



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, April 19, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[04-05-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04192022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[4.19.22 claims.pdf](#)
[4.12.22 SPECIAL CLAIM.pdf](#)
[4.8 April Dept of Rev.pdf](#)

B. Department Head reports

i. Weed & Pest Department

Documents:

[Weed Pest Report.pdf](#)

ii. County Development Department

Documents:

[County Dev Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Update on Detention Center project from Project Manager, Chad Nelson with Henry Carlson Construction.

B. 9:10 AM - Lisa Zuhlke with the Brookings Farmer's Market

i. Discussion and action to close a portion of 6th Avenue in Brookings for the Brookings Farmer's Market.

Action: Motion to Approve, Comments, Voice Vote

C. 9:15 AM - Brookings County Conservation District

i. Discussion and possible action on a funding request for a tractor for conservation purposes.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Conservation District Email.pdf](#)

8. Regular Business

A. First Reading of Ordinance #2022-02: an ordinance providing for the amendment of Ordinance 2018-03.

i. Update to Article IV Zoning Districts: Chapter 4.06 - Aquifer Protection.

Action: First Reading - Title Only, Note Date/Time of Second Reading

Documents:

[Zoning Ordinance, Ch 4.06 - Staff Report.pdf](#)
[Chapter 4.06 Aquifer Protection - Final.pdf](#)
[Ord 22-02 Amending Ord 18-03.pdf](#)

- B. Action to approve Resolution #22-12: a resolution declaring a fire danger emergency in Brookings County and prohibiting open burning.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-12 Fire Danger.pdf](#)

- C. Action to approve Resolution #22-13: A plat of Lots 1 and 2 of CKS Partners Addition in the SW ¼ of Section 20, T110N, R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-13 2022plat004.pdf](#)

- D. Action to approve Resolution #22-14: a plat of Lot 1 of Forseth Addition in Government Lot 2 of Section 4, T111N, R47W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-14 2022plat005.pdf](#)

- E. Action to approve Change Order #013 for the Detention Center Project in the amount of \$26,629.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Detention Center Change Order 013.pdf](#)

- F. Action to approve a fireworks display at Meadow Creek Golf Course, Volga, SD on June 10th, 2022 at approximately 10:00 PM as part of the Old Timer's Day weekend.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Meadow Creek Fireworks.pdf](#)

- G. Action to approve the closure of 476th Avenue (Broadway Avenue) from East Rasmussen Street to Lovejoy Lane through the City of Aurora on August 6th, 2022 at 6:00 AM to August 7th, 2022 at 2:00 AM for "Pickle Festival" Gala Days.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Pickle Festival Gala Days.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[Rail Coalition Update.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(4): contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- April 15, Friday: County Offices will close at noon for Good Friday
- April 19, Tuesday: Taste of Brookings Annual Celebration, Club 71, Brookings
- May 11, Wednesday: Groundbreaking for the I29/20th Street South Interchange Project, 10:00 AM
- May 18, Wednesday - May 20, Friday: NACo Western Interstate Region Conference, Anchorage, Alaska
- May 30, Monday: County offices closed in honor of the Memorial Day holiday.
- June 14, Tuesday: 8:30 AM Budget Hearing, Community Room of the Government Center

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.