



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, August 2, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[07-19-2022 Commission meeting.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 08022022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services - Commission Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[8.2.22 claims.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Dept Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Public hearing and action to approve a Special Event License for Kyle Nelson.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[One Day Special Events License - Nelson.pdf](#)
[SDCL 35-4-2, 35-4-124.pdf](#)
[DOR Special Alcoholic Beverage Licenses.pdf](#)

B. 9:05 AM - Public hearing and action to approve a Special Event License for Andrea Diedrich/Jay Street Pub.

Action: Motion to approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[One Day Special Events License - Jay Street Pub.pdf](#)

C. 9:10 AM - Brookings Municipal Utilities Project Updates

i. Action to approve an application for occupancy of right of way of county highways made by Brookings Municipal Utilities in Aurora Township (County Road 21/34th Avenue).

Action: Motion to Approve, Comments, Voice Vote

Documents:

[ROW BMU , Aurora Twp.pdf](#)

ii. Action to approve an application for occupancy of right of way of county highways made by Brookings Municipal Utilities in Medary Township (County Road 12/44th St. S.)

Action: Motion to Approve, Comments, Voice Vote

Documents:

[ROW, BMU Medary Twp.pdf](#)

8. Regular Business

- A. Action to approve Agreement #22-78: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Sterling and Oakwood Townships.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-78 ROW Sioux Valley Energy.pdf](#)

- B. Action to approve a payment to Bangor Township for a culvert project in the amount of \$9,816.40.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Bangor Township Culvert Grant App.pdf](#)

- C. Action to approve a payment to the Arlington Volunteer Fire Department from long term funds in the amount of \$22,790.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Arlington Fire Dept Request.pdf](#)

- D. Action to approve a request to close a portion of Samara Avenue on Saturday, September 10th at 9:00 AM for a Veterans Suicide Awareness Walk.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Veterans Suicide Awareness Walk Info.pdf](#)

- E. 2023 Budget Discussion

Documents:

[2023 Budget.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Habitat for Humanity Request for Support.pdf](#)
[Sioux Valley Commissioners Assn Agenda.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[Surface Water Quality Program Notice.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- August 1, Monday: Dakota Layers Free Range Farm Open House, 12:00 PM - 3:00 PM, 21549 482nd Ave, Elkton
- August 1, Monday: Open House for Phase 2 of the jail expansion and remodel project, 5:00 - 7:00 PM
- August 2, Tuesday: National Night Out, 5:30 PM Pioneer Park, Brookings
- August 9, Tuesday: Conservation District Tour
- August 10, Wednesday: Sioux Valley Commissioner's Meeting (10-County), 12:00 PM at Manitou Group/Gehl Meeting Rooms, Madison, SD
- August 11, Thursday: CDI Golf Outing, Brookings Country Club, 10:00 AM
- August 30, Tuesday: Commission ARPA meeting, 8:30 AM, Community Room in Government Center, Brookings
- September 5, Monday: County Offices closed for the Labor Day holiday
- September 11, Sunday - September 13, Tuesday: SDACC Fall Convention, Pierre Ramkota
- September 29, Thursday: First District Annual Picnic, First District Office, 418 18th Ave., NE, Watertown

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.