

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, June 25, 2018

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, June 25, 2018 with the following members present: Larry Jensen, Rocco Murano, Jerry Nold, Tim Reed , Arden Sigl, Martin Stanwick, Sonia Mack, Tom Krier. Board members Ryan Krogman and Andy Dupraz were absent.

1. CALL TO ORDER

Acting Chairperson Larry Jensen called the meeting to order at 7:00 pm.

2. DETERMINATION OF QUORUM

A quorum was determined as being present for the current meeting.

3. APPROVAL OF AGENDA

Motion to approve agenda by Reed, seconded by Stanwick. Motion carried.

4. APPROVAL OF MINUTES

Motion by Murano, seconded by Sigl to approve minutes from the August 28, 2018 BCOAC Advisory Board meeting. Motion carried.

5. FINANCIAL REPORT

Director Heismeyer provided the Board with the BCOAC Financial Report (see attached handout). She advised the board that expense and revenue reports prior to June may not represent accurate numbers but will be accurate moving forward. Total operational expenditures to date were \$104,336.19. Director Heismeyer noted significant expenses for additional security cameras, Trane air filters, and access door cards. Total revenue year to date is \$52,998.35. She also highlighted items that would be reimbursable through SDGFP grants once canceled checks are returned to the county. Next year there will be a line item for SDGFP reimbursement but for this FY these items will be included in miscellaneous revenue. Director Heismeyer reported 21 new memberships and 41 day passes since the last meeting. Currently \$150,000 is being requested from the County to improve the BOAC parking lot. Commissioner Reed inquired about being provided a running total of paid members and Director Heismeyer agreed that would be helpful and will present at the next meeting. She did report that in August there were over 170 paid members

7. DISCUSSION AND ACTION ITEMS

7. a. To follow up with last meetings discussion regarding drainage improvements Commissioner Jensen reported that he had not heard back from the county but will try and follow up with them.

7. b. Rubber material for firearms range. Kristen reported that it has been determined that 8 tons of rubber are needed to bring the range back to its original condition. The estimated cost of the rubber is \$6,072, 4,554 of which can be submitted to GFP for reimbursement. Commissioner Sigl passed out renderings and calculations of firearms range. 18,000 lbs of lead was removed by a remediation company. Motion to approve \$7,000 for

rubber purchase by Reed, 2nd by Stanwick—motion carried. Motion by Sigl to approve firearms range SOP, second by Stanwick-motion carried.

7. c. HVAC Operation Update – Trane will be visiting again to inspect the system. Current problems involve tripping the archery range sensor. Kristen advised that she will be looking into 3rd party evaluation of the system.

7. d. Alarm issues-Safe and Secure is still working to resolve the issues with alarms and overhead doors.

7. e. Range electricity monitoring- Once meters are installed to measure range electrical useage 75% of that cost can be submitted to SDGFP for reimbursement. It is believed that 50% of the electrical bill will belong to the gun range.

7. f. Advertising Update

- Volunteer recognition event with the united way 9/22.
- Blood drive for the American Red Cross 9/17-38 people donated.
- A marketing plan for Archery Tag has been created (see details in Directors Report)
- Radio ads will begin October 1
- TV spots will be running by November in time for the holidays.
- Archer tag blog
- Shirts with new logo will be available for purchase
- RSO class has yielded 6 new RSO's
- Paid 1 year firearms range membership now includes 1 free gun rental and free paper targets.

STAFFING AND PROGRAMMING

Summary in Directors report.

8. COMMITTEE REPORTS

8. a. Pistol Range Committee Report. Sigl advised about a potential affiliation with Glock. This could lead to leagues and tournaments.

8. b. Archery Range Committee Report-Tom Krier had no report.

9. 4-H YOUTH ADVISOR'S REPORT

Youth Advisor Mack advised that the 4-H year is winding down with a new year to begin this fall. Shooting sports will begin after the new year.

10. BCOAC DIRECTOR'S REPORT

See attached report

11. NEXT MEETING DATE

Motion to hold the next meeting at 6:30 by Reed, second by Stanwick motion carries. The BCOAC Advisory Board will hold their next meeting at 6:30pm on October 22, 2018. Future meeting dates identified by the Board include:

August 28, 2018
September 24, 2018
October 22, 2018
November 26, 2018
December 17, 201

12. ADJOURNMENT

Motion by Reed, second by Sigl to Adjourn. Motion carried and meeting adjourned at 8:00 pm.

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Rocco Murano
BCOAC Advisory Board Secretary

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