

RESOLUTION #16- 01
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2016

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2016 to become effective January 1, 2016.

Passed and approved this 5th day of January, 2016.



 Chairperson
 Brookings County Commission

ATTEST:



 Finance Officer
 Brookings County



Commission Department (HR & Technology)

	FTE	GRADE
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	Non-graded position
Information Technology Support Specialist	1	N-9
GIS Technician	1	N-9
HR Specialist	1	N-8
Office Coordinator	1	N-5
General Maintenance Worker	2	N-3

County 4-H

	FTE	GRADE
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Step 1 & Step 2 only)

County Health

	FTE	GRADE
Administrative Assistant	1	N-4
PT Administrative Assistant	.6	N-4 (Step 1 & Step 2 only)

County Development Department

	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5

Equalization Department

	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-8
Senior Appraiser	1	N-7
Appraiser II	2	N-6
Administrative Assistant	2	N-4

Finance Department

	FTE	GRADE
Finance Officer	1	E-12
Deputy Director	1	N-7
Senior Finance Assistant	2	N-6
Finance Assistant II	1	N-5

Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	Non-graded position

Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9 (Steps 9-13)
Road Foreman	1	N-8 (Steps 9-13)
Shop Mechanic	1	N-7
Equipment Fabricator/Welder	1	N-7
Heavy Equipment Operator (Hazmat)	1	N-7
Heavy Equipment Operator	5	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Trucker Driver	1 (2 @ .5-split employee)	N-3

Register of Deeds	FTE	GRADE
Register of Deeds	1	E-11
Deputy	1	N-6
Administrative Assistant	1	N-4

Sheriff's Department	FTE	GRADE
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-11
Deputy-Sergeant	2	N-10
Deputy	7	N-8
Courthouse Sheriff's Deputy	1	N-8
Corrections Sergeant (Certified)	1	N-7
Correctional Officer	6	N-5
Office Manager	1	N-5
Administrative Assistant	1	N-4
PT Deputy Sheriff	1 (3 @ .33)	N-8 (Step 1 & Step 2 only)
PT Correctional Officer	7 (14 @ .5)	N-5 (Step 1 & Step 2 only)
Detention Center Nurse	.25	Non-graded position
Jail Greeter	.5	Non-graded position

State's Attorney	FTE	GRADE
State's Attorney	1	E-19
Chief Deputy State's Attorney	1	E-17
Deputy State's Attorney	1	E-13 (9/1/15 start date)
Victims/Witness Assistant/Office Administrator	1	N-8
Legal Assistant	3	N-7
Intern	1	Non-graded position

Veterans & Human Services Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-6

Weed Department

Supervisor
 PT Weed Enforcement & Bio Control Officer
 Truck Driver
 ATV Driver

FTE

1
 .5
 1 (2 @.5-split employee)
 .5

GRADE

E-7
 N-4 (Step 1 & Step 2 Only)
 N-3
 N-3 (Step 1 & Step 2 Only)

N=Non-Exempt Position; E=Exempt Position

2016 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$26,458.00	\$29,765.00	\$33,072.00
2	\$28,442.00	\$31,997.00	\$35,552.00
3	\$30,575.00	\$34,397.00	\$38,219.00
4	\$32,868.00	\$36,977.00	\$41,085.00
5	\$35,333.00	\$39,750.00	\$44,167.00
6	\$37,983.00	\$42,731.00	\$47,479.00
7	\$40,832.00	\$45,936.00	\$51,040.00
8	\$43,894.00	\$49,381.00	\$54,868.00
9	\$47,187.00	\$53,085.00	\$58,983.00
10	\$50,726.00	\$57,066.00	\$63,407.00
11	\$54,530.00	\$61,346.00	\$68,162.00
12	\$58,620.00	\$65,947.00	\$73,275.00
13	\$63,016.00	\$70,893.00	\$78,770.00
14	\$67,742.00	\$76,210.00	\$84,678.00
15	\$72,823.00	\$81,926.00	\$91,029.00
16	\$78,285.00	\$88,070.00	\$97,856.00
17	\$84,156.00	\$94,676.00	\$105,195.00
18	\$90,468.00	\$101,776.00	\$113,085.00
19	\$97,253.00	\$109,410.00	\$121,566.00

Non-Graded Part-Time Positions

E	County Commissioners	\$16,928
N	Detention Center Nurse	\$22.00
N	Internships	\$11.00
N	Jail Greeter	\$11.50
N	Temp Election Workers	\$11.00