



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, November 15, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

There is a five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. No commission action will be taken during this agenda item. Any requested action item may be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[11-01-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 11152022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[11.15.22 claims.pdf](#)
[11.15.22 NOV DEPT OF REV.pdf](#)
[11.15.22 SPECIAL CLAIM.pdf](#)

B. Department Head reports

i. County Development Department

Documents:

[County Development Report.pdf](#)

ii. Highway Department

Documents:

[Highway Report.pdf](#)

iii. Weed & Pest Department

Documents:

[Weed Pest Report.pdf](#)

C. Finance Officer's Report

Documents:

[Finance Officer Report.pdf](#)

i. Be it Noted Items:

Action: Note Items for Minutes

- a. Auditor's Account with the Treasurer
- b. Payroll & Additive Totals
- c. Highway Expenditure Report
- d. Register of Deeds Statement of Fees Collected

7. Scheduled Agenda Items

A. 9:00 AM - Public Hearing and action to approve a retail (on-sale) liquor license for Cuzbins LLC, dba The Boathouse at ABR.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Voice Vote

Documents:

[Alcoholic Beverage License App - Cuzbins.pdf](#)

- B. 9:15 AM - Public Hearing and action to approve Resolution #22-53: A supplemental budget resolution.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Res 22-53 Supplemental Budget.pdf](#)

8. Regular Business

- A. Action to approve Resolution #22-54: a plat of Lots 1 & 2 of Hoyer Addition located in the Southeast Quarter of Section 1, T112N, R52W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-54 2022plat026.pdf](#)

- B. Action to approve Resolution #22-55: a plat of Lots 2B, 3B and 4B, Block 2, Sunset Point Addition of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-55 2022plat027.pdf](#)

- C. Action to approve Resolution #22-56: a plat of Block 1 of Langner Addition in the S ½ of the SW ¼ of Section 6, T110N, R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-56 2022plat028.pdf](#)

- D. Action to approve Resolution #22-57: a plat of Block 1, Leite Addition in the Northwest ¼ of Section 21, T110N, R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-57 2022plat029.pdf](#)

- E. Action to approve Agreement #22-99: a Memorandum of Understanding between SDSU Extension and Brookings County, South Dakota for 2023.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-99 MOU Extension.pdf](#)

- F. Action to approve a retail (on-sale) liquor license for Brookings Country Club.

Action: Motion to Approve Comments, Voice Vote

Documents:

[Retail On-Sale Liquor App - Brookings Country Club.pdf](#)

- G. Action to approve a retail (on-off sale) wine and cider license for Brookings Country Club.

Action: Motion to Approve Comments, Voice Vote

Documents:

[Retail On-Off Sale Wine Cider - Brookings Country Club.pdf](#)

- H. Action to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County for vehicle and hail damage to GL line 101-4-162-4360 in the amount of \$24,697.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Automatica Supplement - Equalization.pdf](#)

- I. Action to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County for storm damage to GL line 301-4-161-4293 in the amount of \$70,217.76.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Automatic Supplement - Highway.pdf](#)

- J. Action to approve a cash transfer from the General Fund to the Building Fund in the amount of \$70,217.76.

Action: Motion to Approve, Comments, Voice Vote

- K. Action to approve appointments to the following boards and commissions:

Action: Motion to Approve, Comments, Voice Vote

- i. BCOAC Advisory Board 4-H Shooting Sports position (1 position, 2-year term)

- a. Dale Storhaug

Documents:

[BCOACAB App - Storhaug.pdf](#)

ii. Human Rights Commission (1 position, 3-year term)

a. D'Shaun Herman

Documents:

[HRC App - Herman.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

10. States Attorney's Report

Documents:

[States Attorney Report.pdf](#)

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[Harvey Farm Partners Letter.pdf](#)

[Brookings Domestic Abuse Shelter Letter.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- November 11, Friday: County offices closed for Veterans Day holiday
- November 16, Wednesday: 10-County Meeting in Kingsbury County
- November 24, Thursday - November 25, Friday: County offices closed for the Thanksgiving holiday
- November 29, Tuesday: Chamber's Ag Appreciation Banquet, Swiftel Center
- December 1, Thursday: 6th Annual Innovation Celebration, 4:40 PM - 6:30 PM at the Brookings Innovation Center
- December 1, Thursday: Holiday Celebration & Mayor's Awards, 5:00-8:00 PM, Swiftel Center

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent

with the Americans with Disabilities Act.