



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Thursday, June 9, 2022**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[05-24-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 06092022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

## 6. Routine Business

### A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[6.9.22 CLAIMS.pdf](#)  
[6.1.22 special claim 1.pdf](#)  
[6.1.22 special claim 2.pdf](#)

### B. Department Head reports

#### i. County Development Department

Documents:

[County Dev Report.pdf](#)

## 7. Scheduled Agenda Items

## 8. Regular Business

### A. Action to approve Resolution #22-21: a resolution amending Resolution #21-54: a resolution setting the official pay plan for 2022.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-21 Amending Res 21-54.pdf](#)

### B. Action to approve Agreement #22-61: a South Dakota Department of Transportation Agreement for use and restoration of detour and/or wet weather detour.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-61 DOT Weather Detour.pdf](#)

### C. Action to approve Agreement #22-62: an application for occupancy of right of way of county highways made by Mediacom.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-62 ROW Mediacom.pdf](#)

### D. Action to approve Agreement #22-63: Intergovernmental Contract and Coverage Document for the SDML Worker's Compensation Fund.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-63 SDML Workers Comp Fund.pdf](#)

- E. Action to approve Change Order #014 for the Brookings County Detention Center project in the amount of \$13,763.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Change Order 014 Detention Center.pdf](#)

- F. Discussion and possible action on repairs for the roof at the Highway Shop in Brookings and the Sinai Highway Shop.

**9. Canvas of the June 7, 2022 Primary Election Results**

**10. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Surplus Cash Analysis.pdf](#)

**11. States Attorney's Office Report**

**12. Commissioner Reports and Discussion Items**

**13. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.**

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

**14. Adjournment**

*Action: Motion to Approve, Voice Vote*

**15. Public Notices**

- June 6, Monday: Brookings County Employee Committee "Employee Appreciation Celebration," BCOAC 11:00 AM - 2:00 PM
- June 9, Thursday: Commission meeting - different date to be able to canvas the June Primary election
- June 13, Monday: Joint City & County Planning Commission meeting, time TBD
- June 14, Tuesday: 8:30 AM Budget Hearing, Community Room of the Government Center
- June 14, Tuesday: Joint session with the Brookings City Council at 5:00 PM in the Government Center Chambers to hear the housing study presentation.
- June 23, Thursday: Safety Week picnic at BCOAC, 11:00 AM - 2:00 PM
- July 4, Monday: County offices closed in honor of the Independence Day holiday

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.