



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, April 5, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[03-22-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04052022.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations - Thompson.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services - Commission Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[4.5.22 CLAIMS.pdf](#)

B. Department Head reports

i. BCOAC Report

Documents:

[BCOAC Report.pdf](#)

ii. Highway Department

Documents:

[Highway Report.pdf](#)

iii. County Development Department

Documents:

[County Dev Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Action to approve Agreement #22-38: a State of South Dakota Consultant Contract for Provision of Community Health Services between Brookings County and South Dakota Department of Health, Family & Community Health, Child & Family Services.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-38 Community Health.pdf](#)

B. Action to approve Agreement #22-39: An agreement between Brookings County and Topkote, Inc. for the 2022 Brookings County Chip Seal Project.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-39 Topkote.pdf](#)

- C. Action to approve Agreement #22-40: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Eureka Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-40 ROW Sioux Valley Energy.pdf](#)

- D. Action to approve Agreement #22-41: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Lake Sinai Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-41 ROW Sioux Valley Energy.pdf](#)

- E. Action to approve Agreement #22-42: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Bangor Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-42 ROW Sioux Valley Energy.pdf](#)

- F. Action to approve Agreement #22-43: an application for occupancy of right of way of county highways made by Kim Brendsel in Afton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-43 ROW Brendsel.pdf](#)

- G. Action to approve the remodel project for the viewing room of the gun range at the BCOAC for \$24,478.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Midwest Glass BCOAC Project.pdf](#)

- H. Action to approve the updated gun range standard operating procedures document.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Gun Range SOP.pdf](#)

- I. Action to appoint a member to the Extension Board to fill an unexpired term ending January 9, 2023.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Extension - Bothe.pdf](#)
[Extension - Vander Wal.pdf](#)

J. Discussion on adding full time Correctional Officer positions at the Detention Center.

Action: Discussion only

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Tax Increment District 12.pdf](#)
[Navigator Heartland Greenway Letter.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[DANR to Valley View Dairy.pdf](#)
[DANR to Hammink Dairy.pdf](#)
[DANR to Norfeld.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(6): personnel and security

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- April 12, Tuesday: Equalization Boards, 8:30 AM, Chambers of the Government Center
- April 12, Tuesday: Special Session to discuss ARPA funds, 1:00 PM, Chambers of the Government Center
- April 15, Friday: County Offices will close at noon for Good Friday
- April 19, Tuesday: Taste of Brookings Annual Celebration, Club 71, Brookings
- May 11, Wednesday: Groundbreaking for the I29/20th Street South Interchange Project, 10:00 AM
- May 18, Wednesday - May 20, Friday: NACo Western Interstate Region Conference, Anchorage, Alaska

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.