done would be nice to show the Historic Preservation Commission.

Pierce said she really liked design option D. Miller and Jensen also said they liked option D. By consensus, the board agreed to present the four designs at the public open house with option D as the design chosen. The public open house will be on Monday, May 14th from 5:30 p.m. to 7:00 p.m.

Chairperson Pierce declared a 5 minute recess.

REGULAR BUSINESS

Motion by Krogman, seconded by Jensen to approve a request by the Brookings Farmers Market to close the 300 block of 6th Avenue from 7:00 a.m. to 12:30 p.m. on Saturdays from May through October. Krogman asked how it went last year. Commission Department Director Stacy Steffensen said she didn't hear any complaints or concerns from it being there. Sheriff Martin Stanwick said they always clean up after they're done.

All members voted "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve a request for funding from the Elkton Special Days Committee for \$500 for their annual fireworks display for the Fourth of July.

All members voted "aye." Motion carried.

The board reviewed and discussed work plan topics.

Commission Department Director Stacy Steffensen said this document was created before she was hired for her current position; she said it helped the commission stay up on top of the issues while they were between directors.

The board discussed topics and details they would like to include on the work plan and use it as a working document moving forward.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen said the next Pictometry fly-over and update is scheduled for the spring of 2019. She said they are in the process of reviewing the agreements for payments with the City of Brookings, BMU and the E911 Council. Steffensen said BMU would like to include their wellheads in that area and in order to do that they would have to go with the quote for \$38,725.00/year for 3 years. Miller said it would be a good idea to have that enhanced wellhead information because it affects a lot of different entities.

By consensus, the board agreed to move forward and get the official agreements drafted.

Steffensen said the BCOAC Advisory Board gave their approval to allow the part-time maintenance worker at the BCOAC to work up to 19 hours per week. She said it's still considered part-time and would not be a benefit-eligible position. By consensus, the board agreed to allow the part-time maintenance worker to work up to 19 hours per week.

Steffensen discussed upcoming dates with the board.

Steffensen discussed the highway meeting and BIG project information with the board.

Deputy States Attorney Steve Britzman had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Jensen attended a walk-thru at the BCOAC with the insurance provider; attended a BCOAC Advisory Board Meeting; and spoke with Banner Associates regarding 34th Avenue being under water.

Commissioner Miller attended the Extension Board Meeting; attended a Weed Board Meeting; and attended the BIG Grant/highway department meeting.

Commissioner Krogman attended a walk-thru with Robbins Construction and GF&P at the BCOAC; attended the United Way mixer; attended the BCOAC Advisory Board Meeting; met with Banner Associates regarding 34th Avenue being under water; and attended a Brookings Health Board Meeting.

Commissioner Pierce attended the United Way mixer; attended a Joint Jurisdiction Meeting; attended the Brookings County Housing Meeting; and attended the Civil Air Patrol event.

EXECUTIVE SESSION

Motion by Miller, seconded by Krogman to enter into Executive Session at 12:04 p.m., in accordance with SDCL 1-25-2(1), personnel. Motion carried. The board came out of Executive Session at 12:56 p.m. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, May 15, 2018 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to request for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II
Brookings County