

BROOKINGS COUNTY DEVELOPMENT DIRECTOR
BROOKINGS CITY & COUNTY GOVERNMENT CENTER
520 3rd Street, Suite 200
BROOKINGS, SOUTH DAKOTA 57006
(605)-696-8350
ROBERT W. HILL
TELEPHONE (605) 696-8350
FAX (605) 696-8355
E-MAIL: zoning@brookingscountysd.gov

June 4, 2019 Minutes

Brookings County Planning & Zoning Commission
June 4, 2019 – 8:00 PM
Brookings City & County Government Center
310 Chambers

Acting Chair Elenkiwich called the meeting to order at 8:05 PM. Commission members present were: Mike Bartley, Kimberly Elenkiwich, Michael McHugh, Terrell Spence and alternate board members Tom Davis and Roger Erickson. Darrell Nelson was in attendance but not seated as on medical leave. Absent were: Robert Rochel, Darrel Kleinjan, Randy Jensen and Chad Ford.

Chair Elenkiwich read **agenda item # 2: Approval of minutes from May 7, 2019 meeting.** Tom Davis moved to approve the minutes. Mike McHugh second. Chair Elenkiwich called for a voice vote. 6-ayes and 0-nays, motion carried.

Chair Elenkiwich read **agenda item # 3: Items to be added to agenda by commission members or staff.** a) Chair Elenkiwich announced that a full board of 9 were not present and that 6 votes in the positive were needed for an item to pass under the Board of Adjustment. She noted that the applicants had the option to have their item heard or could request to be postponed to the July 2, 2019 meeting or a special meeting date. She further noted that the plat item could be voted on as that item required a simple majority vote. Chair Elenkiwich opened for applicants to come forward. Chair Elenkiwich asked a representative for agenda items to come forward. Clint Kooima representing William Hansen asked for a postponement. Chair Elenkiwich noted postponement request for **agenda item # 8: 2019var004: William L Hansen.** Andrew Mitchell from Studio 285 Architecture representing Mark Norgaard asked for a postponement to July 2nd. Chair Elenkiwich noted postponement request for **agenda item # 9: 2019var005: Mark D. Norgaard for JAARL Investments, LLC.** Mike Glazier asked for postponement or a special meeting. Chair Elenkiwich noted request for **agenda item # 10: 2019cu028: Michael G. Glazier.** Chair Elenkiwich said the board would consider a special meeting date and then contact the applicants. Mr. Hill asked to address the audience to explain why items weren't going to be heard at the meeting. He stated, "Brookings County has had a lot of water and our board is made up of a lot of farmers, they had to be out in the field, this is the first chance they have had to do that. We appreciate you coming and unfortunately items had to be postponed

to the July or a special meeting. If a special meeting date is set items will have to be announced and publicized.” He asked that members of the audience that wished to be contacted regarding any of the items give their contact information to him before leaving.

Chair Elenkiwich read **agenda item # 6: Approval of Agenda**. Michael McHugh moved to approve the agenda. Terrell Spence second. Chair Elenkiwich called for a voice vote. 6-ayes and 0- nays, motion carried.

Chair Elenkiwich stated, “We are now acting as the Brookings County Planning and Zoning Commission” read the opening statement and **agenda item # 7: Consideration of Plats: a. 2019plat007: “Plat of Lucas Addition in the NW1/4 of Section 11, T111N, R49W of the 5th P.M., Brookings County, South Dakota.”** Tom Davis moved to approve the plat. Mike Bartley second. Chair Elenkiwich opened up for discussion and asked Mr. Haugen for his staff report. Mr. Haugen stated, “Ruth Lucas is platting off 6.32 acres of an existing farmstead building site from the approximate 160 acres she owns, located at 20328 476th Ave, White, SD 57276. The farmstead will use the existing driveway located on 476th Ave for access to the property.” Mr. Haugen used visuals to describe the plat. Chair Elenkiwich opened up for questions from the board. Board member Davis questioned Beacon Map lines related to tree location. Mr. Haugen note the Beacon map was not an exact to scale map. Chair Elenkiwich then opened up the public hearing portion asking for questions or comments from the audience opponents and proponents, hearing none she closed the public hearing. Chair Elenkiwich asked the board for questions or comments, hearing none he called for a roll-call vote: Bartley-aye, McHugh-aye, Erickson-aye, Spence-aye, Davis-aye, Elenkiwich-aye. 6-ayes, 0-nays, motion carried.

Chair Elenkiwich stated, “We are now acting as the Brookings County Board of Adjustment” read the opening statement. She announced that the 3 agenda items had requested to be postponed and the board would discuss the options of a special meeting date or the regular meeting on July 2, 2019. Board member Bartley clarified that consideration would need to be made to allow for publication date timeline, notifications and meeting room availability. He asked if the applicants were agreeable with at least a 2 week postponement. All applicants agreed to a 2 week delay. Publication requirements were discussed and Board member Bartley noted they would be followed and applicants would be contacted with possible meeting dates. He thanked all those in attendance for being at the meeting.

Chair Elenkiwich read **agenda item # 11: Department Reports**. Mr. Haugen reminded the board that an invitation had been received for Bobcat Farms Open House and announced the date, time and location. Mr. Hill had nothing to add.

Chair Elenkiwich asked for a motion to adjourn. Mike Bartley made a motion to adjourn the meeting, Michael McHugh second. Chair Elenkiwich called for a voice vote. 6-ayes, 0-nays.

Chair Elenkiwich adjourned the meeting at 8:23 PM.

Rae Lynn Maher
Brookings County
Development Department.

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