

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, SEPTEMBER 22, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 22, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce and Ryan Krogman. Angela Boersma was absent.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Jensen to approve the agenda for the September 22, 2020 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Krogman, seconded by Pierce to approve the consent agenda. Roll call vote: Pierce "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the September 1, 2020 Commission Meeting.

Travel Requests: Jacob Brehmer & Reid Squires to attend the District 5 Quarterly Meeting on October 21st in Sioux Falls; Misty Moser to attend a Weed Tour on September 10th in Sioux Falls; Misty Moser to attend a South Dakota Weed & Pest Control Commission Meeting and Weed Tour on September 15th in Watertown and September 16th in Milbank; Jeff Conrad to attend an Advanced Roadside Impaired Driving Enforcement Conference on November 5th & 6th in Madison; Bryan Schreur to attend an Instructor Development Training on February 7th-12th in Pierre.

Personnel Action Notices: annual review- Alex Berkness to \$21.34, effective September 1, 2020; annual review- Susan Taylor to \$19.21, effective September 1, 2020; new hire- Temporary Election Worker Stephne Miller at \$12.00 effective September 14, 2020; new hire- Temporary Election Worker Connie Seward at \$12.00, effective September 14, 2020; new hire- Temporary Election Worker Doris Knutson, effective September 14, 2020; annual review- Cole Dummermuth to \$16.19, effective October 1, 2020.

Human Services Report: case #20-076 for medical was denied; case #20-077 for utilities was denied; case #20-078 for utilities was approved; cases #20-079 for rent was approved; case #20-080 for medical was denied; case #20-086 for utilities was approved; case #20-087 for utilities was approved; case #20-088 for utilities was approved; case #20-089 for utilities was denied; case #20-090 for utilities was approved; case #20-091 for utilities was approved; case #20-092 for utilities was approved; case #20-093 for utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Jensen, seconded by Krogman to approve the following claims. Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$374.68; Eileen Aberle, Annual School, \$518.12; AED Market, AED Batteries, \$790.00; Allegra Print & Imaging, Assault Spreadsheet, \$51.59; Alphamedia USA LLC, Sales Blitz Package, \$420.00; Aragon, Antonio, Translation Services, \$100.00; Aragon, Martha A, Translation Services, \$50.00; At&T Mobility, Nighthawk Mifi Mobile, \$440.44; ATCO International, Return Freight Charge, \$34.26; Audra Hill Consulting I, MI Hearing, \$329.70; Aurora Auto Body & Glas, Patrol Vehicle Fuel, \$606.46; Avera Mckennan Hospital, Inmate Medical, \$2,292.08; Avera Medical Group, Inmate Medical, \$2,306.25; Avera Medical Group - A, Inmate Medical, \$1,048.00; Jordyn Bangasser, Court Appointed Attorney, \$779.00; Banner Associates, Bruce Design, Medary Township Prof Services, \$6,016.00; Bauer, Tim, Weed & Pest Mileage, \$9.24; Boarman Kroos Vogel Group, Det Center Expansion Prof Serv, \$90,262.20; Bowes Construction, Asphalt, \$2,561.97; Boyer Trucks, U Joint, \$37.46; Brookings City Utilities, Phone Service, Det Center Utilites, Sheriffs Office, COP Utilities, Telephone And Internet Service, Water For Truck Shed, Courthouse/1921 Bldg/Lawn/Comm, \$15,930.51; Brookings Health System, Inmate Medical, Emergency Room, August Blood Alcohol Testing, \$21,307.59; Brookings Register, Publications, \$2,190.03; Brookings-Deuel RWS, Water At Bruce Shop, \$26.80; Bruna Electric, Hook Up Air Compressor, \$606.10; Buhls Of Brookings Cleaning, Jail Supplies, 3 Rugs, \$120.70; Butler Machinery Co, Diagnostic Bottles, \$1,598.24; C&R Supply Inc, Supplies, Wind Meters/Hand Spray/Nozzle, \$1,097.76; Carquest Auto Parts Store, Filters/Belt/Shop, \$734.83; Century Business Products, Copier Contract, \$537.00; Century Link, Sheriffs Office, \$164.43; Child's Voice, External Review, \$2,600.00; CHS, Diesel, \$10,144.68; Cintas Corporation, Uniform, \$166.75; City Of White, Water/Sewer/Electric, \$82.81; Clark Engineering, Overlay, \$8,414.66; Cook's Wastepaper & Rec, Cardboard Service, Single Stream Service, Highway Service, Courthouse/BCOAC Service, \$902.11; Correct Rx Pharmacy Ser, Inmate Prescription Costs, \$16.00; Creative Product Sourcing, Creative Product Sourcing Inc, \$1,585.12; Dakota Riggers & Tool I, Cable Sling, \$251.60; Deubrook Community Library, Deubrook Library Allocation, \$3,000.00; Econo Lodge Inn & Suite, 3 Nights Of Housing, \$218.55; Eidsness Funeral Home, County Burial, Coroner Fees, \$3,340.00; Einspahr Auto Plaza, Patrol Vehicle Maint, \$48.55; Empire Investments LLC, Tax Certificate, \$25,706.63; Fastenal Company, Filters For Courthouse, \$153.58; First Bank & Trust, September Bill, \$2,723.18; Foerster Distributing, Copy Paper, Janitor Supplies, \$693.30; Gass Law, Pc, Court Appointed Attorney, \$903.75; Geotek Engineering Inc, Testing On Overlay, \$2,066.80; Jennifer Goldammer, Mental Health Time, \$1,202.80; Grainger, Floor Drill Press, \$1,582.00; Patricia J Hartsel, Transcripts, \$23.80; Konard O Hauffe DDS PC, Inmate Dental, \$129.00; Hillyard/Sioux Falls, Janitorial Items For BCOAC, \$14.65; Tim Hogan, Court Appointed Attorney, \$596.55; Hometown Service & Tire, Patrol Parts, \$1,039.19; Horn Law Office, Prof., MI Hearing, \$211.00; Housing Hub, Cop Rent, \$650.00; Hungerford Chiropractic, Instant Drug Testing, \$60.00; Hy-Vee Food Store, Inmate Meals, \$19,874.97; Iaem, Membership Dues, \$195.00; Indeed Inc, Job Postings, \$110.79; Industrial Machine & En, Coupling, \$100.00; Inter-Lakes Community A, Community Service Worker, \$4,048.25; Interstate Power System, Service Call, \$1,159.50; Interstate Telecom. Co, Extension Phones, \$369.16; Jackrabbit Sports Prope, Llc Sponsorship, \$1,000.00; Katterhagen, Mark, Mi Hearing, \$30.00; Kimball Midwest, Shop, \$734.93; Kingbrook Rural Water, Water Sinai, \$33.00; L&L Auto & Truck Parts, Patrol Vehicle Parts, Plug, Air Filter, Splash Guard, \$533.12; L&L Auto & Truck Parts,

Hose Assy/Cable Ties, \$63.16; L.G. Everist Inc, Crushed Quartzite, \$310.83; Lewis & Clark Behavioral, BMI Intake, \$368.00; Lewis Drug Inc, August Prescriptions, \$835.93; Lewno, Lucy, Involuntary MI Hearing, \$333.00; Lincoln County Auditor, Mental Illness Expenses, \$1,199.40; Brittany Litwin, Cop Rent, \$650.00; Darcy Lockwood, Inv MI Hearing, \$30.00; Lowe's, Filters/Supplies, Hvac Supplies, \$924.50; M&T Fire & Safety Inc, Grain Bin Rescue Kit, \$3,892.45; Mack, Sonia, State Horse Show/Fair Travel, \$686.44; Reed T Mahlke, Court Appointed Attorney, \$5,946.15; Maple Leaf Press Inc, Targets For Range, \$167.00; Martin Oil Company, Mobil Cmp/Oil, \$4,748.00; Donald Mccarty, Court Appointed Attorney, \$18,860.02; Mcgrath North Mullin &, Prof Services Thru 8/31/2020, \$62.00; Mckeever's Vending, Inmate Commisary, \$871.92; Mediacom LLC, Law Library Internet Service, \$121.12; Minnehaha County Auditor, MI Cost Reimbursement, \$38.00; Minnehaha County JDC, JDC Costs, \$1,184.50; Moriarty Rentals, Cop Rent, \$1,300.00; Moser, Misty, Weed & Pest Meeting, \$175.71; National 4-H Council -, 4H Merchandise/Awards, \$254.79; National Association Of, Virtual Conference, \$200.00; Nancy J Nelson, Court Appointed Attorney, \$866.21; Newegg Business Inc, Signature Capture, \$237.60; Northwestern Energy, Natural Gas Usage, COP Utilities, Natural Gas Services, Highway/Truck Shop/Heat Truck Shed, \$346.25; Office Peeps Inc, Copy Paper, Misc Supplies, Office Supplies, Paper/Toner, Labels/Calendars, Pens, Desk Calendar, \$1,346.46; Olson, Steve, Weed & Pest Board Meeting, \$16.80; One Office Solution, Back Ordered Supplies, \$5.07; Outlaw Graphics, Signage/Film For Baffles, \$1,950.00; Pennington County Jail, Inmate Transport, \$409.10; Pharmchem Inc, Sweat Patch Analysis, \$833.90; Pitney Bowes, Rental Charge, \$303.18; Prairie Graphics, Facemasks, Jail Uniforms, \$777.99; Prochem Dynamics LLC, Jail Cleaning Supplies, \$1,029.72; Professional Developmen, High Performance Academy, \$1,695.00; Prussman Contracting Co, Culvert Work, \$6,479.55; Qualified Presort Service, Postage, \$42.19; Razors Edge Grounds Keeping, August Courthouse Grounds Main, Mow, \$2,440.00; RDO Equipment Co, Gasket, Pedal, Beacon Light, \$1,447.79; Redwood Toxicology Labo, Drug Patches, \$178.99; RFD Newspapers Inc, Publications, \$2,406.44; Rick Ribstein, Court Appointed Attorney, \$711.20; Rogers Warehouse, Range Ammo, \$499.80; Running's Supply Inc, Fittings/Bolts, Valve, Volt Tester, Bolts, Ammo, Weed Killer, Paper Towels, Sorting Panels/Ratchet Straps, \$1,646.91; Sanford Health, Inmate Medical, \$5,645.00; Satellite Tracking Of P, Blutag Active, \$1,228.50; Schaffer Law Office, Pr, Professional Services, \$2,030.00; Schneider Geospatial LLC, Quarterly Billing For Last Per, \$2,910.00; SD Attorney General's O, 24/7 Sobriety Program, \$3,898.00; SD Dept Of Transportation, Road Work, \$154,415.82; SD Newspaper Service, Job Postings, \$1,109.42; SDACO, Rod Mod&Pres Relief Fund, \$1,146.00; Sioux Valley Cleaners I, Janitorial For WIC, \$920.00; Sioux Valley Energy, COP Utilities, \$135.00; Sioux Valley Energy, Electric, \$248.00; Southpaw Defense, Enhanced Class, \$427.50; Sturdevant's Auto Parts, Supplies, O-Ring Pack, \$389.41; Swiftel Center, 4H Achievement Days, \$2,177.57; Anthony Teesdale, Court Appointed Attorney, \$5,666.30; Thomson Reuters - West, Inv#842913024, \$360.50; Titan Machinery, Switch, \$406.27; Town & Country Shopper, FAQ Absentee Voting, \$104.00; Town Of Sinai, Sewer And Garbage, \$64.00; Transource, Inventory/Switch, \$329.14; Tyler Technologies, General Ledger Training, Changing Names On Checks, \$275.50; Uline, Hand Sanitizer/Trash Bags, \$219.35; Van Diest Supply Company, Graslan, \$9,500.00; Vandenberg Law, Court Appointed Attorney, \$533.50; Walburg, Duane, Animal Control Mileage, \$146.58; Walmart Community, Mouse, Backpack, \$29.22; Water Works LLC, 50 Bags Of Salt, \$149.70; Wheelco Truck & Trailer, Weed Dept Inventory, \$808.56; Terry D Wiczorek PC, Court Appointed Attorney, \$2,872.92; WIN Interactive, Inc, Litigation Consulting, \$10,000.00; Kristin A Woodall, Transcripts, \$505.60; WW Tire Service Inc, Tire Repair, \$59.95; Yankton County Sheriff, Civil Papers, \$200.00; Yankton County Treasure, MI Charges, \$245.00.

Department Head Reports

Highway Superintendent Brian Gustad updated the board on the bridges south on highway 77. Gustad said he attended the Annual Fall County Convention in Sioux Falls.

Gustad said Safety Benefits visited the Highway Department.

Gustad said the bid opening for the Bruce bridge will be at 11:00 p.m. on September 29th in Conference Room 211 at the City/County Government Center.

Finance Officer Vicki Buseth said they received \$14,220.00 from the public surplus sale. Buseth updated the board on the CARES Act grant. She said so far they've received \$572,223.20.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's Report for August 2020.

August 2020

Total amount of deposits in banks.....	\$32,446,509.85
Total amount of actual cash: Currency.....	8,250.00
Coins.....	\$3.00
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	\$97,042.34
Itemized list of all other items.....	\$9,833.71
TOTAL.....	\$32,561,638.90

Commission/HR: 26,347.47; Finance Office: \$29,934.07; States Attorney: \$37,931.63; Equalization: \$26,474.92; Veterans/Welfare: \$9,349.60; Sheriff's Office: \$152,871.96; Coroner: \$461.54; Community Health: \$4,757.01; Extension: \$2,889.12; Weed: \$7,082.09; Planning/Zoning: \$8,726.10; Highway: \$72,553.19; Emergency Management: \$5,832.60; BCOAC: \$8,821.75; Technology: \$12,480.01.

AFLAC: \$3,819.68; Avesis: \$1,310.04; Office of Child Support: \$1,342.00; Delta Dental: \$5,810.10; Flex One: \$2,027.96; Principal Life Insurance: \$1,750.72; Local Teamsters: \$1,057.00; SDRS: \$47,680.40; SDRS Supplemental: \$1,975.00; EFTPS: \$94,340.25; Wellmark: \$95,792.38; ALFAC Group/CAIC Primary: \$246.60.

Be it noted, the expenditure adjustments for the month of August 2020 were presented to the board. \$3,676.48 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of August 2020 in the amount of \$41,401.00 was presented to the board.

Sheriff Martin Stanwick said there are 30 inmates in jail and 92 individuals participating on the 24/7 program. Stanwick said he would like to attend the Sheriff's Conference and asked the board for permission. By consensus, the board approved the travel request.

County Development Robert Hill updated the board on the census. Hill said September is National Preparedness Month.

Hill discussed upcoming dates.

Veterans & Human Services Director Michael Holzhauser said he attended the Annual County Fall Convention.

SCHEDULED AGENDA ITEM

The board held a public hearing for the FY2021 Annual Budget.

Motion Krogman, seconded by Jensen to approve the amendments to the FY2021 Provisional Budget.

Chairperson Bartley opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Bartley closed the public hearing.

Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

FY2021 Provisional Budget Changes						
Budget Line Item	Description	Department	From	To	Revenues	Expenses
Current Property Tax Levy	Tax Amount Change - Utilities & Growth	101-311	12,873,076	\$ 12,863,957	\$ (9,119)	\$ -
			General Fund	Total Changes	\$ (9,119)	\$ -
				Net Change	\$ 9,119	
Current Property Tax Levy	Tax Amount Change - Utilities & Growth	301-311	\$ 326,811	\$ 326,579	\$ (232)	\$ -
			Building Fund	Total Changes	\$ (232)	\$ -
				Net Change	\$ 232	
Highway BIG Matching Grant	Decrease due to awarded applications	201-311	\$ 8,383,225	\$ 8,279,025	\$ -	\$ (104,200)
Cash Applied - increase	Increase due to less expense	201-311	\$ (203,629)	\$ (307,829)	\$ (104,200)	\$ -
Revenue Change - General Fund	Misc Revenue - increase	101-360	\$ 216,288	\$ 224,528	\$ 8,240	\$ -
Revenue Change - Building Fund	Misc Revenue - increase	301-360	\$ 40,710	\$ 40,942	\$ 232	\$ -
Less 5% - General Fund		101	\$ 766,911	\$ 766,032		\$ (879)
Levy Change	Description		From	To	Change	
General Fund Levy	Change in levy due to decreased utilities		\$ 3.932	\$ 3.923	\$ (0.009)	
Jail Expansion Levy	Change due to valuation changes		\$ 0.153	\$ 0.152	\$ (0.001)	
Total Levy Change	Overall change to levy		\$ 4.185	\$ 4.175	\$ (0.010)	

Motion by Krogman, seconded by Jensen to approve Resolution #20-51: Adoption of the FY2021 Annual Budget for Brookings County, South Dakota.

Roll call vote: Jensen “aye,” Pierce “aye,” Krogman “aye,” Bartley “aye.” Motion carried.

**RESOLUTION #20-51
ADOPTION OF THE 2021 ANNUAL BUDGET FOR
BROOKINGS COUNTY, SOUTH DAKOTA**

WHEREAS, SDCL 7-21-5 through 13 provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all charges, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES for Brookings County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same was hereby approved and adopted by the Board of County Commissioners of Brookings County, South Dakota, on the 22nd day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Brookings County, South Dakota. The accompanying taxes are levied by Brookings County for the year January 1, 2021 through December 31, 2021.

<u>COUNTY LEVIES</u>	<u>DOLLARS</u>	<u>\$1,000</u>
General Fund	\$12,863,957	\$3.923
County Building Fund	\$ 326,579	\$0.100
Jail Expansion	\$ 500,000	\$0.152
<u>TOTAL</u>	<u>\$13,690,536</u>	<u>\$4.175</u>

BOARD OF COUNTY COMMISSIONERS OF BROOKINGS COUNTY, SOUTH DAKOTA

<u>Michael Bartley</u>	Chairperson
<u>Larry Jensen</u>	Vice-Chairperson
<u>Lee Ann Pierce</u>	Commissioner
<u>Ryan Krogman</u>	Commissioner

ATTEST:

Vicki Buseth
Brookings County Finance Officer

SCHEDULED AGENDA ITEM

City Engineer Jaqueline Lanning gave a presentation of the 30% cost estimate for the 20th Street South Interchange project.

REGULAR BUSINESS

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-52: a resolution approving forms of documents and the price, sale, and execution of certificates of participation.

Bond Counsel Todd Meierhenry and Senior Vice President Thomas Grimmond with Colliers Security were present for discussion.

Motion by Pierce, seconded by Krogman to amend the resolution and correct where it reads 17-3 to 17-13.

Roll call vote on amendments: Pierce "aye," Krogman "aye," Jensen "aye," Bartley "aye." Amendment carried.

Roll call vote on main motion as amended: Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

RESOLUTION #20-52
RESOLUTION APPROVING FORMS OF DOCUMENTS AND THE PRICING
SALE, AND EXECUTION OF CERTIFICATES OF PARTICIPATION

WHEREAS, pursuant to Section 2.02 of Resolution 17-13, the forms of the documents relating to the Jail Renovation and Improvement Project have been prepared and are hereby submitted to the County; and

WHEREAS, pursuant to Section 2.02 of Resolution 17-13, the form of the Preliminary Official Statement has been prepared and is submitted to the County.

WHEREAS, pursuant to Section 2.02 and Section 4 of Resolution 17-13, the States Attorney has reviewed the documents and has given his approval thereof.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS BY THE BROOKINGS COUNTY COMMISSION AS FOLLOWS:

Section 1. Acceptance of Document Forms. Pursuant to Section 2.02, Section 4, and Section 9 of Resolution 17-13, the forms of the First Supplemental Declaration of Trust, First Amendment to Lease-Purchase Agreement, First Supplemental Ground Lease, and Preliminary Official Statement (the "Documents") are accepted and filed with the Finance Officer and open to public inspection during regular business hours.

Section 2. Attachment of Documents to Resolution 17-13. As per Section 3.01, the First Supplemental Declaration of Trust and First Amended Lease Purchase-Agreement shall be attached to Resolution 17-13.

Section 3. Pricing, Sale and Execution. Pursuant to Section 2.01 and Section 3.02 of Resolution 17-13, Colliers Securities, LLC, formerly Dougherty & Company LLC, is directed to offer for sale to the public the Certificates of Participation, Series 2020 (Limited Tax General Obligation) Evidencing Proportionate Interests of the Owners of Certificates of Participation in Lease-Purchase Agreement between First Bank & Trust and Brookings County, South Dakota.

As per Section 4 of Resolution 17-13, the Chairman and Finance Officer are authorized to execute the Documents in their final form.

Dated this 22nd day of September, 2020.

Michael Bartley
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-53: a resolution to continue support for the First District Association of Local Governments during fiscal year 2021. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

RESOLUTION #20-53
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2021

(October 1, 2020 - September 30, 2021)

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2021 (October 1, 2020 - September 30, 2021). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$46,870.49 to the First District Association of Local Governments during the aforementioned Fiscal Year 2021 period.

ADOPTION:

Adopted this 22nd day of September, 2020

Michael Bartley
Chair, Brookings County Commission

ATTEST:

Vicki Buseth
Brookings County Auditor

Todd Kays
First District Association of Local Governments

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-54: a resolution releasing a County Aid Lien.

Veterans & Human Services Director Michael Holzhauser said the individual had an emergency hospitalization and it was found that the county was held liable based off the review of the records. Holzhauser said he made one payment and then the county lost track of him. Pierce said she is opposed to releasing the lien. She said they don't have an obligation to track people down who have liens. She said he knew about the lien and he could have made minimal payments.

Jensen said the board had to make a decision on a similar situation awhile back and they rejected it.

Roll call vote: Jensen "no," Pierce "no," Krogman "aye," Bartley "aye." Motion failed.

A Satisfaction of a County Aid Lien failed due to lack of a second to the motion made by Commissioner Krogman to approve.

Motion by Krogman, seconded by Pierce to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-55: a plat of Lot 2A of Lake Poinsett Heights Addition, Christoffer Madsen's Subdivision in Government Lots 3 and 4 in Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Pierce "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

SCHEDULED AGENDA ITEM

Council Member Scott Stuefen, City of Elkton, was present to discuss the railroad crossing on County Road 13. Stuefen said the City of Elkton was approached by the railroad about putting in crossing arms and signal lights at that intersection due to the high number of accidents.

Stuefen said they need approval from the County Commission to put in crossing arms and signal lights because it is a county road. Stuefen said the project would start in 2022 with a cost of \$250,000-\$260,000. Stuefen said 90% of the cost is covered by federal funds.

By consensus, the board agreed to move forward with the project. Commission Department Director Stacy Steffensen said the board could take official action on the item at the next meeting.

REGULAR BUSINESS

Motion by Pierce, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-56: a plat of Lots 2B and 3A of Lake Poinsett Heights Addition, Christoffer Madsen's Subdivision of Lots 3 and 4 in Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Jensen, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-57: a plat of Soobrook Farm's Addition in the SE ¼ of Section 20, Township 109 North, Range 49 West of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-51: an American Institute of Architects agreement between Brookings County and Boarman Kroos Vogel Group, Inc. for the Brookings County Detention Center Expansion Project, and amend Agreement #17-34. Back ground information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-52: an agreement with Architecture Incorporated for the provision of limited professional services and amending Agreement #20-46. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Bartley to sign Agreement #20-53: an application for occupancy of right-of-way of county highways made by Otter Tail Power Company in Elkton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-54: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Medary Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve the payroll tax deferral.

Motion by Krogman, seconded by Pierce to amend the motion to opt out of the payroll tax deferral program. Voice vote on amendment: all members voted “aye.” Amendment carried.

Voice vote on main motion as amended: all members voted “aye.” Main motion as amended carried.

Commission Department Director Stacy Steffensen discussed the Commission Department Director’s Report.

Steffensen discussed upcoming dates with the board.

Steffensen asked the board for their approval to advertise for a supplemental budget hearing. By consensus, the board agreed.

Steffensen said the board was asked by a group of Brookings County 4-H’ers for \$500 to help offset some of the expenses to get the members to the national competition. By consensus, the board agreed.

State Attorney Dan Nelson had nothing to report.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce participated in an online lunch meeting with Senator Rounds; attended a Public Affairs Meeting; and attended the Leader Round Table Meeting. Pierce said she participated in a phone conference with States Attorney Dan Nelson and Bond Counsel Todd Meierhenry.

Commissioner Krogman had nothing to report.

Commissioner Jensen attended the Weed Tour and the Annual County Fall Convention.

Commissioner Bartley attended the Annual County Fall Convention.

EXECUTIVE SESSION

Motion by Krogman, seconded by Pierce to enter into Executive Session at 10:30 a.m., in accordance with SDCL 1-25-2(1)(3)(4), personnel, consulting with legal counsel, and contract negotiations. All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Krogman to come out of Executive Session at 11:25 a.m. All members voted “aye.” Motion carried. No action was taken.

ADJOURNMENT

Motion by Jensen, seconded by Krogman to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, October 6, 2020 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to

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Jenna Byrd
Senior Finance Assistant
Brookings County

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