

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, September 28, 2020 at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, September 28, 2020 at 12:00 PM with the following members present: Ryan Krogman, Arden Sigl, Larry Jensen, Terry Wendt, Marty Stanwick, Paul Wiese and Andy Dupraz. Others present: Dustin Huber, Stacy Steffensen and Sonia Mack. Absent: Tim Reed and Rocco Murano.

1. Call to Order

Chairperson Krogman called the meeting to order at 12:01 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Stanwick, seconded by Sigl. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from August 24, 2020 by Jensen, seconded by Sigl. All members voted "aye." Motion carried.

5. Financial Report

Motion by Stanwick, seconded by Jensen to approve the Financial Report. BCOAC Director Dustin Huber presented the year-to-date revenue and expenditure reports. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. No report

b. Director's Report

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events and meetings held at the facility.
- iii. Huber said Enhanced and Basic Pistol classes were well attended.
- iv. General maintenance items included the parking lot striping, fixing 3D targets, moving the rubber inside from the west side of the building, sprayed coils on HVAC units and changing all the cables in the gun range and cleaning the rails.
- v. Huber also discussed advertising, staffing and updated the board on the Emergency Response Plan.

c. Pistol Range Committee Report

- i. Sigl said the committee met on September 9, 2020 and there is continued interest in associating the range with the Glock Firearm Company.
- ii. Sigl discussed the city's mask mandate and how that affects the RSOs.
- iii. He said the steel cable on lane 7 in the gun range used to move the target carrier failed. He said they can expect that to happen with all the cables in the near future.
- iv. Sigl discussed comments he has received about the gun range.

d. 4-H Youth Program Advisor's Report

- i. Mack said the State Livestock Judging Team took 1st place and will be competing at Nationals.
- ii. She updated the board on the Fall State 4-H Shoot results, the State Fair and discussed Winter Shooting Sports.

iii. Mack also discussed COVID requirements for 4-H.

7. Regular Business

- a. Huber discussed the public hours for the gun range. He said there really isn't a consistent number of people coming in on week nights. He wondered if they should try Tuesday through Saturday and have the facility available for 4-H and JOAD on Sundays and Mondays. However, Huber said he doesn't want to be constantly changing hours either. He said if there is an event booked at the facility, someone is working. However, Huber noted that the extended hours for the archery range – from 5:00 AM to 11:00 PM – are not covered. He said there have been a few issues allowing member access when no one is working. But he doesn't want to change something to upset those that are not the problem. Huber said it is something for the board to consider moving forward.
- b. Huber said he would also like the board to start looking at what they charge for fees and rent at the facility. He said they are fairly cheap compared to other ranges. Sigl asked if they know what it costs to operate the facility each day. He said that information would give them a better idea on what to charge. Mack suggested creating an MOU with the groups that use the facility often – JOAD, Big Sioux Bowman, law enforcement agencies, etc.. Krogman said Huber has had good communication with these groups and maybe the time is now to develop MOUs and start planning for the future. He suggested creating a subcommittee to review the MOUs and help with the fee structure.

8. Other Business

- a. Huber said he met with David Parker, the Director of the Outdoor Campus, to discuss possible collaborative efforts. He said there is also a potential for grant dollars if they coordinate with GF&P.
- b. Huber said that he continues to work on the Emergency Response Plan and hopes to have it ready for the next meeting.
- c. The board discussed meeting dates through the end of the year. November's meeting will be on the 30th and December's meeting will be held on the 21st.

9. Adjournment

- a. Motion to adjourn by Stanwick, seconded by Sigl. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, October 26, 2020 at 12:00 PM at the BCOAC.