



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, October 4, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[09-20-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 10042022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services - Commission Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[10.4.22 claims.pdf](#)

B. Department Head reports

i. 4-H Report

Documents:

[4-H Report.pdf](#)

ii. County Development Department Report

Documents:

[County Development Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Public Hearing and action to approve a Retail On/Off Sale Malt Beverage & SD Farm Wine license for Beach Bums, Inc. (dba Danceland Campground).

Action: Motion to Approve, Open/Close Public Hearing, Comments Roll Call

Documents:

[OnOff Sale Malt Beverage License App - Danceland.pdf](#)

B. 9:05 AM - Discussion and possible action regarding the 1921 Building parking lot.

Action: Motion to approve, Comments, Roll Call

Documents:

[Agr 03-62 1921 Parking Lot.pdf](#)

i. John Mills with Mills Development will be present for this discussion.

Documents:

[1921 Parking Lot Pictures.pdf](#)

8. Regular Business

A. Action to remove Agreement #22-90: an amended Brookings City and County Government Center Lawn Care & Snow Removal Agreement from the table.

Action: Motion to Approve, Voice Vote

i. Roll Call vote to approve Agreement #22-90.

Action: Motion on 09/20/2022 by Krogman/Bartley, Comments, Roll Call

Documents:

[Agr 22-90 Snow Removal.pdf](#)

- B. Action to approve Agreement #22-91: Amendment Number 1 to SDDOT Agreement #717431 – a 2020 Bridge Replacement Funding agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-91 Amendment 1 - Agr 717431.pdf](#)

- C. Action to approve Agreement #22-92: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering – State Administration for structure #06-193-130, project number BRF 6050(00)23-1, PCN 0986.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-92 DOT BIG 06-193-130.pdf](#)

- D. Action to approve Agreement #22-93: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering – State Administration for structure #06-310-059, project number BRO 8006(00)23-2, PCN 0987.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-93 DOT BIG 06-310-059.pdf](#)

- E. Action to approve Agreement #22-94: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering – State Administration for structure #06-320-235, project number BRF 6539(00)23-3, PCN 0989.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-94 DOT BIG 06-320-235.pdf](#)

- F. Action to approve Change Order #2 and the final payment for the 2022 Brookings County Surfacing Project.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Change Order 2, Surfacing Project.pdf](#)
[Surfacing Project Payment.pdf](#)

- G. Action to approve Work Change Directive #1 for the structure modifications and guardrail project for structure #06-112-080.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Work Change Directive 1, structure 06-112-080.pdf](#)

- H. Action to direct the Brookings County Finance Officer to refrain from taking tax deed on a property that may not be in the best interest of Brookings County: parcel #40114-00500-000-01, certificate #180097, Christie Heights Addition, Tract 1, Block 5; drainage pond.

Action: Motion to Approve, Comments, Voice Vote

- I. Review draft of the 214th Street Request for Proposals.

9. Commission Department Director's Report

Documents:

[Commission Dept Director Report.pdf](#)
[Public Safety Facility Estimates.pdf](#)
[Detention Center PCO Log.pdf](#)
[Funding Requests Summary.pdf](#)
[Hobo Day Committee Letter.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

12. Executive Session - in accordance with SDCL §1-25-2(1): Personnel

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- October 1, Saturday: Brookings Area Chamber of Commerce County Candidate Forum, Government Center Chambers, Brookings
- October 8, Saturday: Banner Associates Annual Client Appreciation Tailgating at the SDSU vs USD football game
- October 10, Monday: County Offices closed for the Native American holiday
- October 12, Wednesday: County Highway Department Road & Bridge Tour, 8:00 AM to 12:00 PM
- October 29, Saturday: Hobo Day Parade and Festivities

- November 11, Friday: County offices closed for Veterans Day holiday
- November 16, Wednesday: 10-County Meeting in Kingsbury County

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.