

BROOKINGS CITY/COUNTY JOINT POWERS BOARD MEETING THURSDAY, AUGUST 15, 2019

The Joint Powers Board met in regular session on Thursday, August 15, 2019 with the following member present: Lee Ann Pierce, Leah Brink (arrived at 8:34 a.m.) and Michael Bartley. Nick Wendell was absent.

Lee Ann Pierce called the meeting to order and a quorum was established.

Motion by Bartley, seconded by Brink to approve the agenda for the August 15, 2019 Joint Powers Board Meeting. All members voted "aye." Motion carried.

Motion by Brink, seconded by Bartley to approve the minutes from the June 6, 2019 Joint Powers Board Meeting. All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen updated the board on the 2019 budget.

IT Specialist Shawn Plowman updated the board on a quote he received from MidStates Audio & Video for a new NVX Video Distribution for the Chambers Hall & Executive Session rooms. Plowman said the quote came in at \$43,810.00, which has already been budgeted for.

City Engineer Jackie Lanning updated the board on the parking lot. Lanning said the board budgeted \$280,000.00 for the parking lot project. She said the bid came in at \$193,014.00. Lanning showed the board two different drawings for the placement of decorative lighting. Lanning said Brookings Municipal Utilities proposed placing five decorative historical lights and a street parking lot light on the west and east side of the parking lot. She asked the board where they would like to place the car charging station. City Manager Paul Briseno said the City of Brookings would pay for the car charging station unit, which runs approximately \$7,000.00. Briseno suggested placing the unit near the west edge of the parking lot. He also suggested adding more conduits for future charging stations. Bartley also suggested placing the car charging station near the northwest corner of the parking lot.

Lanning also discussed using some of the extra funds for the biosoil on the drainage ditch west of the parking lot. Lanning suggested using the drainage ditch as an educational piece for developers. Lanning said she is hoping the cost stays right around \$30,000 with the city paying 75% of it and the county paying 25%.

Steffensen and Lanning updated the board on the basement bathroom. Lanning said the only thing left to do is to install a baby changing station. Steffensen said as soon as they install the baby station, County Development Director Robert Hill can have an open house for the new storm shelter location.

Briseno discussed adding artwork to the building. He said the Arts Commission came and looked at the walls inside the building, and recommended that the west wall on the north entrance would be best to hang art. He said the Arts Commission would like to put together a committee of two of their members and two members from the Joint Powers Board to select the artwork. Brink and Steffensen volunteered to be on that committee.

Steffensen presented the board with a Meeting Room and Common Space Usage Policy. Pierce asked if the lunch room/break room on the third floor of the building could be added to the policy as an option if all other rooms are being used.

Motion by Bartley, seconded by Brink to approve the Meeting Room and Common Space Usage Policy with the addition of the lunch room/break room on the third floor of the building. All members voted "aye." Motion carried.

Briseno said the City of Brookings hired a consultant to come and look at all of the facilities within the city, including the City/County Government Center and come up with a long-term maintenance plan. He suggested that the county get a hold of the consultant as well to come and look at the county's assets. Steffensen said she would reach out to the consultant.

Motion by Bartley, seconded by Brink to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Thursday, November 14, 2019 at 8:45 a.m.

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