

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JULY 7, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 7, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Boersma, seconded by Pierce to approve the agenda for the July 7, 2020 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Krogman, seconded by Jensen to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

The consent agenda consisted of the minutes from the June 16, 2020 Commission Meeting.

Personnel Action Notices: annual review- Mandi Cramer to \$21.62, effective June 1, 2020; new hire- full-time Mechanic, Fabricator/Welder Brad Moe at \$21.19, effective June 15, 2020; new hire- part-time male Correctional Officer, Zachary Briggs at \$18.34, effective June 16, 2020; new hire- part-time male Correctional Officer Jack Peterson at \$18.34, effective June 16, 2020; new hire- part-time female Correctional Officer Morgan Jessen at \$18.34, effective June 16, 2020; new hire- temporary/seasonal Highway Laborer Samuel Adams at \$15.87, effective June 22, 2020; new hire- part-time female Correctional Officer Jessica McDermott at \$18.34, effective June 23, 2020; new hire- part-time male Correctional Officer Nicholas Glass at \$18.34, effective June 26, 2020; voluntary resignation- Alex Luke, effective June 28, 2020; annual review- Terrance Heidemann to \$16.51, effective August 1, 2020.

Human Services Report: case #20-02 for a funeral was approved.

RECOGNITIONS

The board recognized Appraiser Rusty Brandsrud on becoming a Certified Appraised Assessor.

The board recognized Outstanding DAV Member- Michael Holzhauser; Outstanding State Representative- Representative Tim Reed, District 7; Outstanding DAV and All Veterans Support and

Patriotic Values for the Community- Brookings Radio; Outstanding DAV Veteran Advocate- Connie Johnson; Outstanding Support by a Small Business- Best Choice Real Estate, Kari Westlund; Outstanding Support to the DAV Transportation Network- 727th Transportation Unit of Brookings, SD.

ROUTINE BUSINESS

Approval of Claims

Motion by Boersma, seconded by Krogman to approve the following claims. Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

A&B Business Inc, Copier Contract, \$695.47; AAA Collections, Inc, Collections, \$8,576.51; Action Target, Targets For Range, \$450.37; Alert Magazine, LLC-SD, Drug Ad For Local Schools, \$135.00; Allegra Print & Imaging, Leave Cards, \$70.58; American Stamp & Markin, Checking Stamp, \$45.43; Anthony Teesdale, Court Appointed Attorney, \$2,084.75; Applied Concepts Inc, Patrol Car Equipment, \$160.00; Aragon, Antonio, Translation, \$50.00; At&T Mobility, Nighthawk Mobile Wifi, \$40.04; Aurora Auto Body & Glas, Patrol Vehicle Repairs, \$68.52; Avera Mckennan Hospital, Mental Health Holds, \$2,142.00; Avera Occupational Medi, TPA Services, \$201.65; Banner Associates, Design And Bidding, \$2,671.45; Boarman Kroos Vogel Group, Detention Center Exp Service, \$20,056.16; Bowes Construction, Asphalt, \$473,697.38; Boyer Ford Truck, Repair Parts, \$43.29; Bozied Oil Co Inc, Patrol Car Washes, \$758.00; Brookings County Financ, Delinquent Tax Payment 2019, \$50.00; Brookings Credit Bureau, Collection, \$471.03; Brookings Empowerment P, Grant Approval, \$500.00; Brookings Engraving, Name Plates, \$84.00; Brookings Health System, Sane Kit, \$517.25; Brookings Public Librar, Library Services, \$4,375.00; Buhls Of Brookings Clea, Rug Rental, \$47.40; C&R Supply Inc, Water Pump/Butterfly Valve/Pressure Gauge Replacement, \$383.25; Century Business Products, Copier Maintenance, \$799.12; Century Link, Inv 120622680, \$145.29; City Of White, Water/Sewer/Electric, \$90.68; Clark Engineering, Overlay, \$9,275.97; Concrete Materials Inc, Pea Rock, \$903.06; Courtesy Plumbing Inc, Parts, \$16.95; Darcy Lockwood, MI Hearing, \$28.50; Davis, Thomas, Zoning Meeting Mileage, \$22.52; Den-Wil Inc, Community Health Rent, \$960.00; Division Of Motor Vehicle, Duplicate Title Fee, \$10.00; Donald Mccarty, Court Appointed Attorney, \$2,624.15; Ds Solutions Inc, File Creation, \$175.00; DVL Fire And Safety, Inspection Of Fire Exting., \$856.25; Eidsness Funeral Home, Transport, \$345.00; Einspahr Auto Plaza, Bolt/Wheel/Patrol Vehicle Maint, \$103.29; Empire Investments LLC, Tax Certificates, \$64,963.56; Erickson, Roger, Zoning Meeting Mileage, \$60.00; Executive Mgmt Finance, May Technology Fee, \$56.25; Fastenal Company, Jail Supplies, \$86.19; Fastenal Company, Supplies To Fix Mailbox, \$2.47; Fishback Ins Agency, Notary Bond Charge, \$100.00; Fix It Shop Locksmith, New Door Handles And Locks, \$546.00; Foerster Distributing, Janitor Supplies, \$109.95; Gass Law, Pc, Court Appointed Attorney, \$300.70; General Wood Supply, Tape Measure, \$14.00; Hawley Insurance Service, Notary Renewal, \$20.00; Hometown Service & Tire, Shop Supplies, \$471.47; Hy-Vee Food Store, Inmate Meals/Programming Materials/Zoning Meeting Refreshment, \$14,820.91; Jackrabbit Sports Prope, LLC Sponsorship, \$1,000.00; Jackrabbit Tire & Service, 1989 Ford, \$43.78; Jennifer Goldammer, Court Appointed Attorney, \$4,532.65; Jensen, Randy J., Zoning Meeting Mileage, \$44.36; Johnson Controls, Planned Service Agreement, \$16,371.00; Jordyn Bangasser, Court Appointed Attorney, \$1,160.60; Katterhagen, Mark, Mi Hearing, \$28.50; Kibble Equipment LLC, Repair Parts, \$184.72; Kimball Midwest, Shop Parts, \$460.29; Kingbrook Rural Water, Sinai Water, \$33.00; Kleinjan, Darrel, Zoning Meeting Mileage, \$81.36; Konard O Hauffe Dds Pc, Inmate Dental, \$491.00; Kristin A Woodall, Transcripts, \$526.20; Kyle Vanderwal, Zoning Meeting Mileage, \$23.70;

L&L Auto & Truck Parts, Patrol Vehicle Parts, \$132.67; L.G. Everist Inc, Quartzite, \$3,382.26; Lewno, Lucy, MI Hearing, \$303.75; Lincoln County Auditor, Mental Illness Expenses, \$468.75; Locators & Supplies, New Employee Shirts, \$218.40; Lowe's, Felt Kit/Eye Washing Station/Moen Washing Station, \$121.60; Lyle Signs Inc, Fire Markers, \$110.84; Marshall & Swift/Boeckh, Marshall Valuation Service, \$1,312.40; Mckeever's Vending, Inmate Commisary, \$804.52; Medary Acres Greenhouse, Flowers For Courthouse, \$48.73; Michael Mchugh, Zoning Meeting Mileage, \$24.86; Mid States Audio Inc, Av Equipment, \$1,065.00; Midwest Glass, Repair, \$320.26; Nancy J Nelson, Court Appointed Attorney, \$1,033.05; National 4-H Council, Event Materials And Merchandise, \$426.75; Nelson, Darrell, Zoning Meeting Mileage, \$34.60; Northwestern Energy, Natural Gas Usage, \$130.90; Office Peeps Inc, Wall Files/Laminating Pouch/Office Supplies/Document Sorter/Ink Cartridge/Ink/Paper/Paper Clips, \$1,447.48; Patricia J Hartsel, Transcription, \$30.40; Pheasantland Industries, Clothing, \$2,177.66; Pitney Bowes, Postage Tape Sheets, \$64.58; Prairie Graphics, Deputy Uniforms, \$29.82; Prochem Dynamics LLC, Jail Cleaning Supplies, \$1,607.89; Prussman Contracting Co, County Road 9, \$3,391.50; Razors Edge Grounds Kee, Razors Edge Grounds Keepin, \$1,220.00; Redwood Mediation Servi, MI Crt Appt Counsel, \$116.25; Reed T Mahlke, Court Appointed Attorney, \$5,664.00; Rick Ribstein, Court Appointed Attorney, \$974.85; Riverside Hydraulics Inc, Air Shift Valve, \$596.18; Road King Custom Trailers, Trailer, \$17,129.00; Rockmount Research & Al, Welding Supplies, \$868.56; Rude's Funeral Home Inc, County Burial, \$3,000.00; Running's Supply Inc, Utility Knife/Gloves/Ratch/Jail Maint Supplies, \$1,289.88; SD Dept Of Transportation, Road Work, \$124,503.56; Sd Newspaper Service, Job Postings, \$798.54; SDNAFVSA, 7/1/20-6/30/21 Membership, \$200.00; Secretary Of State, Notary Renewal, \$90.00; Sioux Falls Kenworth In, Switch-Rocker, \$811.53; Sioux Falls Rubber Stamp, Notary Stamps, \$61.82; Sioux Valley Cleaners I, Janitorial For Wic, \$460.00; Southpaw Defense, SD Enhanced Concealed Carry, \$380.00; Spencar Diedrich, Zoning Meeting Mileage, \$37.05; Spence, Terrell, Zoning Meeting Mileage, \$41.66; Steven Ust, Inspections, \$900.00; Teree A Nesvold, Court Appointed Attorney, \$3,298.80; Terry D Wiczorek Pc, Court Appointed Attorney, \$136.55; Thomson Reuters - West, May 1-June 18 Charges/Zoning Bulletin, \$1,752.83; Tim Hogan, Court Appointed Attorney, \$1,397.90; Town Of Sinai, Sewer And Garbage, \$64.00; Trane Us Inc, Humidity Unit, \$236.00; Two Way Solutions Inc, Deputy Radios/Patrol Vehic, \$414.95; Us Postal Service, Hasler Postage Machine, \$10,000.00; Us Records Midwest, Federal Tax Lien Book 2, \$1,814.38; Van Diest Supply Compan, Amine, Graslan, \$11,650.00; Vandenberg Law, Court Appointed Attorney, \$436.50; Vander Haag's Inc, Headache Rack, \$2,051.24; Verizon Wireless, Election Hot Spots, \$411.61; Walburg, Duane, Animal Control Mileage, \$78.12; Walmart Community, Duct Tape/Mask Tape, \$29.57; Wells Fargo, Wells Fargo, \$1,429.40; WW Tire Service Inc, Fix Flat Tire, \$19.72; Yankton County Sheriff, Invoice 202006225, \$50.00; Yankton County Treasure, MI Charges 202006164818, \$93.40; Cell Phone Reimbursements: Thomas Chester, \$30.00; Eileen Aberle, \$45.00; Anderson, Jeffrey G, \$75.00; Bartley, Michael, \$75.00; Jennifer Beller, \$75.00; Biteler, David, \$30.00; Suzanne Bjordal, \$30.00; Angela Boersma, \$75.00; Rusty Brandsrud, \$30.00; Brehmer, Jacob, \$105.00; Dave Bublitz, \$45.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Jeffrey Conrad, \$30.00; Friedrich, Cliff, \$45.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Brian Gustad, \$105.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Heidemann, Terrance, \$30.00; Hieb, Jere, \$30.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Huber, Dustin, \$105.00; Jensen, Larry, \$75.00; Justin Johnson, \$30.00; Benjamin Kleinjan, \$105.00; Larry Klingbile, \$30.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Dane Larsen, \$30.00; Eric Mette, \$75.00; Moser, Misty, \$75.00; Kevin Murfield, \$30.00; Dan C Nelson, \$105.00; Paige Petersen, \$105.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Tara Rodriguez, \$30.00; Bryan Schreur, \$30.00; Sebring, Scott, \$105.00; Reid Squires, \$30.00; Stanwick, Martin,

\$105.00; Steffensen, Stacy, \$105.00; Cody Sunderland, \$30.00; Sweebe, Bart, \$105.00; Witchey, Kristen, \$45.00; Dennis Carmichael, \$30.00.

Department Head Reports

Highway Superintendent Brian Gustad updated the board on the bridges on south Highway 77. He said Prahm Construction will be requesting a timeline extension for the project. He said they are looking at a completion date of November 1st. Pierce said the new timeline would put them past harvest. She asked about travel routes for farmers. Gustad said they've been looking into that; he's been in contact with Moody County Township Supervisors.

Gustad updated the board on the 2020 Asphalt Surfacing Project.

Gustad said the crew placed multiple loads of rip rap along County Road 10 near Highway 81 where the SDDOT raised the grade due to high water. Due to high winds, Gustad said the water began deteriorating the southern shoulder of the road. He said he's looking at options to address the issue, but wanted the board to be aware that there could be a future expense to fix it.

Gustad informed the board about a trailer he purchased. He said the trailer has the ability to haul the backhoe and the tracked skid loader. He said he has multiple uses for it.

Gustad said he would like to look at purchasing a side dump trailer yet this year.

Gustad said a bridge railing suffered damage due to a car collision.

SCHEDULED AGENDA ITEM

The board held a public hearing for a Special Events License for Jay Street Pub.

Motion by Pierce, seconded by Krogman to approve a Special Events License for Jay Street Pub. Chairperson Bartley opened the public hearing and call for proponents.

Background information was provided by Senior Finance Assistant Jenna Byrd.

Chairperson Bartley called for opponents. Hearing none, Chairperson Bartley closed the public hearing. Pierce asked Sheriff Marty Stanwick if there's been any issues in the past. Stanwick said no. Jensen asked if there is a limit on how many special events license can be issued. Byrd said in the county's ordinance, it states that no person or organization may be issued a special events license more than three times in any one calendar year.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

RECOGNITION

The board recognized Outstanding DAV Transportation Network Driver Calvin Tolle.

SCHEDULED AGENDA ITEM

The board held a public hearing for a Malt Beverage & SD Farm Wine License for SVK Properties.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley sign a Malt Beverage & SD Farm Wine License for SVK Properties.

Chairperson Bartley opened the public hearing and called for proponents.

SVK Properties Owner Todd Voss said he was present for questions. Commission Pierce asked Voss if he personally was applying for the license or was apply through the business. Voss said he will be applying for it in the name of SVK Properties, LLC. Pierce asked Voss if he held any other

alcoholic beverage licenses because there was nothing listed on the application. Voss said yes, the Wild Hare and O'Hares. Pierce asked Voss to make those two corrections on the application.

Chairperson Bartley called for opponents. Hearing none, Chairperson Bartley closed the public hearing.

Motion by Pierce, seconded by Jensen to amend and approve a corrected application that would put the correct owner's name and that he list the names of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license.

Roll call vote on amendment: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Amendment carried.

Roll call vote on main motion as amended: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Main motion as amended carried.

Department Head Reports Continued

Sheriff Marty Stanwick said they had increased traffic around the lakes on the 4th of July. Stanwick said they are struggling at the jail with quarantining because he has seven inmates who are on work release. He commended his staff on being able to handle what's going on.

Stanwick said he has 83 individuals participating on the 24/7 program.

Stanwick said they've been utilizing Telehealth. Jensen thanked Stanwick for going above and beyond with the incident that happened on the interstate. Stanwick said it was no big deal at all; there was a car alongside the interstate that had just hit a deer and he assisted the family.

County Development Director Robert Hill discussed the I-29 Overpass Project. He said they are looking at going away from the 50' culvert.

Hill said he's been on the radio several different times talking about the census.

Hill discussed upcoming dates with the board.

Finance Officer Vicki Buseth said they had a distress warrant mobile home sale on July 23rd. She said they sold one mobile home.

BCOAC Director Dustin Huber discussed the attendance at the facility. Huber said 50 people gave blood at the Blood Drive on June 29th.

Huber said a Concealed Carry Class was held on June 5th. He said that class was full but three people backed out at the last minute.

Huber discussed the generator with the board. He said it is possible to put a switch in to power certain things in the building and they could use a smaller generator if the hookups were for a 300 amp generator. Huber said Bowes Construction, Prunty Construction and Trane all have 300 amp generators if needed.

Boersma asked Huber if there is a cancellation fee on concealed carry classes. Huber said that is something they are working on implementing.

Pierce asked if people have to sign a waiver or release form. Huber said yes. She asked if the waiver covers anything related to COVID-19. States Attorney Dan Nelson said he would take a look at the waiver/release form. Krogman said it makes sense to include something like that in the release form.

REGULAR BUSINESS

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-42: a resolution authorizing the purchase of HVAC systems, installation and service with related products and supplies through Sourcewell.

Commission Department Director Stacy Steffensen said this purchase would replace the chillers over at the courthouse. Commissioner Pierce said she would like clarification on what warranty the county will be receiving because the document states three different things. Pierce also asked about the 30 day payment schedule. Steffensen said it would be rare that they wouldn't get it paid within the 30 days but said she would take a look at it. Pierce asked where the work would take place and how noisy it will be. She asked that maybe a provision be put in place, especially on court days, which are on Mondays. Steffensen said this type of work would be scheduled and they could schedule around Monday court days.

Motion by Pierce, seconded by Krogman to amend the main motion and take out 'recently' in the second 'whereas' in the resolution. Pierce said Sourcewell went through the bidding process back in 2017 so they didn't "recently" go through it. Pierce asked what they will do about the warranty issue. She said she would like clarification. Krogman agreed and said there needs to be clarification. Pierce said there are three different interpretations on the warranty and when you are spending a lot of money they need clarification.

Motion by Krogman, seconded by Pierce to table action on the amended resolution until the July 21, 2020 meeting.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-43: a resolution forgiving juvenile liens and authorizing the Finance Office and Register of Deeds to remove them from the County's records.

Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

Resolution #20-43

A RESOLUTION FORGIVING JUVENILE LIENS AND AUTHORIZING THE FINANCE OFFICE AND REGISTER OF DEEDS TO REMOVE THEM FROM THE COUNTY'S RECORDS

WHEREAS, the Brookings County Finance office recorded liens against Juveniles from the 1990s to 2012.

WHEREAS, the liens recorded against juveniles arose from court appointed attorneys fees, juvenile detention, and other matters relate to costs incurred by juveniles' involvement with county affairs.

WHEREAS, the total amount of juvenile liens is \$816,176.06.

WHEREAS, liens on juveniles are not collectable.

WHEREAS, the Brookings County Finance Office recommends removing the liens from records as well as the lien listing in the Register of Deeds Office.

THEREFORE BE IT RESOLVED that the juvenile liens recorded from the 1990s to 2012 be forgiven and removed from the record in the Brookings County Finance Office, as well as the lien list in the Brookings County Register of Deeds Office.

Approved this 7th day of July, 2020.

Michael Bartley
Commission Chairperson

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-44: a resolution placing mobile homes on the uncollectable list.

Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”
Motion carried.

Resolution #20-44
A RESOLUTION PLACING MOBILE HOMES
ON THE UNCOLLECTABLE LIST

WHEREAS, South Dakota Codified Law (SDCL) 10-22-30 requires the County Finance Officer to present a list of all distress warrants returned by the Sheriff uncollectible to the Board of County Commissioners. The board has examined such returns and, is satisfied with reports from Sheriff’s and Finance Officer that the taxes described in any such warrant cannot be collected.

NOW THEREFORE, BE IT RESOLVED by the Brookings County Commissioners, at a regular meeting July 7, 2020 direct the County Finance Officer to put uncollectible mobile homes on the uncollectible list until it is determined either by the Board of County Commissioners or the County Finance Officer that such taxes have become or may have become uncollectable. There will be a complete listing of all uncollectible mobile homes and buildings on leased sites on file in the Brookings County Finance Office.

Adopted this 7th day of July, 2020.

Michael Bartley
Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-45: a resolution authorizing the execution of contractual documents with the State of South Dakota for the receipt of CARES Act funds to address the COVID-19 public health crisis. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”
Motion carried.

Resolution #20-45

**A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL
DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE
RECIPE OF CARES ACT FUNDS TO ADDRESS
THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, Brookings County acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, Brookings County acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, Brookings County seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, Brookings County acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for Brookings County most recently approved as of March 27, 2020; and

WHEREAS, Brookings County acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the County Commission of Brookings County that the Chairperson of the Brookings County Commission may execute any and all documents as required by the State in order to receive CARES Act funds.

IT IS FURTHER RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the County budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

IT IS FURTHER RESOLVED that the County will not request reimbursement from the State under the CARES Act for costs for which the County previously received reimbursement, or for which the County has a reimbursement request pending before another source.

Approved and adopted this 7th day of July, 2020.

Michael Bartley
Commission Chairperson
Brookings County, South Dakota

ATTEST:

Vicki Buseth

Finance Officer

Brookings County, South Dakota

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Agreement #20-32: a State of South Dakota Local Government COVID Recovery Fund Reimbursement Agreement.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-33: Amendment 1 to Agreement #20-20: a State of South Dakota Department of Health, Division of Family and Community Health sub-recipient agreement between Brookings County and the State of South Dakota Office of Child and Family Services.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-34: Brookings City & County Government Center custodial contract general specifications between Brookings County, City of Brookings, and ISS Facilities Services.

Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye."
Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Agreement #20-35: the first amendment to Agreement #17-27: an agreement with Election Systems & Software, LLC for election services.

Background information was provided by Senior Finance Assistant Jenna Byrd.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye."
Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-36: an independent contractor agreement between Brookings County and Southpaw Defense, LLC.

Background information was provided by BCOAC Director Dustin Huber.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-37: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Richland Township.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-38: an application for occupancy of right-of-way of county highways made by Brookings Municipal Utilities in Medary Township.

Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Agreement #20-39: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Trenton Township.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Krogman to approve the third and fourth quarter General Fund transfers as per budget appropriations from General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$42,500.00.

Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve the renewal of an On-Off Sale Malt Beverage & South Dakota Farm Wine License for Smokins Pub N Grub.

Background information was provided by Senior Finance Assistant Jenna Byrd.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to declare buttresses as surplus property to be transferred to Duel County.

Background information was provided by BCOAC Director Dustin Huber.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve a fireworks display at Lake Poinsett on Saturday, August 22, 2020 at dusk.

Krogman asked if they need to let Hamlin County know that this event is taking place.

Commission Department Director Stacy Steffensen said that they would let the right entities know that this is happening. Boersma said if there is a burn ban in place during the month of August, then the request is not allowed.

Motion by Boersma, seconded by Krogman to amend the main motion to include provisional approval pending no burn ban. Voice vote on amendment: All members voted “aye.” Amendment carried. Voice vote on main motion as amended: All members voted “aye.” Main motion as amended carried.

Motion by Krogman, seconded by Jensen to appoint Commissioner Boersma as the designated county voting delegate for the NACo Virtual Annual Business Meeting on July 20, 2020.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

Steffensen said the county received one of the six Local Federal Bridge grants that were applied for. She said the county’s portion will be \$80,322.

Steffensen said she and Commissioner Boersma met with Rick Niklason at the Medary Monument site. She said he provided an updated quote of \$6,800 to do the repairs, which they hope to have done yet this year. By consensus, the board agreed to have the repairs done.

Steffensen said the commission discussed the county's Chamber membership level during budget hearings. She said currently, the county is at the Sustainer level. Pierce suggested that they stay at the Sustainer level.

Steffensen said the board received a 'save the date' for a virtual conference called "Mission: Possible-Reducing the Impact of Substance Abuse and Mental Illness in Our Communities" from SDACC President Cindy Heiberger.

Steffensen discussed upcoming dates.

Deputy States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the budget hearings; reported on the BEDC Quarterly Meeting; and attended the open house for the ribbon cutting on the electric car charging station at the Government Center.

Commissioner Boersma attended a Mental Health Coalition Meeting and attended the Domestic Abuse Meeting via Zoom.

Commissioner Krogman reported on the BATA Meeting; attended a BCOAC Advisory Board Meeting; attended a Brookings Health Board Meeting; reported on the Housing Task Force conference call Meeting; and attended a Growth Partnership Meeting.

Commissioner Jensen attended the budget hearings; viewed the portable jail cells; and attended the BCOAC Advisory Board Meeting.

Commissioner Bartley attended the budget hearings; viewed the portable jail cells; attended the E-911 Budget Meeting; participated in an interview with Keloland on the Jail Expansion; attended a COVID-19 Meeting; and participated in the 4th of July parade.

EXECUTIVE SESSION

Motion by Krogman, seconded by Boersma to enter into Executive Session at 10:22 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. All members vote "aye." Motion carried.

Motion by Pierce, seconded by Boersma to come out of Executive Session at 10:47 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Boersma, seconded by Pierce to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, July 21, 2020 at 8:30 a.m.

WORK SESSION

The board held a work session on the FY2021 budgets.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Senior Finance Assistant
Brookings County

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