

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MAY 15, 2018

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 15, 2018 with the following members present: Lee Ann Pierce, Mike Bartley, Stephne Miller, Ryan Krogman and Larry Jensen.

CALL TO ORDER

Chairperson Pierce called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Jensen to approve the agenda for the May 15, 2018 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Bartley, seconded by Krogman to approve the consent agenda. All members voted "aye." Motion carried. The consent agenda consisted of the minutes from the May 1, 2018 Commission Meeting.

Travel Requests: Robert Hill to meet with Hanson County Emergency Manager to discuss USDOT Grant and Pipeline Exercise on April 24th in Alexandria, SD; Robert Hill & Richard Haugen to participate in a South Dakota Office of Emergency Management EOC Exercise in May 9th-10th in Madison, SD; Robert Hill to attend a Tri-State Emergency Management Association Meeting on May 16th in Sioux Falls; Robert Hill & Jennifer Beller to attend a South Dakota Office of Emergency Management Exercise on May 17th in Mitchell; Robert Hill and/or Richard Haugen to attend a SDOEM radio objective training session on June 13th in Mitchell; Sean Doremus to attend Instructor Development on July 16th-20th in Pierre; Sean Doremus to attend a Glock Armorers Course on July 31st in Aberdeen;

Personnel Action Notices: voluntary resignation- Chelsey Langbehn, effective April 29, 2018; new hire- Part-time Correctional Officer Margaret Harkness at \$17.54, effective May 1, 2018; new hire- Part-time Correctional Officer Katherine Bogue at \$17.54, effective May 1, 2018; routine step increase- Sean Doremus to \$23.12, effective May 1, 2018; routine step increase- Jeremy Kriese to \$24.54, effective May 1, 2018; routine step increase- Manny Langstraat to \$23.59, effective May 1, 2018; voluntary resignation- Robert Contreras, effective May 3, 2018; new hire- Nick Strasburg, Temporary/Seasonal ATV Driver in Weed Department at \$15.18, effective May 7, 2018; voluntary resignation- Martha Brettschneider, effective May 17, 2018; routine step increase- Mitch Lang to \$16.11, effective June 1, 2018; routine step increase- Chris Mulhair to \$20.82, effective June 1, 2018.

Human Services Report: case #17-160A for Avera McKennan was denied; case #17-118A for Avera McKennan was denied; case #18-05 for Brookings Municipal was approved; case #18-057 for Brookings Municipal was approved; case #18-058 for rent was approved; case #18-059 for rent was approved; case #18-060 for Avera McKennan was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Krogman to approve the following claims. Roll call vote: Jensen "aye," Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye." Motion carried.

A&B Business Inc, Copier Contracts, \$979.69; AgFirst Farmers Coop, Dust Mask, Propane, \$48.21; Agritech Brookings, K9 Dog Food, \$180.00; Allegra Print & Imaging, Safety Vests, \$555.00; Alphamedia USA LLC, Property Tax Deadline Ad, OAC Sales Blitz, \$695.00; American Garage Door, White Climate Seal Shop, \$132.00; Anderson Oil, White Shop, \$1,844.85; Aragon, Martha A, Translation Services, \$25.00; Assn of SD County Weed & Pest, 2018 Dues, \$150.00; Auto Body Specialists, Enamel, Undercoat, Cleaner, \$44.95; Avera McKennan Hospital, Mental Health Hold, \$699.50; Avera Medical Group, Inmate Medical, \$770.51; Avera Occupational Medicine, Drug Tests, \$368.00; Badger Fire Dept, Replace Check #117312, \$481.34; Banner Associates, Engineering Services, \$14,055.87; Birk, Richard, Per Diem NACE Conf, \$404.24; Bozied Oil Co Inc, Fuel, \$90.60; Brehmer, Jacob, Advance Per Diem SDAAO Conf, \$92.00; Brock White Company, Road Mat, \$25,137.00; Brookings Auto Mall Inc, Vehicle Parts, Supplies, \$328.29; Brookings City Utilities, Utilities, Phone, \$9,262.07; Brookings County Finance, Delinquent Taxes, \$1,333.92; Brookings Credit Bureau, Credit Bureau Collection, \$556.04; Brookings Register, Publishing, Ads, \$2,595.69; Brookings-Deuel RWS, Bruce Shop Water Utilities, \$19.20; Bruna Electric, Electrical Work in Shops, \$3,765.22; Buffalo Ridge Newspapers LLC, Public Notices, \$116.10; Buhls of Brookings Cleaner, Rug Rental Service, \$98.30; Builders First Source, Doors, \$564.30; Burlage-Peterson Auctioneers, Brokerage, Advertising, Tax, \$3,145.50; Butler Machinery Co, Filters, \$196.98; Carquest Auto, Shop & Vehicle Supplies, \$361.53; Central Business Supply, Supplies, \$894.97; Century Business Products, Copier Contract, \$772.24; Century Link, Long Distance Phone, \$190.90; Chula Vista Resort, NACE Conf Lodging, \$434.46; City of Brookings, Dec, Jan, Feb E911 Money, \$78,790.41; City of White, Utilities, \$70.67; Claims Associates, Injunctive Relief, \$3,900.30; Clites Electric Inc, Install Lights Pole, Wire Sign, \$1,679.95; Cole Papers Inc, Contractor Trash Bags Adopt Hwy, \$87.78; Brenda K Colombe, April Services, \$220.00; Robert Contreras, Per Diem - Salt Lake City, \$135.00; Cook's Wastepaper & Recycling, Commercial Service, \$769.91; Cub Construction Inc, Install Doors at Courthouse, \$3,876.00; Dakota Data Shred, Equipment Rental, Pickup, \$207.53; Den-Wil Inc, Comm Health Rent, Trash, Snow, \$2,741.76; DMC Wear Parts, Snow Plow Blades, \$2,340.00; Ecolab Pest Elimination, Quarterly Pest Elimination, \$2.97; EDM Publishers Inc, Subscriptions, \$119.00; Einspahr Auto Plaza, Ford F250 Pickup, Repairs, \$33,426.87; Fastenal Company, Repair Parts, \$9.00; First Bank & Trust, Supplies, Fuel, Conf, Postage, \$927.00; Fix It Shop Locksmith, Rekey, New Keys for BCOAC, \$184.00; Foerster Office & Supply, Janitor Supplies, \$729.35; G&K Services, Laundry Services, \$370.44; Galls, Supplies-Spikes, \$640.00; Gass Law, Pc, Crt Appt Attorney, \$7,648.97; David Grayson, COP Rent, \$550.00; Great Western States Supply, 4H Magnets, \$216.24; Konard O Hauffe DDS PC, Inmate Medical, \$686.09; Hieb, Jere, Advance Per Diem SDAAO Conf, \$92.00; Tim Hogan, Crt Appt Attorney, \$3,785.65; Homestead Do-It Center, Wood Lath for Flags, \$13.80; Ina Group LLC, Tax Certificate Redemptions, \$6,599.96; Indeed Inc, Job Postings, \$1,242.48; Interstate Telecom Coop, Phone Services, \$375.55; Intoximeters Inc, PBT Mouthpieces, \$1,875.00; Johnson

Feed Inc, Road Salt, \$4,849.03; Katterhagen, Mark, Inv Mental Illness Hearings, \$40.50; Kenner Plumbing Company, PVC Caps, \$71.81; Kibble Equipment Llc, Pro Pack, \$59.80; Kingbrook Rural Water, Water Utilities, \$40.90; Larry Klingbile, Advance Per Diem SDAAO Conf, \$92.00; L&L Auto & Truck Parts, Shop, Vehicle Supplies, \$672.51; Lewno, Lucy, Mental Illness Hearings, \$449.44; L. G. Everist, Inc, Erosion Stone, \$84.78; Christopher Lilla, Advance Per Diem SDAAO Conf, \$124.00; Lincoln County Auditor, Mental Illness Charges, \$1,183.86; Locators & Supplies, Lath for Flags, \$57.07; Darcy Lockwood, Inv Mental Illness Hearing, \$40.50; Lowe's, Tools, Supplies, \$959.97; M&T Fire & Safety Inc, First Aid Supplies, \$64.00; Mailfinance, Lease on Postage Machine, \$1,556.07; Martin's Inc, Filter, Diesel, \$861.15; Master Blaster Inc, Pressure Washer Repair Parts, \$530.01; Matheson Tri-Gas Inc, Welding Supplies, \$528.96; Donald McCarty, Crt Appt Attorney, \$4,667.10; McKeever's Vending, Inmate Commissary, \$746.62; McLeod's Printing & Office, Envelopes, Property Cards, \$318.95; Mediacom LLC, Law Library Service, May, \$115.90; Michael Todd & Company, Mesh Flags for Signing, \$774.25; Midwest Glass, Windshield, Closer, \$390.44; Minnehaha County Auditor, Mental Illness Costs, \$618.73; Minnehaha County JDC, JDC Costs, \$3,814.80; Moriarty Rentals, COP Rent, \$650.00; Nancy J Nelson, Crt Appt Attorney, \$427.70; Newegg Business Inc, Moxon Drives, \$238.98; Nielsen's, Alternator, \$280.00; Northern Truck Equipment, Parts, \$596.11; Northwestern Energy, Natural Gas, \$1,222.83; Office Depot Inc, Office Supplies, \$43.21; Office Peeps Inc, Office Supplies, \$353.13; One Source, Background Checks, \$649.95; Outlaw Graphics, Vehicle Striping, \$920.00; PCS Mobile, Vehicle Computer, \$3,448.04; Pharmchem Inc, Sweat Patch Analysis, \$571.00; Prussman Contracting Co, Sump Pump, \$170.00; Qualified Presort Service, Mail Service, \$33.53; Razor's Edge Lawncare, Snow Removal, Ice Melt, Cleanup, \$5,510.00; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publishing, \$2,286.40; Rick Ribstein, Crt Appt Attorney, \$3,029.76; Running's Supply Inc, Supplies, \$800.26; Ryde Investment Group Llc, Tax Certificate Redemption, \$829.73; Satellite Tracking of People, GPS Monitoring, \$477.75; SD CLE Inc, Jury Instructions, \$75.00; SDACO, ROD Relief Fund Apr 2018, \$832.00; SDSU Workstudy, SDSU Workstudy, \$112.43; Sioux Equipment, Key Tags, \$317.92; Sioux Falls Two Way Radio, Qtrly Maintenance Contract, Cable, \$489.00; Sioux Valley Energy, Electric Utilities, \$312.00; Special Days Committee, Fireworks Display Donation, \$500.00; Reid Squires, Advance Per Diem SDAAO Conf, \$124.00; Sturdevant's Auto Parts, Supplies, Parts, \$164.10; Subway, Meals for P&Z Committee Work, \$44.00; Anthony Teesdale, Crt Appt Attorney, \$2,676.48; Thomson Reuters - West, West Info Charges, \$572.36; Tonya Steffensen, COP Rent, \$650.00; Town & Country Shopper, Gophers Notice, Ad, \$482.50; Trane US Inc, Repair, Labor, \$2,621.30; Transource, Antifreeze, \$1,009.52; Umberger, Charles, Per Diem Conf Deadwood, \$79.00; UPS Store, Return Shipping, Parts, \$58.55; Steven Ust, Building Inspections, \$500.00; Valley Motorsports, ATV Spark Plug, \$14.57; Vandenberg Law, Crt Appt Attorney, \$4,418.00; Walburg, Duane, Animal Control Mileage, \$35.70; Walmart Community, Office & Meeting Supplies, \$265.03; Wheelco Truck & Trailer, Starter, \$342.20; Kristin A Woodall, Transcripts, \$333.20; Yankton County Sheriff, Service of Process, \$50.00; SD Dept of Revenue, May Remittance, \$425,302.02.

Department Head Reports

Sheriff Martin Stanwick said there are 26 inmates in jail and 135 individuals participating in the 24/7 program. Stanwick said he and Jail Administrator Bart Sweebe met with Representative Tim Reed to discuss the needs of Brookings County regarding mental health services.

Stanwick said he attended the Sioux Valley School Board meeting and the Deubrook School Board meeting to discuss potential funding for a school resource officer. Stanwick said the two school boards liked the idea, but they need to find money in their budgets.

Stanwick said he's always had college and high school interns, but found out that they are not covered under the county's insurance. He said he would like the board to take action at their next meeting on covering the interns as non-paid volunteers under the county's insurance.

Motion by Krogman, seconded by Miller to approve the dissolution of the RSVP Program effective May 31, 2018 and to remove those volunteers from the County's work comp coverage.

RSVP Listing: Arthur Wilber, Dave Peterson, Darel Palm, Carmen Wika, Kathy Holleman, Art Niles, Jim Steen, Ron Eggen, Carl Basmajian, Dennis Josephsen, Jim Herrboldt, Robin Savage, Dennis Hanson and Mike Monnens.

All members voted "aye." Motion carried.

Director of Equalization Chris Lilla said the abstract is complete.

County Development Director Robert Hill said he attended the Joint City/County Planning Meeting; met with Avangrid Wind Developers in preparation for the new wind farm called Coyote Ridge; met with L.G. Everist company officials and discussed the mining area east of I-29; visited with Swiftel Communications and gave them some severe weather preparation guidance; and participated in a USDA Agriculture Response Management and Resource Exercise.

Hill discussed upcoming dates.

Highway Superintendent Richard Birk said he spoke with Banner Associates and they approved the shop drawings from Forterra for the small structures on County Road 16 southwest of Brookings.

Birk said he met with the wind tower representatives to discuss an upcoming wind tower project. Birk also said he visited with Holloway Construction to confirm order status and scheduling for this summer's box culvert projects.

Birk said the box north of Bruce on Highway 7 has seen some settling. He said the crew patched the worst spots and they will keep an eye on the box for a while.

Birk said he talked to Winsor Township Supervisor Josh Spilde about the Winsor Township project. He said Spilde would like the county to pay for the culverts and the township would pay for the rest of the cost.

Birk said he talked to the mayor of Bushnell about seal coating the roads in Bushnell.

Birk said he talked to Chad Wosje about the box culvert replacement south of Sinai that's scheduled for this summer.

Birk said Oak Lake Township Supervisor Norris Patrick requested financial help for two culverts that were washed out on 197th Street. Birk said the total cost of the project is \$11,132.00 with the township paying \$1,000 and Brookings County paying \$10,132.00.

The board discussed Winsor Township's request. Krogman asked if the replacement culverts would be sufficient enough with all of the flooding issues they've seen. Birk said they would be the same culverts as what's there now.

By consensus, the board agreed to pay for 3-40' long culverts for Winsor Township at \$7,446.

The board discussed Oak Lake Township's request. Jensen said it's been like that since last summer. Jensen asked if a larger band would fix the problem.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board held a public hearing and approval of a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Skyview Junction, Elkton, SD.

Motion by Miller, seconded by Jensen to approve a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Skyview Junction, Elkton, SD.

Chairperson Pierce opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Pierce closed the public hearing.

Roll call vote: Miller "aye," Krogman "aye," Bartley "aye," Jensen "aye," Pierce "aye."
Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:05 a.m., the board held a public hearing and approval of a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Danceland Campground, Brookings, SD.

Motion by Miller, seconded by Bartley to approve a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Danceland Campground, Brookings, SD.

Chairperson Pierce opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Pierce closed the public hearing.

Roll call vote: Krogman "aye," Bartley "aye," Jensen "aye," Miller "aye," Pierce "aye."
Motion carried.

Department Head Reports Continued

Highway Superintendent Richard Birk continued with his report. Miller said they need to treat the townships the same, and said the county should furnish the culverts for the Oak Lake Township project. Birk said the county could furnish the culverts and the flare ends. Commission Department Director Stacy Steffensen said the board requested that Winsor Township hire an engineer to look at their culvert project before going forward, and asked if that would be a request for Oak Lake Township, as well. Krogman asked what is causing the erosion. Birk said he thinks it's because of the separation of the two culverts and by not attending to it, it did nothing but get worse.

Jensen said he is in favor of furnishing the culverts and flare ends. Krogman said he is in favor of furnishing the culverts but not the flare ends. He said there is another county and township that should have responsibility for it also since this is on the county line. Jensen said if the culverts are unrepairable, then the county could furnish the culverts. Bartley said the board is interested in furnishing the culverts, but an engineer's study needs to be done first. Pierce directed Birk to let Oak Lake Township know that the county is interested but would like them to work with the other county and township, and to get an engineering study done.

SCHEDULED AGENDA ITEM

As scheduled at 9:10 a.m., States Attorney Teree Nesvold presented the 2017 State's Attorney's Annual Report.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., the board held the second reading and public hearing on Ordinance #2018-03: an ordinance providing for the amendment of Ordinance #2015-03.

This ordinance relates to C1 Commercial/Industrial Districts, Lake Park Districts, Natural Resource Districts, Flood Damage Prevention, and Aquifer Protection.

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Pierce to sign Ordinance #2018-03: an ordinance providing for the amendment of Ordinance #2015-03.

Chairperson Pierce opened the public hearing and called for proponents.

County Development Director Robert Hill and County Development Deputy Director Richard Haugen were present for questions.

Chairperson Pierce called for opponents. Hearing none, Chairperson Pierce closed the public hearing.

Commissioner Bartley said this has been a yearlong process, and a lot of work has been put forth by a number of entities.

Roll call vote: Bartley "aye," Jensen "aye," Miller "aye," Krogman "aye," Pierce "aye."

Motion carried.

ORDINANCE NO. 2018-03

AN ORDINANCE PROVIDING FOR THE AMENDMENT OF ORDINANCE 2015-03

WHEREAS, BROOKINGS COUNTY previously adopted Ordinance 2015-03, which re-adopted the 1997 Revised Zoning Ordinance in accordance with Chapter 11-2;

WHEREAS, the Brookings County, South Dakota, Board of County Commissioners deems it necessary, for the purpose of promoting the health, safety, and the general welfare of the County, to amend Ordinance 2015-03 by repealing the following Articles: Article 12.00 - Commercial/Industrial Districts.; Article 13.00 - Lake/Park Districts. ; Article 14 - Natural Resources Districts.; Article 15.00 - Flood Damage Prevention.; Article 16.00 - Aquifer Protection.; and replacing said Articles with Article IV, a copy of which is attached hereto, District Requirements-Chapter 4.02. "CI" - Commercial / Industrial Districts.; Chapter 4.03. - "LP" - Lake Park Districts.; Chapter 4.04. - Natural Resource Districts.; Chapter 4.05. - Flood Damage Prevention.; Chapter 4.06. - Aquifer Protection.; and the repealing of conflicting ordinances.

THEREFORE, BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA, that Ordinance 2015-03 is hereby amended repealing the following Articles: Article 12.00 - Commercial/Industrial Districts.; Article 13.00 - Lake/Park District.; Article 14 - Natural Resources Districts.; Article 15.00 - Flood Damage Prevention.; Article 16.00 - Aquifer Protection.; and replacing said Articles with Article IV, a copy of which is attached hereto, District Requirements-Chapter 4.02. "CI" - Commercial / Industrial Districts.; Chapter 4.03. - "LP" - Lake Park Districts.; Chapter 4.04. - Natural Resource Districts.; Chapter 4.05. - Flood Damage Prevention.; Chapter 4.06. - Aquifer Protection.; and the repealing of conflicting ordinances.

Adopted this 15th day of May, 2018.

BROOKINGS COUNTY:

Lee Ann Pierce,
Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Department Head Reports Continued

Finance Officer's Report

Commission Department Director Stacy Steffensen presented the Finance Officer's Report for April 2018.

April 2018

Total amount of deposits in banks.....	\$36,978,877.99
Total amount of actual cash: Currency.....	\$4,343.00
Coins.....	\$1.68
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	\$2,707,652.36
Itemized list of all other items.....	\$27,831.59
TOTAL.....	\$39,718,706.62

Commissioner/HR: \$17,235.29; Technology: \$5,842.62; Technology: \$5,842.62; Finance Office: \$20,041.62; States Attorney: \$20,047.69; Equalization: \$18,418.32; Register of Deeds: \$8,296.96; Veterans/Welfare: \$6,448.62; Sheriff's Office: \$89,836.30; Coroner: \$426.22; Community Health: \$3,468.09; Extension: \$2,344.46; Weed: \$2,196.94; Planning/Zoning: \$6,408.23; Highway: \$55,717.87; Emergency Management: \$3,821.88; BCOAC: \$7,143.13.

AFLAC: \$3,161.96; Avesis: \$1,297.47; Office of Child Support: \$776.00; Delta Dental: \$5,323.26; Flex One: \$2,055.08; Principal Life Insurance: \$1,904.56; Local Teamsters: \$1,228.00; SDRS: \$44,659.78; SDRS Supplemental: \$1,658.00; EFTPS: \$84,221.38; Wellmark: \$101,839.29; AFLAC Group/CAIC Primary: \$324.86.

Be it noted, the expenditure adjustments for the month of April 2018 were presented to the board. \$11,904.98 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of April 2018 in the amount of \$29,485.50 was presented to the board.

Motion by Miller, seconded by Krogman to approve quarterly transfers as per budget appropriations.

From General Fund 101-4-911-4294 to Highway and Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$18,517.75.

Roll call vote: Jensen "aye," Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye."
Motion carried.

REGULAR BUSINESS

The board held the First Reading of Ordinance #18-04: an ordinance authorizing rezoning of “South 245’ of the West 246’ of the East 495’ of the SE ¼ of the SW ¼ of Section 3 T109N, R50W, Brookings County, South Dakota (Medary Township)” from an Agricultural District to a Joint Jurisdiction R-1A District.

The second reading and public hearing will be held on Thursday, June 7 at 9:00 a.m.

Motion by Bartley, seconded by Krogman to approve for recording purposes and authorize Chairperson Pierce to sign Resolution #18-15: a plat of Aldrich Addition in the NW ¼ of the NW ¼ of Section 14, T109N, R50W, of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Pierce to sign Agreement #18-55: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Pierce to sign Agreement #18-56: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Bartley “aye,” Jensen “aye,” Miller “aye,” Krogman “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Pierce to sign Agreement #18-57: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Jensen “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Pierce to sign Agreement #18-58: an application for occupancy of right-of-way of county highways made by Brookings-Duel Rural Water.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Pierce to sign Agreement #18-59: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Pierce to sign Agreement #18-60: a sub-recipient agreement between the South Dakota Department of Health, Division of Family and Community Health and Brookings County. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley “aye,” Jensen “aye,” Miller “aye,” Krogman “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Pierce to sign renewals for retail on-off sale malt beverage/on-off sale South Dakota farm wine license renewals for the 2018-2019 licensing period for the following entities: Meadow Creek Golf Club- Retail On/Off Sale & SD Farm Wine; Brookings County Club- Retail On/Off Sale & SD Farm Wine; Cuzbins, LLC- Retail On/Off Sale & SD Farm Wine; Smokin’s Pub N Grub- Retail On/Off Sale & SD Farm Wine; Wagon Wheel Resort- Retail On/Off Sale & SD Farm Wine; The Corner Gas and Goodies- Retail On/Off Sale & SD Farm Wine.

Roll call vote: Jensen “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve a Request to Fill Vacancy for a Finance Assistant in the Finance Office. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve the transfer of a 2000 Sterling dump truck from the Highway Department to the Weed Department.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye,” Pierce “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to declare a 2006 Tahoe 4x4 vehicle as surplus property to be sold via online auction.

Roll call vote: Krogman “aye,” Bartley “aye,” Jensen “aye,” Miller “aye.” Pierce “aye.”
Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 10:00 a.m. the board held a public hearing and approval of a temporary special event license for Jay Street Pub, Bruce, SD to utilize their malt beverage and liquor license for an event at the Bennett Barn, 47439 214th Street, Aurora, SD on June 9, 2018.

Motion by Krogman, seconded by Miller to approve a temporary special event license for Jay Street Pub, Bruce, SD to utilize their malt beverage and liquor license for an event at the Bennett Barn, 47439 214th Street, Aurora, SD on June 9, 2018.

Chairperson Pierce opened the public hearing and called for proponents. Owner of Jay Street Pub, Andrea Diedrich, was present for questions.

Chairperson Pierce called for opponents. Hearing none, Chairperson Pierce closed the public hearing.

Roll call vote: Bartley “aye,” Jensen “aye,” Miller “aye,” Bartley “aye,” Pierce “aye.”
Motion carried.

Chairperson Pierce declared a 5 minute recess.

REGULAR BUSINESS

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen said she updated the Work Plan document and asked the board how often they want to review it. By consensus, the board agreed to review the work plan document quarterly.

Steffensen said she reached out to the small communities throughout the county and found out when their upcoming meeting dates were so a couple of commissioners could attend.

Steffensen discussed upcoming dates.

Steffensen updated the board on what has been going on out at the Brookings County Outdoor Adventure Center. She said the part-time membership assistants have been making their own schedules and covering the hours, which has been a big help in keeping the doors open and events happening.

SCHEDULED AGENDA ITEM

As scheduled at 10:15 a.m., Sherri Matthews, Senior Account Manager with Wellmark Blue Cross and Blue Shield of South Dakota gave a presentation on health insurance options.

REGULAR BUSINESS

Deputy States Attorney Steven Britzman said he's been working on a project that involves the Medary Monument.

COMMISSIONER'S REPORTS & DISCUSSION

Commissioner Jensen attended the Conservation District Meeting; attended the Archery Range Committee Meeting; attended a budget meeting at the Brookings County Outdoor Adventure Center; and attended the open house for the Jail Expansion Project.

Commissioner Miller attended the Joint Powers Board Meeting; participated in the interview process for a Deputy States Attorney; and attended the open house for the Jail Expansion Project.

Commissioner Krogman attended a budget meeting at the BCOAC.

Commissioner Bartley attended the Elkton Fire Department's Feed; attended the Joint Powers Board Meeting; and attended the open house for the Jail Expansion Project.

Commissioner Pierce attended the Planning & Zoning Joint Jurisdiction Meeting; attended the Brookings Empowerment Group fundraiser; attended the Farmers Market; participated in the interview process for a Deputy States Attorney; and attended the open house for the Jail Expansion Project.

EXECUTIVE SESSION

Motion by Miller, seconded by Bartley to enter into Executive Session at 10:53 a.m., in accordance with SDCL 1-25-2(1)(3)(4), Personnel, Consulting with Legal Counsel, Contract Negotiations. All members voted "aye." Motion carried.

Motion by Jensen, seconded by Miller to come out of Executive Session at 11:26 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Miller, seconded by Jensen to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Thursday, June 7th at 8:30 a.m.

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Jenna Byrd
Finance Assistant II
Brookings County

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