

RESOLUTION #16-____
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2017

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2017 to become effective January 1, 2017.

Passed and approved this 27th day of December, 2016.

ATTEST:

 Chairperson
 Brookings County Commission

 Finance Officer
 Brookings County

Commission Department (HR & Technology)	FTE	GRADE
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	Non-graded position
Information Technology Support Specialist	1	N-9
GIS Technician	1	N-9
HR Specialist	1	N-8
Office Coordinator	1	N-5
General Maintenance Worker	2	N-3
County 4-H	FTE	GRADE
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Step 1 & Step 2 only)
County Health	FTE	GRADE
Administrative Assistant	1	N-4
PT Administrative Assistant	.6	N-4 (Step 1 & Step 2 only)
County Development Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5
Equalization Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Appraiser	3	N-6
Administrative Assistant	2	N-4

Finance Department	FTE	GRADE
Finance Officer	1	E-12
Deputy Director	1	N-8
Senior Finance Assistant	2	N-6
Finance Assistant II	1	N-5
Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	Non-graded position

Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9
Road Foreman	1	N-8
Shop Mechanic	1	N-7
Equipment Fabricator/Welder	1	N-7
Heavy Equipment Operator	6	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Truck Driver	1 (2 @ .5-split employee)	N-3

Register of Deeds	FTE	GRADE
Register of Deeds	1	E-11
Deputy	1	N-6
Administrative Assistant	1	N-4

Sheriff's Department	FTE	GRADE
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-11
Deputy-Sergeant	3	N-10
Deputy	7	N-8
Courthouse Sheriff's Deputy	1	N-8
Correctional Officer	7	N-5
Office Manager	1	N-5
Administrative Assistant	1	N-4
PT Deputy Sheriff	1 (2 @ .5)	N-8 (Step 1 & Step 2 only)
PT Correctional Officer	6 (12 @ .5)	N-5 (Step 1 & Step 2 only)
Detention Center Nurse	.25	Non-graded position
Animal Control Officer	.25	Non-graded position
Jail Greeter	.5	Non-graded position

State's Attorney	FTE	GRADE
State's Attorney	1	E-19
Chief Deputy State's Attorney	1	E-15
Deputy State's Attorney	1	E-13
Victims/Witness Assistant/Office Administrator	1	N-8
Legal Assistant	3	N-7
Intern	1	Non-graded position

Veterans & Human Services Department

Director

Deputy Director

FTE

1

1

GRADE

E-11

N-6

Weed Department

Supervisor

PT Weed Enforcement & Bio Control Officer

Truck Driver

Seasonal Truck Driver

ATV Driver

FTE

1

.5

1 (2 @ .5-split employee)

.5

1 (2 @ .5)

GRADE

E-7

N-4 (Step 1 & Step 2 Only)

N-3

N-3 (Step 1 & Step 2 Only)

N-3 (Step 1 & Step 2 Only)

N=Non-Exempt Position; E=Exempt Position

2017 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$26,915.00	\$30,311.00	\$34,135.00
2	\$28,940.00	\$32,591.00	\$36,703.00
3	\$31,113.00	\$35,038.00	\$39,459.00
4	\$33,443.00	\$37,662.00	\$42,414.00
5	\$35,951.00	\$40,487.00	\$45,595.00
6	\$38,648.00	\$43,523.00	\$49,014.00
7	\$41,547.00	\$46,789.00	\$52,692.00
8	\$44,663.00	\$50,298.00	\$56,644.00
9	\$48,013.00	\$54,070.00	\$60,892.00
10	\$51,614.00	\$58,125.00	\$65,459.00
11	\$55,485.00	\$62,485.00	\$70,368.00
12	\$59,646.00	\$67,171.00	\$75,646.00
13	\$64,119.00	\$72,208.00	\$81,318.00
14	\$68,928.00	\$77,624.00	\$87,417.00
15	\$74,098.00	\$83,446.00	\$93,974.00
16	\$79,655.00	\$89,704.00	\$101,022.00
17	\$85,629.00	\$96,432.00	\$108,598.00
18	\$92,051.00	\$103,665.00	\$116,743.00
19	\$98,955.00	\$111,439.00	\$125,499.00

Non-Graded Part-Time Positions

E	County Commissioners	\$17,224
N	Detention Center Nurse	\$22.00
N	Animal Control Officer	\$25.83
N	Internships	\$11.00
N	Jail Greeter	\$11.50
N	Temp Election Workers	\$11.00