



Brookings County Outdoor Adventure Center
Advisory Board Meeting
Tuesday, August 28, 2018

The Brookings County Outdoor Adventure Center Advisory Board met on Tuesday, August 28th, 2018 with the following members present: Ryan Krogman, Chairperson, Larry Jensen, Tim Reed , Arden Sigl, Andy Dupraz, Tom Krier and Martin Stanwick. Board members Rocco Murano and Jerry Nold were absent.

1. CALL TO ORDER

Chairperson Ryan Krogman called the meeting to order at 7:00pm

2. DETERMINATION OF QUORUM

A quorum was determined as being present for the current meeting.

3. APPROVAL OF AGENDA

Motion to approve Agenda was made by Dupraz and seconded by Jensen. Motion carried.

4. APPROVAL OF MINUTES

Motion by Reed, seconded by Sigl to approve minutes from the July 23, 2018 BCOAC Advisory Board meeting. Motion carried.

5. FINANCIAL REPORT

Director Heismeyer provided the Board with the BCOAC Financial Report (see information handouts). She highlighted that monthly revenue has increased and membership sales and facility rentals are the cause of those figures. The largest portion of our expenses are from the firearms range and the ventilation system.. Total operational expenses year to date was \$168,060.07. Motion by Reed, seconded by Jensen to accept the Financial Report. Motion carried.

6. DISCUSSION AND ACTION ITEMS

- a. HVAC Operation Update: Condenser issue has been fixed, this was regarding the 85% humidity the firearms range was experiencing. The Dynamic Electronic filter are set to be replaced in on 9/3/2018. The cost increased \$1000.00 Chairperson Krogman discussed how much time and funds do we want to

continue investing with Trane. Director Heismeyer discussed Tessiers installed the system and Trane was the manufacturer – then referred to the PRC committee for advice. Dave Miller discussed bringing in a third party to evaluate the system, and a brief bit of the history with Trane in the building and the challenges. He said he can provide suggestions. It was requested to look into the cost of a consultant for evaluating the current system.

- b. Rubber backstop update: Arden discussed the depths and measurement taken in the firearms range regarding the rubber backstop. Director Heismeyer advised the price is \$759.00 per ton (2000 lbs, 77cu.ft.) Total price is going to be \$6,000-8,000. Dave Miller suggested we work with Scott DeSanti with Action Target. 801-854-8063.
- c. Archery Range lighting update: Director Heismeyer found a bid from May of 2018 to move the lighting to LED. There could be grants, energy kickbacks or rebates that could be available for the implantation. There had been discussion in previous meetings regarding changing lights, Steve Anderson had brought the original company to the table. Chairperson Krogman mentioned that the lighting was not included in the budget for 2019, Director Heismeyer mentioned looking into other funding options.

7. COMMITTEE REPORTS

7. a. Pistol Range Committee Report. Sigl advised the Pistol Range Committee has completed the standard range operating procedures. An email vote was completed by the PRC and passed. Sigl highlighted the major changes of the document:

“1. It is the responsibility of the customer bringing firearm(s) into the BCOAC and onto the range that the firearm(s) meet either of the following two conditions, cased, or carried concealed.

2. Firearms are to be uncased only at the firing line bench, or properly secured if concealed.”

The RSO's will no longer have to handle the gun, the gun is not uncased until it is pointed downrange. Additional changes include:

- Line 18 - A change in language regarding pregnant women using the range.
- Pg. 2 #4 – Short barrel rifles and suppressors are authorized.
- Pg. 2 #4 - Full autos and bump stocks are not allowed.
- Steel jackets and steel core ammunition are not allowed.
- Item 5 – Off hour's use of range for RSO's, need to have prior approval.
- Page 4 will need to be changes in the SOP before prior approval – The rental age needs to be changes to 18. – Director Heismeyer advised we can sell ammunition to persons under the age of 21 as long as they do not take it off the premise.

A consensus was agreed upon to have the rental age at 18.

Once SOP's are approved: tentative implement date – October 15, 2018

Add signs to range – No Tracers

New FAQ's to website

New vinyl signs with rules

New SOP video

Sigl mentioned that there is some interest in a Glock affiliate range. There will be discussion at the next PRC meeting.

7. b. Archery Range Committee Report. – ARC has not met but are working on it.

8. 4-H YOUTH ADVISOR'S REPORT

Sonia is at State 4H.

9. BCOAC DIRECTOR'S REPORT

Report is attached.

- Reed asked about the SDSU PE100 class. They are shooting archery and bring their own instructor. We are charging \$10 per person and we have gained one new student membership.
- SDSU Intermural will start on 9/26.
- Archery Tag has shipped
- Advertising package for KDLT for a month – will measure the ROI
- Capital expenditures – Moved lockers, may need to look at adding cameras this is looking forward into 2019.
- September 2019 calendar is attached. Volunteer appreciation event 9/22 from 11am to 2pm.

10. NEXT MEETING DATE

The BCOAC Advisory Board will hold their next meeting at 7 pm on October 22, 2018. Future meeting dates identified by the Board include:

October 22, 2018

November 26, 2018

December 17, 2018

11. ADJOURNMENT

Motion by Stanwick, second by Reed to Adjourn. Motion carried and meeting adjourned at 8:20 pm.

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Kristin Heismeyer
BCOAC Executive Director

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