



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, July 19, 2022**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[07-05-2022 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 07192022.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services - Commission Report.pdf](#)

## 6. Routine Business

### A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[7.19.22 CLAIMS.pdf](#)  
[July Dept Of Rev 7.8.22.pdf](#)

### B. Department Head reports

#### i. BCOAC

Documents:

[BCOAC Report.pdf](#)

#### ii. Community Health

Documents:

[Community Health Report.pdf](#)

#### iii. County Development Department

Documents:

[County Dev Report.pdf](#)

- a. ARPA request for a generator at Emergency Operations Center (East Fire Station).

### C. Finance Officer's Report

Be it noted items:

- o Auditor's Account with the Treasurer
- o Payroll & Additive Totals
- o Highway Expenditures Report
- o Register of Deeds Statement of Fees Collected

Action: Note items for publication in the minutes

Documents:

[Finance Officer Report.pdf](#)

## 7. Scheduled Agenda Items

- A. 9:00 AM - Second Reading, Public Hearing and Action to Approve of Ordinance 2022-04: an ordinance authorizing rezoning of "Portion of Outlot 15 of Outlots 15-16-17-18 inclusive of W 1/2 S1/2 NE 1/4 of Section 11, T109N, R50W (Medary Township)," that portion of Outlot 15 to be rezoned will be known as "Lot A of Outlot

15 in the W 1/2 of the S 1/2 of the NE 1/4 of Section 11, T109N, R50W of the 5th P.M., Brookings County, South Dakota."

Action: Second Reading, Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Ord 22-04 Rezoning.pdf](#)  
[Ord 22-04 Report.pdf](#)

- B. 9:15 AM - United Way: American Rescue Plan Act funding presentation and request  
- Heidi Gullickson, Executive Director

Action: Discussion Only

Documents:

[United Way Request for Support.pdf](#)

## **8. Regular Business**

- A. Action to approve Resolution #22-28: a plat of Block 1, Hardt Addition in Government Lot 1 of Section 33, T109N, R50W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-28 2022plat012.pdf](#)

- B. Action to approve Resolution #22-29: resolution listing uncollectible distress warrants.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-29 Uncollectible Distress Warrants.pdf](#)

- C. Action to approve Resolution #22-30: a Bridge Improvement Grant/Local Federal Bridge Programs resolution authorizing submission of applications.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 22-30 BIG.pdf](#)

- D. Action to approve Resolution #22-31: a Bridge Improvement Grant/Local Federal Bridge Programs resolution authorizing submission of applications.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 22-31 BIG.pdf](#)

- E. Action to approve Resolution #22-32: A Resolution Requesting the Repeal of SDCL 61-5-40

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 22-32 Repeal SDCL 61-4-40.pdf](#)

- F. Action to approve Agreement #22-70: a South Dakota Department of Transportation Agreement for Use and Restoration of Detour and/or Wet Weather Detour.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 22-70 DOT Detour, Wet Weather.pdf](#)

- G. Action to approve Agreement #22-71: an application for occupancy of right of way of county highways made by East River Electric Power Cooperative, Inc. in Aurora Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 22-71 ROW East River Electric.pdf](#)

- H. Action to approve Agreement #22-72: an application for occupancy of right of way of county highways made by East River Electric Power Cooperative, Inc. in Aurora and Brookings Townships.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 22-72 ROW East River Electric.pdf](#)

- I. Action to approve Agreement #22-73: an application for occupancy of right of way of county highways made by East River Electric Power Cooperative, Inc. in Aurora Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 22-73 ROW East River Electric.pdf](#)

- J. Action to approve Agreement #22-74: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Bangor Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 22-74 ROW Sioux Valley Energy.pdf](#)

- K. Action to approve Agreement #22-75: a Joint Powers Agreement for juvenile detention services.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-75 Juvenile Detn Services.pdf](#)

- L. Action to approve Agreement #22-76: a Public Use Agreement between the Brookings County Outdoor Adventure Center and the South Dakota Department of Game, Fish & Parks.

Action: Motion to Approve, Comments, Roll Call

Documents:

[GFP Letter.pdf](#)  
[Agr 22-76 BCOAC, GFP.pdf](#)

- M. Action to approve Agreement #22-77: a State of South Dakota agreement between the Brookings County Outdoor Adventure Center and the South Dakota Department of Game, Fish & Parks for indoor shooting range enhancements.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 22-77 BCOAC, GFP Gun Range Enhancements.pdf](#)

- N. Action to approve a Request to Fill Vacancy for a Finance Assistant in the Finance Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Finance Assistant.pdf](#)

- O. Discussion on Disabled American Veterans Van

Action: Discussion Only

## **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Surplus Cash Analysis.pdf](#)  
[Potential ARPA Projects.pdf](#)  
[Senior Companions Invitation.pdf](#)  
[SD DOT FY2023 Rural Access Infrastructure Appropriation.pdf](#)  
[Dakota Layers Open House.pdf](#)

**10. States Attorney's Office Report**

**11. Commissioner Reports and Discussion Items**

A. Correspondence received

**12. Executive Session - in accordance with SDCL §1-25-2(1): Personnel**

*Action: Motion to Enter into Executive Session, Voice Vote*

*Action: Motion to come out of Executive Session, Voice Vote*

**13. Adjournment**

*Action: Motion to Approve, Voice Vote*

**14. Public Notices**

- August 1, Monday: Dakota Layers Free Range Farm Open House, 12:00 PM - 3:00 PM, 21549 482nd Ave, Elkton
- August 10, Wednesday: Sioux Valley Commissioner's Meeting (10-County) in Lake County at 12:00 PM. Location TBD
- August 11, Thursday: CDI Golf Outing, Brookings Country Club, 10:00 AM
- September 11, Sunday - September 13, Tuesday: SDACC Fall Convention, Pierre Ramkota
- September 29, Thursday: First District Annual Picnic, First District Office, 418 18th Ave., NE, Watertown

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.