



**BROOKINGS COUNTY DEVELOPMENT DEPARTMENT
ZONING NUISANCE COMPLAINT FORM
Brookings County, South Dakota**

The Brookings County Development Department responds to complaints received that affect the public health and safety of the community and maintains a compatible relationship between land uses, adjacent property values, and aesthetic values. Authority is given under the Brookings County **Ordinance #2009-02 Declaration and Abatement of Public Nuisance**, to enforce the zoning and public nuisance regulations in Brookings County. Some issues may be referred to another local agency or authority, and some issues are a matter of providing a property owner with educational information. A copy of the ordinance is available on the website: <http://www.brookingscountysd.gov/> .

*Please provide as much information as possible to ensure a timely investigation. Photographs and other supporting documentation are suggested but not required. A field inspection may be necessary. Contact information for the property owner is very important. Please call if you have any questions. **Note: this department does not perform mold testing.***

Contact information of complainant:

Name: _____ Date: _____

Address: _____

Contact number: _____

Email: _____

Information concerning the site of concern:

Address: _____ Township: _____

Are there children under the age of 18 in the home? _____

Property owner name & contact information: _____

Description of the nuisance/complaint: *(please give as much detailed information as possible)*

Complainant's Signature: _____

Filing Date: *(for official use only)* _____

Initials of person receiving above complaint: _____

Case no.: _____



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(The following to be used by authorized personnel only!)

Legal description of reported property:

Legal description of complainant's property:

Applicable provision of Ord. #2009-02 pertaining to complaint:

Subsequent contact/action by County Development Department: *(always include date/action)*

Initial contact date:

Action:

Date:

Action:

Date:

Action:

Date:

Action:

Complaint Resolution Description: