



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, June 21, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of Minutes

Documents:

[June 9, 2022 Commission Minutes.pdf](#)

B. Approval of Travel Requests

Documents:

[Travel Requests.pdf](#)

C. Approval of Personnel Action Notices

Documents:

[Personnel Action Notice Report - June 21, 2022.pdf](#)

D. Approval of Cellular Authorizations

E. Approval of the Human Services Report

Documents:

[Human Services - Commission Report.pdf](#)

6. Routine Business

A. Approval of Claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[6.21.22 CLAIMS.pdf](#)
[Jun Dept of Rev.pdf](#)

B. Department Head reports

i. County Development

Documents:

[County Development.pdf](#)

ii. Highway

Documents:

[Jun10-Jun16.pdf](#)

C. Finance Officer's Report

Be it noted items:

1. Auditor's Account with the Treasurer
2. Payroll & Additives Totals
3. Highway Expenditures Report
4. Register of Deeds Statement of Fees Collected

Documents:

[Finance Officers Report - May.pdf](#)

i. Action to approve the second quarter General Fund transfers as per budget appropriations.

1. *From General Fund 101-4-911-4294 to Highway & Bridge Fund 201-3-371-0000 in the amount of \$419,988.50.*
2. *From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$38,112.50.*

Action: Motion to Approve, Comments, Roll Call

Documents:

[Second Quarter Transfers.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM: Second Reading, Public Hearing and Action to Approve Ordinance

2022:03: an ordinance amending 2007-02 Revised Subdivision Ordinance for Brookings County, South Dakota, and providing for the administration, enforcement and amendment thereof, pursuant to SDCL 11-2, and amendments thereof.

Action: Second Reading, Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Ordinance 2022-03.pdf](#)
[Staff Report - Ordinance 2022-03.pdf](#)
[Ordinance 2022-03 - Clean Version.pdf](#)
[Ordinance 2022-03 - Showing Mark-Ups.pdf](#)

8. Regular Business

- A. First Reading of Ordinance 2022-04: an ordinance authorizing rezoning of "Portion of Outlot 15 of Outlots 15-16-17-18 inclusive of W ½ NE ¼ of Section 11, T109N, R50W (Medary Township)," that portion of Outlot 15 to be rezoned will be known as "Lot A of Outlot 15 in the W ½ of the S ½ of the NE ¼ of Section 11, T109N, R50W of the 5th P.M., Brookings County, South Dakota."

Action: First Reading Title Only, Note Date/Time of Second Reading on Tuesday, July 19, 2022 at 9:00 AM

Documents:

[Ordinance 2022-04.pdf](#)
[2022rz002 Staff Report for CC.pdf](#)

- B. Action to approve Resolution #22-22: a plat of Block 1, Rennich Addition in the Northeast ¼ of Section 21, T112N, R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res. 22-22 - 2022plat007 Staff Report for CC.pdf](#)

- C. Action to approve Resolution #22-23: a plat of Lot 1 of GTK Addition in the E ½ of Section 8 and the W ½ of Section 9, T109N, R51W of the 5th P.M., Brookings County, South Dakota

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res. 22-23 - 2022plat010 Staff Report for CC.pdf](#)

- D. Action to approve Resolution #22-24: a plat of Tract 1 of Crevier's Addition in the North ½ of the Northeast ¼ of Section 22, Township 109N, R48W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to approve, Comments, Roll Call

Documents:

- E. Action to approve Agreement #22-64: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Medary Township.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Agr 22-64 ROW Sioux Valley Energy.pdf](#)

- F. Action to approve Agreement #22-65: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Richland Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-65 ROW Sioux Valley Energy.pdf](#)

- G. Action to approve Agreement #22-66: an agreement for provision of limited professional services between Brookings County and Architecture, Incorporated for Government Center desk modifications.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Arg 22-66 Arc Inc. Contract.pdf](#)

- H. Action to accept the Brookings County Housing Study.

Action: Motion to Accept the Study, Comments, Voice Vote

Documents:

[Brookings County Housing Study Presentation.pdf](#)

- I. Action to approve a culvert project funding request from Preston Township in the amount of \$7,245 as part of the county's township assistance program.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Preston Township - Application.pdf](#)

- J. Action to approve a request from Katera Voss (Midway Camp) to conduct a fireworks display on Saturday, June 25, 2022 at dusk at Midway Camp, 46576 211th Street, Volga, SD.

Action: Motion to Approve, Comments, Voice Vote

9. Commission Department Director's Report

Documents:

Commission Dept Director Report.pdf
May General Fund Surplus Cash Analysis.pdf
NACo Voting Delegate.pdf

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

12. Executive Session - in accordance with SDCL 1-25-2(1): personnel

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.