

BROOKINGS CITY/COUNTY JOINT POWERS BOARD MEETING Monday, July 9, 2018

The Joint Powers Board met in regular session on Monday, July 9, 2018 with the following members present: Mary Kidwiler, Stephne Miller and Michael Bartley. Nick Wendell was absent.

Mary Kidwiler called the meeting to order and a quorum was established.

Motion by Bartley, seconded by Miller to approve the agenda for the July 9, 2018 Brookings City/County Joint Powers Board Meeting. All members voted "aye." Motion carried.

Motion by Bartley, seconded by Miller to approve the minutes from the May 9, 2018 Brookings City/County Joint Powers Board Meeting. All members voted "aye." Motion carried.

County Commissioner Michael Bartley discussed the properties south of the City & County Government Center. Bartley said he and Commission Department Director Stacy Steffensen did a walk-through of the buildings and it was determined that the buildings are not worth salvaging. Bartley said the entire foundation is rotted out. Bartley recommended a Request for Proposal for the demolition of the properties.

City Engineer Jackie Lanning said once the buildings are gone, they can fill it in by October.

Motion by Bartley, seconded by Miller to recommend a Request for Proposal for the demolition of the properties south of the City & County Government Center building. All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen discussed the RFQ process for Guarantee Energy Savings Contracts. She said during the last meeting, a representative with CTI came and presented what their company does and how they can help the City & County. Steffensen said that representative is no longer with that company and asked the board how they would like to move forward. City Manager Paul Briseno asked what they looked at. Steffensen said they were looking at several different areas of the building: lighting, HVAC System, and exterior envelopes. She said they look at past billing and see where they can help us save. Steffensen said CTI is not the only company who does Guarantee Energy Savings Contracts.

Briseno said he is going to propose a Maintenance Supervisor who oversees all of the facilities to the City Council. He said the individual would also spend some of their time in the City & County building. Bartley said that's a good idea because the county has the Brookings County Outdoor Adventure Center, the Detention Center/Jail, and the Courthouse.

By consensus, the board agreed to hold off on the RFQ process and see where City Manager Paul Briseno's proposal goes.

Steffensen discussed the technology upgrades in the control room, chambers, community room, and executive session room. Steffensen said IT Specialist Shawn Plowman is working on getting some quotes and will spend most of the \$70,000, which has been budgeted. Steffensen said they will be getting a new Cramer switch, a new projector, a new control system upgrade, and a blue ray recorder.

Motion by Miller, seconded by Bartley to adjourn. All members voted “aye.” Motion carried.

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