

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, May 24, 2021 at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, May 24, 2021 at 12:00 PM with the following members present: Ryan Krogman, Larry Jensen, Paul Wiese, Marty Stanwick, Arden Sigl, Tim Reed, Terry Wendt and Andy Dupraz. Others present: Dustin Huber, Stacy Steffensen and Sonia Mack. Absent: Rocco Murano.

1. Call to Order

Chairperson Krogman called the meeting to order at 12:02 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Jensen, seconded by Reed. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from April 26, 2021 by Stanwick, seconded by Sigl. All members voted "aye." Motion carried.

5. Financial Report

Huber presented year to date revenues and expenditures. Motion by Reed, seconded by Jensen to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Wiese said JOAD hosted an archery shoot earlier in May with about 30 participants. He said it was a fun event and went well. Wiese said it was beautiful weather outside which caused a lower turnout than they had anticipated. Huber said they made a little money, but thinks it will grow. He said another event is scheduled for early December.

b. Director's Report

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events, classes and meetings held at the facility.
- iii. Huber said Lisa Brutty was hired as the full-time assistant and started May 22nd.
- iv. He discussed several building maintenance issues, including the new HVAC unit, lights, doors and a curtain for the archery range.
- v. Huber said the BCOAC will be closed on Memorial Day.
- vi. He said they did some spring cleaning on May 2nd along with 4-H Shooting Sports.

c. Pistol Range Committee Report – submitted by Sigl

- i. There are six new RSOs – three staff and three volunteers.
- ii. The subcommittee working on identifying and recommending range improvements did not have a new report.
- iii. The committee reinstated Dennis Hetrick as a member of the PRC.

d. 4-H Youth Program Advisor's Report

- i. Mack said there will be six 4-H members from Brookings County representing South Dakota on teams participating in the National 4-H Shooting Sports Competition in Grand Island, NE.
- ii. She said the 4-H dog project participants practice at the BCOAC Thursdays until the show in July.

iii. Mack also discussed summer camps and activities.

7. Regular Business

- a. Motion by Sigl, seconded by Wendt to approve new RSOs Kasper Frantzen, Donald Dolence and Kelly Harmelink. All members voted "aye." Motion carried.
- b. Motion by Sigl, seconded by Jensen to approve Shari Layman as a Class A RSO. All members voted "aye." Motion carried.
- c. Motion by Sigl, seconded by Stanwick to approve Dennis Hetrick as a new member to the Pistol Range Committee. All members voted "aye." Motion carried.

8. Other Business

- a. Huber discussed the purchase and installation of a curtain that would divide the archery range in half. He said it would help with safety and separation of events being held at the same time in the range. After discussion on what the curtain would look like, Huber was directed to get a cost proposal.
- b. Huber said RSO Appreciation Day will be Monday, June 21st at 5:30 PM.
- c. Huber presented the proposed FY2022 budget. He reviewed expenditures and revenue. The board discussed the GF&P grant. Motion by Reed, seconded by Dupraz to accept the proposed FY22 budget, with the addition of the personnel costs for the new full time assistant and 2000 hours of part time staff. All members voted "aye." Motion carried.

9. Adjournment

- a. Motion to adjourn by Stanwick, seconded by Jensen. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, June 28, 2021 at 12:00 PM at the BCOAC.