

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, NOVEMBER 19, 2019

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 19, 2019 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Jensen, seconded by Krogman to approve the agenda for the November 19, 2019 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(3)(4), consulting with legal counsel and contract negotiations was added to the Executive Session.

CONSENT AGENDA

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye." Motion carried.

The consent agenda consisted of the minutes from the November 5, 2019 Commission Meeting.

Travel Requests: Richard Haugen to attend a 211 Disaster Planning Meeting on November 18th in Sioux Falls; Bart Sweebe to attend the SDLETS Advisory Committee Meeting on November 21st in Pierre; Misty Moser to attend the Van Diest Supply 2019 End User Seminar on December 3rd in Sioux Falls; Richard Haugen to attend the South Dakota Rural Action 3rd Annual CAFO Forum on December 6th in Watertown; Rusty Brandsrud to attend a 15-Hour National USPAP Course on May 10th-12th in Pierre.

Personnel Action Notices: routine step increase- Peggy Steen to \$20.59, effective November 1, 2019; new hire- Part-time Correctional Officer Joseph Kretchman at \$17.80, effective November 6, 2019; new hire- Part-time Correctional Officer Paige Wiehr at \$17.80, effective November 6, 2019; new hire- Part-time Correctional Officer Anthony Richards at \$17.80, effective November 6, 2019; new hire- Part-time Correctional Officer Taylor Geerdes at \$17.80, effective November 7, 2019; new hire- Part-time Correctional Officer Holly Peterson at \$17.80, effective November 7, 2019; new hire- Part-time 4-H Program Assistant Jessica Hansen at \$17.80, effective November 12, 2019; new hire- Part-time Correctional Officer Zachary Erickson at \$17.80, effective November 12, 2019.

Human Services Report: case #19-153 for utilities was approved; case #19-154 for rent was approved; case #19-158 for medical was approved; case #19-159 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Boersma, seconded by Krogman to approve the following claims. Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

A&B Business Inc, Copier Contract, \$390.84; AgFirst Farmers Coop, Supplies, \$182.26; Airgas USA Llc, Safety Glasses, \$148.44; Alphamedia USA Llc, Tax Deadline Ads, \$240.00; Aurora Auto Body & Glass Inc, Repairs/Maintenance, \$787.03; Auto Body Specialists, Paint for Trucks, \$12.10; Ban-Koe Systems Inc, Annual Fire Alarm Test & Inspection, \$1,179.00; Beadle County Auditor, 10 County Mtg Registration, \$33.00; Jennifer Beller, Per Diem, \$26.00; Bobcat of Brookings, Supplies, \$466.06; Brookings City Utilities, Utilities, \$10,415.16; Brookings County Finance, Delinquent Taxes, \$2,084.81; Brookings Health System, Oct Blood Alcohol Testing, \$8,506.50; Brookings Public Library, 4th Qtr Budget Allocation, \$4,375.00; Brookings Register, Publishing, Advertising, \$1,669.67; Brookings-Deuel RWS, Bruce Shop Utilities, \$18.00; Buhls of Brookings Cleaner, Rug Rental, \$105.50; Burlage-Peterson Auctioneers, Aurora Lot Sales Tax, Ads, Commission, \$3,803.75; Butler Machinery Co, Shipping, Parts, \$620.30; Jenna Byrd, Per Diem, \$66.00; Carquest Auto, Parts, Supplies, \$1,516.97; Century Business Products, Copier Contract, \$858.59; Certified Languages Intern, Translating Services, \$10.15; Christmas Kids & Cops, Christmas, Kids & Cops Donation, \$500.00; Cintas Corporation, Laundry Services, \$563.19; City of Brookings, Joint Building Costs, \$11,217.65; Clites Electric Inc, Socket, \$1,315.47; Cook's Wastepaper & Recycling, Commercial Service, \$839.03; Courtesy Plumbing Inc, Jail Repairs, \$61.20; Dakota Alignment & Frame Service, Repairs, Service, \$1,217.96; Debeer Small Engine, Honda Oil, \$32.00; Diamond Mowers Inc, Parts, Supplies, \$8,853.00; Daryl Dusharm, COP Rent, \$650.00; Einspahr Auto Plaza, Handle, \$38.83; Ekern Home Equipment Company, Repairs, \$51.75; Empire Investments 3 Llc, Tax Certificate, \$2,803.24; Empire Investments 5 Llc, Tax Certificate, \$1,279.99; Empire Investments 5 Llc, Tax Certificate, \$1,206.99; Empire Investments 5 Llc, Tax Certificate, \$2,656.35; Empire Investments 5 Llc, Tax Certificate, \$3,786.48; First Bank & Trust, First Bank & Trust CC Charges, \$700.11; Fite, Pierce & Ronning Law, Crt Appointed Attorney, \$7,810.50; Foerster Office & Supply, Janitorial Jail Supplies, Paper, \$288.60; Gass Law, Pc, Crt Appointed Attorney, \$630.05; Graham Tire North, Tires, Parts, Supplies, \$58,880.40; Patricia J Hartsel, Transcripts, \$117.80; Hillyard/Sioux Falls, Janitorial Supplies, \$162.62; Tim Hogan, Crt Appointed Attorney, \$656.80; Hometown Service & Tire, Llc, Vehicle Repairs, \$2,109.29; Hughes County Finance Office, Juvenile Housing, \$295.00; I State Truck Center, Vehicle Parts, Supplies, \$1,899.77; Indeed Inc, Job Postings, \$368.02; Inter-Lakes Community Action, 4th Qtr Payment, \$3,921.50; Interstate Telecom Coop, Phone Service, \$373.96; Intoximeters Inc, Jail-Pbt Test Tubes, \$1,875.00; Katterhagen, Mark, Inv Mental Illness Hearing, \$18.00; Kimball Midwest, Shop Supplies, \$3,653.89; Kingbrook Rural Water, Sinai Utilities, \$33.00; Kirkvold Oil Company, Tire Swaps, \$2,897.00; Lewis & Clark Behavioral Health, Behavioral Health Intakes, \$356.00; Lewno, Lucy, Inv Mental Illness Hearing, \$176.50; L. G. Everist, Inc, Ballast, \$1,287.83; Darcy Lockwood, Inv Mental Illness Hearing, \$18.00; Lowe's, Supplies, Weatherstripping, \$134.02; Lyle Signs Inc, Firemarkers, Bolts, Brackets, \$1,380.88; Reed T Mahlke, Crt Appointed Attorney, \$2,835.75; Matheson Tri-Gas Inc, Welding Supplies, \$416.13; McKeever's Vending, Inmate Commisary, \$1,232.12; McLeod's Printing & Office, Deputy Citations, \$332.73; Mediacom Llc, Law Library Internet Service, \$136.90; Midco Business, Advertising, \$295.00; Midwest Alarm Company, Fire Alarm Monitoring, \$270.96; Midwest Glass, Windshield Repair, \$405.50; Minnehaha County Auditor, Inv Mental Illness Costs, \$186.50; Moody County Highway, Joint Work Agreement Seal Coat, \$17,386.98; Moser, Misty, Dist Weed & Pest Mtg Registration, \$82.00; NASASP, NASASP Assoc Member Dues, \$39.00; National 4-H Council - Supply, Recognition Event Supplies, \$471.68; Dan C Nelson, Per Diem, Mileage, Car, Lodging, \$1,466.95; Dan C Nelson, NDAA Payment, \$181.00; Nancy J Nelson, Crt Appointed Attorney, \$3,344.95; Norgaard, Nick, COP Rent, \$550.00; Northern Truck Equipment, Gear Box, Supplies, Parts, \$1,643.84; Northwestern Energy, Utilities, \$800.33; Office Peeps Inc, Supplies, Paper, \$2,595.31; One Source,

Background Checks, \$901.25; Prochem Dynamics Llc, Supplies, \$581.75; Qualified Presort Service, Mail Service, \$47.97; Ramkota Inn, Lodging, \$385.00; Rapid City Regional Hospital, Mental Health Hold, \$2,094.00; Razors Edge Grounds Keeping, Mowing, Fertilizing, \$720.00; RDO Equipment Co, Aux to Joystick, Valve, \$3,294.91; Rental Depot, Rotary Hammer, \$159.90; Rick Ribstein, Crt Appointed Attorney, \$580.40; Satellite Tracking of People, GPS, \$1,173.25; Schaffer Law Office, Professional Services, \$445.88; SDAAO, 2020 Membership Dues, \$375.00; SDACO, Oct 2019 Relief Fund, \$864.00; SDSU Extension Service, Motor Pool Van, \$113.73; Sinai Coop Elevator, Dyed Diesel, \$1,252.80; Sioux Valley Energy, Electric Utilities, \$265.00; Sioux Valley School District, Facility Rental, \$50.00; Stan Houston Company, Core Saw Rent, \$289.95; State Bar of South Dakota, Bar Dues, \$830.00; Steinley Real Estate Appraisal, USPAP Course, \$315.00; Sturdevant's Auto Parts, Shop Supplies, Tools, \$435.87; Anthony Teesdale, Crt Appointed Attorney, \$1,542.60; Thomson Reuters - West, West Info Charges, \$2,672.89; Titan Machinery, Window Kit, \$418.00; Town & Country Shopper, Advertising, \$952.00; Town of Sinai, Utilities, \$64.00; Transource, Filters, Lamp/Cylinder, Shock, \$999.42; Trenton Township, Reimburse Culvert Project, \$4,040.98; Two Way Solutions Inc, Radio Programming, Contract, \$440.00; Uline, Mechanic Gloves, \$126.31; UPS Store, Laminating, \$20.25; Vandenberg Law, Crt Appointed Attorney, \$593.75; Volga Township, Reimburse Culvert Project, \$22,588.85; Walburg, Duane, Animal Control Mileage, \$97.44; Walmart Community, BCOAC Supplies, Poster Frame, \$121.44; Water Works Llc, Service/Repair, \$590.39; Wheelco Truck & Trailer, Filters, Inventory Items, \$685.62; Terry D Wiczorek Pc, Crt Appointed Attorney, \$392.60; Witchey, Kristen, Per Diem, Mileage, \$226.44; Kristin A Woodall, Transcripts, \$15.60; Yankton County Sheriff, Service of Process, \$50.00; Trenton Township, Reimbursement, \$17,504.17; SD Dept of Revenue, November Remittance, \$410,124.96.

Department Head Reports

Highway Superintendent Brian Gustad said they are working on project wrap-ups before winter sets in.

Gustad discussed the salt/sand issue they ran into last year with the board. He said they provided salt and sand to the smaller towns, which depleted most of their supply. Gustad said he sent out letters to the small towns letting them know they wouldn't be able to get salt and sand from the highway department until he gets more supply.

Gustad discussed the bridges on Highway 77. He said one of thing they've noticed since closing down a portion of the south end of the road is that people have been moving the barricades. Gustad said they've been out there working every day. He said they are hoping they can pour the bridge deck near the middle of January. He said there may be a request for a change order depending on the weather.

Pierce said having the road, that turn, completely blocked off through the whole winter is a safety issue for the residents who live near that area. Gustad said as soon as it reaches the level where they can cross, their intention is to get the equipment and supplies between the two bridges so that they can open that back up. Gustad brought up the idea of purchasing a digital message board to warn drivers. Pierce agreed with the idea of having a digital message board.

Bartley asked Gustad if he's contacted Moody County on some of the gravel roads down in that area. Gustad said yes, they have been working with Moody County. He said they've maintained those roads. Bartley asked about snow removal. Gustad said no, but they can add that to the route.

Bartley said the board announced that they were going to close that intersection and then they didn't totally close it and allowed some of those people to go around the barricade. Bartley said they've created their own problem by opening and closing that road. Bartley suggested closing that road down completely so that they can get the work done.

Pierce said she understands that they need to have the road closed when they are working, but it's when they are not working when it's a problem. Gustad said he will come up with a designated route that they will keep open. Krogman said this is the DOT's project; we need to close it off so they can get the work done. Krogman said we don't want to be inconsistent.

Sheriff Martin Stanwick said he hopes the commission looks into purchasing a digital message board. He said it would help his department during accidents and other incidents, as well.

Stanwick said he has 41 inmates in jail and 155 individuals participating on the 24/7 program. Stanwick said he had an inmate who went to the hospital to have an appendix removed. He said contingency will be needed for the jail side. He said the cost for that surgery is around \$15,000. Stanwick also said he had an inmate who had her baby. He said the cost for that will be roughly \$100,000 but Medicaid should take care of some of the cost.

Stanwick said his department took a fatality call in the White area. He said that call was tough on his department.

Stanwick said a deputy responding to a fire call hit a deer. He believes the car, which is brand new, is totaled.

Stanwick said he's having inmate issues. He said several of them do not get along and he doesn't have the space to put them somewhere else. He said the jail is overcrowded.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Oslo Township Supervisor Scott Bjerke discussed the township's financial situation with the board.

Bjerke said the township is broke until they receive FEMA money. Busetth said they will receive \$12,045 today from property taxes. Bjerke said the township has already replaced two culverts. Bjerke asked the board if they would pay half the cost for two culverts and the township would install them in the spring.

Commission Department Director Stacy Steffensen said Oslo Township was approved for two different projects earlier this year. Steffensen asked Bjerke if his request is for part of the approved funding from the projects for 2019. Bjerke said yes. Steffensen said the board already approved the 2019 request. She said if the project was done the county would pay for half of the project, but since the project cannot be done this year the request is to purchase the culverts now and hold onto them.

Krogman asked Gustad if they've ever purchased culverts and then hold onto them until they are ready to be used. Gustad said yes, you could purchase them and put them on-site.

Steffensen suggested that Gustad reach out to Eureka Township and see if they want to do something similar, as they were also approved for culvert projects earlier this year.

Motion by Pierce, seconded by Boersma to approve the purchase of two culverts to be delivered to Oslo Township with the funds the county approved through the 2019 Township Grant Program. Steffensen said Oslo Township will need to reapply in 2020 for the installation cost.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

Department Head Reports

Finance Officer Vicki Busetth said delinquent letters were sent out last week. She said the levies have been sent to the state, along with special assessments, but have not been approved yet.

Busetth said they ordered new cabinets for absentee voting. She said it looks very professional.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's Report for the month of October.

October 2019

Total amount of actual deposits.....\$41,461,999.47
Total amount of actual cash: Currency.....\$2,156.00
Coins.....\$0.85
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....\$1,864,060.83
Itemized list of all other items.....\$\$35,365.75
TOTAL.....\$43,363,582.90

Commissioner/HR: \$21,862.97; Finance Office: \$19,131.72; States Attorney: \$27,552.68; Equalization: \$18,562.42; Register of Deeds: \$8,713.31; Veterans/Welfare: \$6,372.95; Sheriff's Office: \$101,791.91; Coroner: \$426.22; Community Health: \$3,575.97; Extension: \$2,033.35; Weed: \$4,233.59; Planning/Zoning: \$5,906.37; Highway: \$53,653.36; Emergency Management: \$3,920.20; BCOAC: \$7,427.47; Technology: \$3,702.98.

AFLAC: \$3,502.58; Avesis: \$1,397.15; Office of Child Support: \$1,656.38; Delta Dental: \$5,777.36; Flex One: \$1,658.56; Principal Life Insurance: \$1,775.55; Garnishments: \$296.34; Local Teamsters: \$1,225.00; SDRS: \$47,186.79; SDRS Supplemental: \$2,125.00; EFTPS: \$90,455.54; Wellmark: \$108,317.90; AFLAC Group/CAIC Primary: \$295.78.

Be it noted, the expenditure adjustments for the month of October 2019 were presented to the board. \$4,696.13 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of October 2019 in the amount of \$32,530.50 was presented to the board.

BCOAC Kristin Heismeyer said they have three interviews scheduled for the membership assistant position. Heismeyer said they had a great turn out for the Pumpkin Chuckin' Event.

Heismeyer said they took 16,000 pounds of lead out of the facility.

Pierce asked if the parking lot is completely finished. Jensen said it needs to be striped and there are a few soft spots that need to be worked on.

County Development Deputy Director Richard Haugen said Brookings County received notice that they were approved for FEMA individual assistance for anyone who lives in Brookings County for the September 9-26, 2019 flooding, severe weather and tornado event. He said they need to register online or call 1-800-621-3362 to report any potential losses. Haugen said more information will be released from the state. Krogman asked if there is a deadline. Haugen said nothing was set, but more information will come from the state. Bartley asked how many people called 211. Haugen said 176 people called into 211. Pierce asked if that information could be shared with Lake Campbell Improvement Association.

Haugen said he attended a Safety Meeting at Basin Electric; attended a PPCC/POD Meeting; and attended a 211 Meeting in Sioux Falls.

Haugen discussed upcoming dates with the board.

Director of Equalization Jacob Brehmer said out of the 176 individuals who contacted 211, his office looked at 75 properties. He said he they reduced the value of those properties by about \$850,000.

Brehmer said they've finished the county-wide commercial review and are nearing completion on building permit reviews.

On November 13th, Brehmer said Department of Revenue staff conducted an on-site audit of the office. He said that went well.

Brehmer said his office will be getting a 2020 Chevrolet Equinox, which will replace one of the older vehicles.

During the on-site audit, Brehmer said it was brought to light that there were a couple of court case decisions from the past year that might affect his office on how they handle partially taxed exemptions. He said another case pertained to Ag land valuation and easement adjustments made by the county.

Veterans & Human Services Director Michael Holzhauser said he will be attending the Salvation Army Meeting. Holzhauser said he will also be attending a Veteran's Meeting up on campus and a Housing Meeting.

Weed & Pest Supervisor Misty Moser said she hosted and attended the District Weed Meeting. She said that meeting went very well.

Census Update

Commission Department Director Stacy Steffensen said they are still waiting to hear from the City of Brookings about the committee they are creating. Steffensen said they did a press release for census jobs that will be available.

REGULAR BUSINESS

Motion by Jensen, seconded by Pierce to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #19-52: a plat of Block 1, Jensen Addition in the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 23, T110N, R51W of the 5th P.M. and the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 26, T110N, R51W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

Motion by Boersma, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #19-53: a plat of Lot 1 of Thompson Addition in the NW $\frac{1}{4}$ Section 26-T111N-R49W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye."
Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #19-78: a funding profile agreement between WageWorks and Brookings County. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye."
Motion carried.

Motion by Boersma, seconded by Krogman to approve a cash transfer of \$7,140 from General Fund claim on cash to establish the Health Reimbursement Account bank account for tracking payment and reimbursement information with the county's new health insurance plan. Background information was provided by Commission Department Director Steffensen.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

Motion by Boersma, seconded by Pierce to approve and authorize Chairperson Bartley to sign Agreement #19-79: an Avera eCare Telehealth Professional Services Agreement (Behavioral Health Mobile Crisis) between Avera eCare and Brookings County.

Commissioner Pierce asked if the States Attorney's Office has reviewed the document. States Attorney Dan Nelson asked the board to table this agreement until the county's insurance company has reviewed the document.

Motion by Pierce, seconded by Boersma to table the agreement until the December 10th Commission Meeting.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve the following liquor licenses, effective January 1, 2020 through December 31, 2020: Brookings Country Club, Cuzbins, LLC, Danceland Campground, Skyview Junction, Smokins' Pub N Grub, and Wagon Wheel Resort. Background information was provided by Finance Assistant II Jenna Byrd.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to appoint the following members to the Brookings County Outdoor Adventure Center Advisory Board 1-year appointments beginning January 1, 2020: Andy Dupraz as the 4-H Leader and/or Extension Board member; Terry Wendt as the 4-H Shooting Sports Board members; Arden Sigl as the OAC pistol range volunteer; and Timothy Reed as the Community at-large member.

No application was submitted by the deadline for the OAC Archery range volunteer.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve a public comments policy for Brookings County boards, commissions and committees.

Steffensen said South Dakota codified law requires that we have the 'public comment' portion listed on all agendas. Steffensen said the drafted policy is similar to Lake County. Steffensen said there hasn't been an issue in the past, but this will help navigate through any future concerns.

Bartley said the difficult part about this policy is getting people to sign-in prior to the comments portion of the meeting. Pierce said item number four needs to read: no action may be taken by the public body on any item that is not on the current agenda.

County Development Deputy Director Richard Haugen said they limit comments to five minutes during Planning & Zoning Meetings.

Motion by Pierce, seconded by Krogman to amend the draft policy to read: If you wish to speak to the citizens portion of the agenda you must sign in prior to the meeting; each individual will be limited to five minutes to make their comments; and no action may be taken by the public body on any item that is not on the current agenda.

Roll call vote on amendment: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.” Amendment carried.

Roll call vote on main motion as amended: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Main motion as amended carried.

Motion by Boersma, seconded by Krogman to declare twelve expired first aid kits, two fire blankets, Emerson DA-4Head VCR, Desay DVD, one Oasis tent, two Ozark Trail tents, two Ozark Trail tents, one Colman tent, an Adam CPR dummy, adult stretcher, three folding stretchers, eighteen gas mask bags, ten circuit boards and eighteen Cert hard hats as surplus property to be destroyed, transferred to another entity or donated.

Background information was provided by Finance Assistant II Jenna Byrd.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen said she and Commissioner Bartley sent letters to the townships regarding the 25% of their FEMA estimate being offered as a grant amount by the county. Steffensen said she and County Development Office Manager Rae Lynn Maher have received calls from townships who said those amounts the Commission approved at the November 5th Commission Meeting were based off of preliminary estimates and final numbers are still coming in. Steffensen recommended starting with the original amount approved at the November 5th Meeting.

Steffensen said the notice for the upcoming US14-US14 Bypass Corridor Study public information meetings is attached to her report.

Steffensen said she and HR Specialist Laura Littlecott will be attending a Safety & Loss Conference on Wednesday, November 20th in Mitchell.

Steffensen said the Mayor’s Holiday Celebration is December 5th at 5:00 PM at the McCrory Gardens Visitor Center.

Steffensen said Scott Amundson with the South Dakota Governor’s Office of Economic Development has asked if the Commission would like him to present information at the December 10th meeting on the livestock tax rebate incentive program. Steffensen said if the board is interested, she will schedule a time for him to come. By consensus, the board was not interested in having Amundson come.

Steffensen said the current Commission vehicle is going to be transferred to the Sheriff’s Department to be used as a transportation vehicle. Steffensen said the Commission Department budgeted \$30,000 for a new vehicle and she is looking at purchasing a Durango.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson discussed the letter that was received by the Governor’s office regarding the Juvenile Justice Reform Program.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce attended the Public Affairs Meeting; attended 4-H Recognition Night; attended and discussed the Joint Powers Board Meeting; attended the CMAR Pre-Proposal meeting at the Jail; and attended the Vision Brookings Reception.

Commissioner Boersma attended 4-H Recognition Night; attended the CMAR Pre-proposal Meeting at the Jail; and attended the Brookings Behavioral Health & Wellness Meeting.

Commissioner Krogman had nothing to report.

Commissioner Jensen attended the District Weed Meeting and attended the Intergovernmental Meeting.

Commissioner Bartley attended the District Weed meeting; attended 4-H Recognition Night; attended the Leader Round Table Meeting; attended the Joint Powers Board Meeting; attended the PPCC/POD Meeting; and attended the CMAR Pre-proposal Meeting at the Jail.

EXECUTIVE SESSION

Motion by Krogman, seconded by Boersma to enter into Executive Session at 11:10 a.m., in accordance with SDCL 1-25-2(1)(3)(4)(6), personnel, consulting with legal counsel, contract negotiations and security information. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 12:48 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, December 3, 2019 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brooking is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II
Brookings County

Published at the approximate cost of_____.