



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, February 1, 2022**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Recognition of Employees' Anniversaries**

A. Richard Cofell, 15 years in January

B. Mike Giegling, 15 years in February

**6. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[01-18-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 02012022.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations\\_Redacted.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services - Commission Report.pdf](#)

**7. Routine Business**

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[2.1.22 CLAIMS.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

ii. County Development Department

Documents:

[County Dev Report.pdf](#)

[County Dev 2021 Report.pdf](#)

[CO2 Pipeline Informational Meeting Report.pdf](#)

**8. Scheduled Agenda Items**

A. 9:00 AM - Public Hearing and action to approve Resolution #22-05: a resolution providing for at-large elections of county commissioners.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Res 22-05 At-Large Elections - Commissioners.pdf](#)

B. 9:05 AM - Research Park update: Dwaine Chapel, CEO/Executive Director of Research Park at SDSU.

Documents:

[Research Park at SDSU Slideshow.pdf](#)

C. 9:30 AM - Action to approve a funding request for the Aurora Fire Department from the current year and long-term funds.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Aurora Fire Dept Claims Sheets.pdf](#)

- i. Dave Jacobson, President of the Brookings County Firefighters Association

## 9. Regular Business

- A. Action to approve Abatement #22-09: an abatement request made by Shane Johnson Living Trust, parcel #20000-11150-193-00 in the amount of \$290.80.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement 22-09.pdf](#)

- B. Action to approve Agreement #22-07: a Brookings County Pictometry Purchase Agreement between Brookings County and Brookings Municipal Utilities.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-07 Pictometry - BMU.pdf](#)

- C. Action to approve Agreement #22-08: a Brookings County Pictometry Purchase Agreement between Brookings County and the City of Brookings.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 22-08 Pictometry - City of Brookings.pdf](#)

- D. Action to approve Agreement #22-09: a Brookings County Pictometry Purchase Agreement between Brookings County and the East Central Regional Community Council (E911).

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 22-09 Pictometry - E911.pdf](#)

- E. Action to approve weed chemical bids on all items listed.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Weed Pest Chemical Bids.pdf](#)

- F. Action to approve the bid letting for 2022 Bridge Improvement Grant Project BRF 6030(00)19-2, PCN 076E for structure number 06-112-080.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[BIG Project Bid Letting.pdf](#)

- G. Action to approve a Request to Fill Vacancy for temporary election workers in the Finance Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Election Workers.pdf](#)

#### **10. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Brookings County 2021 Year in Review.pdf](#)  
[Work Plan Topics.pdf](#)  
[Brookings County Strategic Plan.pdf](#)  
[GOED Letter of Support Email.pdf](#)

#### **11. States Attorney's Office Report**

#### **12. Commissioner Reports and Discussion Items**

- A. Correspondence received

Documents:

[DANR to Hilltop Dairy.pdf](#)  
[2021 GFP Annual Wildlife Damage Program Report.pdf](#)

#### **13. Executive Session - in accordance with SDCL §1-25-2(6): Security Information**

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

#### **14. Adjournment**

*Action: Motion to Approve, Voice Vote*

#### **15. Public Notices**

- February 12, Saturday: Legislative Forum, 9:30 AM, via Zoom
- February 14, Monday: Towns & Townships Meeting, 10:00 AM, BCOAC, Brookings
- February 21, Monday: Offices closed in honor of the Presidents Day holiday
- February 26, Saturday: Legislative Forum, 9:30 AM, Brookings City & County Government Center Chambers, Brookings

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arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.