

RESOLUTION #19-___
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2020

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2020 to become effective January 1, 2020.

Passed and approved this 31st day of December, 2019.

ATTEST:

Chairperson
 Brookings County Commission

Finance Officer
 Brookings County

Brookings County Outdoor Adventure Center	FTE	GRADE
Director	1	E-10
PT Membership Assistant	4 (8 @ .5)	N-3 (Step 1 & Step 2 only)
PT General Maintenance Worker	.5	N-3 (Step 1 & Step 2 only)
Commission Department (HR & Technology)	FTE	GRADE
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	Non-graded position
Information Technology Support Specialist	1	N-10
GIS Technician	1	N-9
HR Specialist	1	N-8
Information Technology Support Technician	1	N-6
Office Coordinator	1	N-5
General Maintenance Worker	1.5	N-3
County 4-H	FTE	GRADE
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Step 1 & Step 2 only)
County Health	FTE	GRADE
Administrative Assistant	1	N-4
PT Administrative Assistant	.6	N-4 (Step 1 & Step 2 only)
County Development Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5
Equalization Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Appraiser	3	N-6
Administrative Assistant	2	N-4

Finance Department	FTE	GRADE
Finance Officer	1	E-12
Deputy Director	1	N-9
Finance Analyst	1	N-8
Senior Finance Assistant	1	N-6
Finance Assistant II	1	N-5
Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	Non-graded position

Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9
Road Foreman	1	N-8
Shop Mechanic	1	N-7
Equipment Fabricator/Welder	1	N-7
Heavy Equipment Operator	6	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Truck Driver	1 (2 @ .5-split employee)	N-3

Register of Deeds	FTE	GRADE
Register of Deeds	1	E-11
Deputy	1	N-6
Administrative Assistant	1	N-4

Sheriff's Department	FTE	GRADE
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-11
Deputy-Sergeant	3	N-10
Deputy	8	N-9
Courthouse Sheriff's Deputy	1	N-9
Correctional Officer	7	N-5
Office Manager	1	N-5
Administrative Assistant	1	N-4
General Maintenance Worker	.5	N-3
PT Deputy Sheriff	.5	N-9 (Step 1 & Step 2 only)
PT Correctional Officer	10.5 (21 @ .5)	N-5 (Step 1 & Step 2 only)
Detention Center Nurse	.5 (2 @ .25)	Non-graded position
Animal Control Officer	.25	Non-graded position
Jail Greeter	.5	Non-graded position

State's Attorney	FTE	GRADE
State's Attorney	1	E-19
Deputy State's Attorney II	1	E-14
Deputy State's Attorney I	1	E-10
Legal Assistant	4	N-7
Office Manager	1	N-5
Intern	.5	Non-graded position

Veterans & Human Services Department

Director

Deputy Director

FTE

1

1

GRADE

E-11

N-6

Weed Department

Supervisor

Truck Driver

Seasonal Workers

FTE

1

1 (2 @ .5-split employee)

1.5 (3 @.5)

GRADE

E-7

N-3

N-3 (Step 1 & Step 2 Only)

N=Non-Exempt Position; E=Exempt Position

2020 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$28,561	\$32,164	\$36,222
2	\$30,703	\$34,576	\$38,938
3	\$33,005	\$37,169	\$41,859
4	\$35,481	\$39,957	\$44,998
5	\$38,142	\$42,954	\$48,373
6	\$41,002	\$46,175	\$52,001
7	\$44,078	\$49,639	\$55,901
8	\$47,383	\$53,361	\$60,094
9	\$50,937	\$57,363	\$64,601
10	\$54,757	\$61,666	\$69,446
11	\$58,864	\$66,291	\$74,654
12	\$63,279	\$71,262	\$80,253
13	\$68,025	\$76,607	\$86,272
14	\$73,127	\$82,353	\$92,743
15	\$78,611	\$88,529	\$99,698
16	\$84,507	\$95,169	\$107,176
17	\$90,845	\$102,307	\$115,214
18	\$97,659	\$109,980	\$123,855

19	\$104,983	\$118,228	\$133,144
----	-----------	-----------	-----------

Non-Graded Part-Time Positions		
---------------------------------------	--	--

E	County Commissioners	\$18,276.70
N	Detention Center Nurse	\$25.00
N	Animal Control Officer	\$25.83
N	Internships	\$11.00
N	Jail Greeter	\$11.50
N	Temp Election Workers	\$12.00