



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, July 5, 2022

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[06-21-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 07052022.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[7.5.22 claims.pdf](#)

B. Department Head reports

i. County Development Department

Documents:

[County Development Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

- A. Action to approve Resolution #22-25: a resolution establishing a discretionary formula for reduced taxation of new commercial residential structures and additions in the County of Brookings, South Dakota and amending Resolution #20-34.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Staff Report - New Resolutions for Discretionary Formula.pdf](#)

- B. Action to approve Resolution #22-26: a resolution establishing a discretionary formula for reduced taxation of new housing structures, located within a redevelopment neighborhood, in the County of Brookings, South Dakota.

Action: Motion to Approve, Comments, Roll Call

- C. Action to approve Resolution #22-27: a resolution establishing a discretionary formula for reduced taxation of new affordable housing structures in the County of Brookings, South Dakota.

Action: Motion to Approve, Comments, Roll Call

- D. Action to approve Abatement #22-39: an abatement application made by the City of Bruce for parcel #32025-01000-005-05 in the amount of \$258.77.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement 22-39.pdf](#)

- E. Action to approve Agreement #22-67: a Brookings County Detention Center inmate

housing contract between Brookings County and Lake County.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-67 Detention Center Housing Contract - Lake County.pdf](#)

F. Action to approve Agreement #22-68: a State of South Dakota Department of Health, Division of Family and Community Health subrecipient agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-68 DOH Community Health.pdf](#)

G. Action to approve Agreement #22-69: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Aurora Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 22-69 ROW Sioux Valley Energy.pdf](#)

H. Action to accept the low bid for Bridge Improvement Grant project BRF 6361(00)22-5, Brookings County PCN 08WY to Midwest Contracting of Marshall, MN in the amount of \$746,631.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[BIG Bid Letting Info.pdf](#)

I. Brookings County Housing Study

Documents:

[Brookings County Housing Study.pdf](#)

i. Action to remove from the table.

Action: Motion to Remove from the Table, Voice Vote

ii. Action to approve the study. (06/21/2022) - Motion by Bartley, second by Jensen to approve)

Action: Comments, Voice Vote

J. Action to declare items as surplus property to be sold via online auction, disposed of, or transferred.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Surplus List.pdf](#)

K. FY2023 Budget Review

Documents:

[Draft 2023 Provisional Budget.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Procedures for Due Process - Resolutions.pdf](#)
[SDPAA Election Notice.pdf](#)
[Golf Outing.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

12. Executive Session - in accordance with SDCL §1-25-2(1)(6): personnel and security

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- July 4, Monday: County offices closed in honor of the Independence Day holiday
- August 10, Wednesday: Sioux Valley Commissioner's Meeting (10-County) in Lake County at 12:00 PM. Location TBD
- August 11, Thursday: CDI Golf Outing, Brookings Country Club, 10:00 AM
- September 11, Sunday - September 13, Tuesday: SDACC Fall Convention, Pierre Ramkota

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.