

# BROOKINGS COUNTY PLANNING & ZONING COMMISSION

BROOKINGS CITY & COUNTY GOVERNMENT CENTER  
520 3rd St, 310 Chambers, Brookings, SD 57006

NOVEMBER 7, 2023 AGENDA

1. **Call to Order - 7:00 PM on Tuesday, November 7, 2023.**

2. **Approval of Minutes.**

Documents:

[MINUTES-Oct 3, 2023 PZ Minutes DRAFT 10-17-2023.pdf](#)

3. **Items to be Added to Agenda by Commission Members or Staff**

4. **Invitation for Citizens to Schedule Time on the Commission Agenda for an Item Not Listed**

*Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

*(Time limited to 5-minutes per person to address the commission.)*

5. **Disclosure of Conflicts of Interest: Relationship(s) to Applicant; or Ex Parte Communication**

6. **Approval of Agenda**

7. **Convene as Brookings County Planning and Zoning Commission**

8. **Consideration of Plats**

A. **2023plat018**

“Plat of Lot 1A Grorud Santema Addition, in the SE1/4 of Section 1, T111N, R49W of the 5<sup>th</sup> P.M., Brookings County, South Dakota.”

Documents:

[2023plat018-Staff Report.pdf](#)

B. **2023plat019**

“Plat of Lots 1,2,3, & 4 of Copper Ridge Addition in the NE1/4 of Section 9, T110N, R50W of the 5<sup>th</sup> P.M., Brookings County, South Dakota.”

Documents:

[2023plat019-Staff Report.pdf](#)

C. **2023plat020**

“Plat of Lots 1,2, & 3 of Berklund Addition in the S1/2 of the S1/2 of Section 35, T109N, R51W of the 5<sup>th</sup> P.M., Brookings County, South Dakota.”

Documents:

9. **Convene as Brookings County Board of Adjustment**

\*\*The Board of Adjustment needs 2/3 approval of the full board to approve any variance agenda item.

\*\*The Board of Adjustment needs a majority approval of the members present to approve any conditional use agenda item.

10. **2023var011**

Mary C Walkes has made an application, 2023var011, to the Brookings County Board of Adjustment for a variance. Article IV District Requirements: Chapter 4.03 "LP" Lake-Park District: Section 4.03.03. Density, Area and Yard Regulation (Minimum Lake Front). The property is described as: "Lot 28 and the E 20' of Lot 29 in Marvin Wade's Subdivision of Govt Lots 1, 2 and 3 in the NE1/4 of Section 6, T112N, R52W (Laketon Township)" ~~ located at 228 S Lake Dr, Arlington, SD 57212.

Documents:

[2023var011 Staff Report.pdf](#)

11. **2023cu014**

Clark Drew Construction Inc. for Brookings Country Club has made an application, 2023cu014, to the Brookings County Board of Adjustment for a conditional use. Article IV District Requirements: Chapter 4.03 "LP" Lake-Park District: Section 4.03.02 Conditional Uses Permit # 6: Accessory buildings with a side-wall greater than fourteen (14) feet or more than 2,000 square feet and used accessory buildings greater than 120 square feet. The property is described as: "Govt. Lots 8-9 and OL "B" in SE1/4 of Section 28, T109N, R50W (Medary Township)" ~~ located at 2180 Clubhouse Dr, Brookings, SD 57006.

Documents:

[2023cu014-Staff Report.pdf](#)

12. **Department Reports**

13. **Executive Session, if Necessary.**

14. **Adjourn**

15. **Public Notices**

**Brookings County Zoning Office \* Brookings City & County Government Center \* 520 3rd Street, Suite 200 \* (605) 696-8350 \* [www.brookingscountysd.gov](http://www.brookingscountysd.gov)**