

**BROOKINGS COUNTY HOUSING and REDEVELOPMENT COMMISSION**  
**1310 SOUTH MAIN AVE., SUITE 106 P.O. BOX 432**  
**BROOKINGS, S. D. 57006-0432**  
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**BOARD MINUTES**  
January 25, 2024

Meeting was brought to order at 12:07 pm by Ryan Krogman on January 25, 2024.

Present: Ryan Krogman, Dan McColley, Jennifer Cliets, Stacy Smith, Rich Galbraith, and Rose Smith and Larissa Bain.

Absent: Joel Price and Ellie Vandenberg.

Board Chair Ryan Krogman asked for any changes to the proposed agenda. Dan made the motion to approve the agenda as presented, second by Jennifer, all voted yay, motion carried.

October 26, 2023 minutes were approved: Jennifer motioned to accept the minutes as presented, second by Dan, all voted yay, motion carried.

No special requests were presented.

Rose went over the staff report. There are currently 237, people receiving assistance on the Section 8 program. This includes Mod-Rehab. Approximately 45 people on the waiting list, and 14 clients have vouchers and are looking for a home 1 are pending inspections.

Financial reports for Brookings County Section 8 Voucher Program and MOD Rehab were read by Rich Galbraith, Jennifer motioned to approve financials as presented, second by Dan. All voted yay, motion carried

Discussion was held on changing the admin plan to state: Motion made by Dan to amend the admin plan as follows, second by Jennifer, all voted yay, motion carried.

If neither the head of household nor the spouse/cohead of an applicant family had a domicile (legal residence) in the PHA's jurisdiction at the time that the family's initial application for assistance was submitted, the family must lease a unit within the initial PHA's jurisdiction for at least 12 months before requesting portability.

Stacy stated we received a \$25,000 grant from SDHDA Home Program to assist clients with making their security deposits. Discussion was held in regards to the amount of security that Brookings County Housing will contribute to a clients security deposit. A motion was made by Dan to leave it at 80% of a qualified persons security deposit, second by Jennifer. All voted yay, motion carried.

Next Quarterly Meeting scheduled April 25, 2024 at 12:30 pm at Brookings County & City Building Room 221.

Adjournment: Motion made by Jennifer to adjourn at 12:40 pm, seconded by Dan. All voted yay, motion carried.

APPROVED:

President \_\_\_\_\_

Date \_\_\_\_\_

Director \_\_\_\_\_

Date \_\_\_\_\_