

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBRUARY 7, 2023

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 7, 2023 with the following members present: Ryan Krogman, Larry Jensen, Michael Bartley, Shawn Hostler and Kelly VanderWal.

CALL TO ORDER

Chairperson Krogman called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZEN INVITATION

Brookings City resident Jeanette Gibbons expressed her concerns regarding elections.

APPROVAL OF AGENDA

Motion by Hostler, seconded by VanderWal to approve the agenda for the February 7, 2023 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Bartley, seconded by Jensen to approve the consent agenda. Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.

The consent agenda consisted of the minutes from the January 17, 2023 Commission Meeting.

Travel Requests: Jenna Byrd & Angie Maher to attend a WILL Luncheon on February 8th in Brookings; Misty Moser to attend the Annual State Weed & Pest Conference on February 14th-17th in Huron; Kelly VanderWal to attend the Annual State Weed & Pest Conference on February 16th-17th in Huron; Ben Rentsch to attend the Annual State Weed & Pest Conference on February 16th-17th in Huron; Jeremy Kriese & Devlin Rue to attend Active Shooter Training on March 25th in Clear Lake.

Personnel Action Notices: termination- Ashley Kaufman, effective January 17, 2023; new hire- PT Correctional Officer Peyton Schaeffer at \$23.01, effective January 17, 2023; annual review- Kevin Murfield to \$35.34, effective January 25, 2023; annual review- Ethan Heitkamp to \$23.47, effective February 1, 2023; voluntary resignation- Anna Sells, effective February 16, 2023; annual review- Dane Larsen to \$31.34, effective February 1, 2023.

Human Services Report: case #23-004 for mental health was approved; case #23-007 for mental health was approved; case #23-008 for mental health was approved; case #23-009 for

medical was denied; case #23-010 for medical was denied; case #23-011 for vision was approved; case #23-012 for vision was approved; case #23-013 for vision was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by VanderWal, seconded by Hostler to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Hostler "aye," VanderWal "aye," Krogman "aye." Motion carried.

A&B Business Inc; Copier Contract; \$629.49; Access Health-Brookings; Inmate Clinical Visits; \$3,895.53; Allegra Print & Imaging; Laminate Signs, Leave Request Form; \$96.78; Apple Grove Investments; Tax Certificates; \$15,024.94; Aurora Auto Body & Glass; Patrol Vehicle Maint/Repairs; \$501.98; Avera Health DBA Avera; Correctional Officer Training; \$300.00; Avera LTC Pharmacy Aberdeen; Inmate Medications; \$2.99; Avera Mckennan Hospital; Mental Health Hold; \$3,160.00; Avera Medical; Inmate Clinical Visits; \$2,409.75; Avera Medical Group; Inmate Clinical Visits; \$352.41; Avera Medical Group - ABS; Inmate Clinical Visits; \$763.43; Banner Associates; Professional Services, Design; \$20,160.30; Bauer, Tim; Weed Board Meeting; \$11.22; Bjorklund, Tim; New Mailbox; \$46.31; Marilyn Bombeck; Reimbursement For RSO Certific; \$35.00; Brookings Auto Mall Inc; Patrol Vehicle Maint/Repairs, Swithc; \$289.99; Brookings Co Conservation; Commission Project Requests; \$54,715.00; Brookings County History; Annual Payments; \$5,000.00; Brookings Fire Dept; Commission Projects; \$19,927.10; Brookings Health System; Inmate Clinical Visits, December Blood Alcohol Testing; \$20,032.93; Brookings Register; Seasonal Publications, Notice Of Hearing; \$104.04; Capital One; Monthly Charges; \$417.74; Century Business Products; Copier Contract; \$648.07; Thomas Chester; Boot Reimbursement; \$200.00; City Of Brookings; E-911 Money, 20th St Interchange Project; \$81,268.18; Clean Slate; Front Office Supplies; \$148.00; Cook's Wastepaper & Recycling; Garbage/Waste Utilities, White/Brookings; \$565.54; Courtesy Plumbing Inc; Repair Water Break In Office; \$138.72; Day One Dentures & Implants; Inmate Clinical Visits; \$114.00; Dean Schaefer Court Reporting; Inv MI Hearing Court Reporting; \$96.00; Den-Wil Inc; Feb Community Health Rent; \$960.00; Department Of Health; Blood Tests; \$80.00; DVL Fire And Safety; Annual Inspection, Detention Center Fire Ext; \$544.00; Ecolab Pest Elimination; Monthly Pest Services, Pest Control; \$274.62; Empire Investments LLC; Tax Certificates; \$14,979.17; Executive Mgmt Finance; Technology Access Fee, Microfilm Storage; \$51.68; First Bank & Trust; Bcso Debit Cards; \$557.01; First District Associates; FY23 2nd Quarter Dues; \$12,431.25; Fite & Pierce Law Office; Court Appointed Attorney; \$1,515.00; Foerster Distributing; Gov Center Kleenex, Jail Janitor Supplies, Janitor Supplies; \$434.00; Forrest Holdings Inc; Tax Certificates; \$7,671.48; Dan Fox; Inv MI Hearing; \$61.82; Mark Fredericks; Tax Certificates; \$1,327.52; Jennifer Goldammer; Court Appointed Attorney; \$3,070.40; Graham Tire North; Tires; \$13,798.00; Hansen & Gabel Appraisal; Beacon Subscription Refund; \$364.93; Health Reimbursement; Risk Liability; \$107,800.00; Monica Henning; Translation Services; \$120.00; Hill, Robert; Printing Copies; \$141.75; Hillyard/Sioux Falls; Custodial Products; \$34.03; Tim Hogan; Court Appointed Attorney; \$10,074.17; Hy-Vee Food Store; Farewell Party Cakes; \$120.31; Inter-Lakes Community Action; 1st Quarter Funds, Commission Projects Funding; \$104,135.25; Intoximeters Inc; 24/7 Supplies; \$2,475.00; Stacia Jackson; Court Appointed Attorney; \$1,585.70; Jarrod's Properties; Tax Certificates; \$4,958.76; Jensen, Larry; Technology Stipend; \$500.00; Jimmy Johns #926; Pod Meals; \$188.70; Justice Fire & Safety; Kitchen Hood Maintenance; \$375.05; Kennedy Pier Knoff Loft; CAA Inv MI Hearing; \$449.45; Kimball Midwest; Shop; \$1,129.31; Koletzky Law Office, Pr; CAA Inv MI Hearing; \$197.90; L.G. Everist Inc; Icing Sand/Gravel; \$5,195.85; Val Larson; Inv MI Hearing; \$24.00; Lewis & Clark Behavioral Health; BMI Intake; \$184.00; Lewis Drug Store; Inmate Medications; \$923.15;

Lewno, Lucy; Inv MI Hearing; \$156.57; Lincoln County Auditor; Mental Illness Expenses; \$2,051.83; Darcy Lockwood; Inv MI Hearing; \$24.00; M&T Fire & Safety Inc; Drager 4 Gas Monitor/Pump; \$2,649.08; Donald Mccarty; Court Appointed Attorney; \$6,543.00; Mcleod's Printing & Office; Township Law Books/Pads, Patrol Citations; \$1,082.78; Melby Photography; Comm/Dept Head Pictures; \$560.00; Charlotte Mickelson; November Election Worker; \$249.00; Nancy J Nelson; Court Appointed Attorney; \$3,027.10; Teree A Nesvold; Court Appointed Attorney; \$3,035.05; North American Banking; Postage Machine Rental; \$360.00; Northern Truck Equipment; Pintle Chain; \$4,921.20; Northwestern Energy; Heat For Truck Shed, Monthly Utilities, Natural Gas Usage, Truck/Highway Shop, Natural Gas Usage; \$11,325.10; Office Peeps Inc; Printer Ink, Office Chair, Storage Boxes, Tap, Pens&Refills, Admin Office Supplies, Office Supplies, Chair Mat, Printer Toner, HDMI Cable, Desk Calendars, Toner&Pens, Post Its, Staples, White Out, Paper, 1099 Forms; \$3,075.80; Olson, Steve; Weed & Pest Board Meeting; \$20.40; Pharmchem Inc; Drug Patch Analysis; \$503.20; Pitney Bowes; Postage Machine Rental; \$114.00; Prahm Construction, Inc; 5th Pay Request; \$51,543.26; Prochem Dynamics LLC; Jail Janitorial Supplies; \$2,288.87; Qualified Presort Service; Tax Statements; \$7,300.13; Questions & Solutions Engineering Inc; Det Center Exp Commissioning; \$472.00; Research Park At SDSU; Approved 9.23.22; \$65,000.00; RFD Newspapers Inc; Publications; \$69.52; Rick Ribstein; Court Appointed Attorney; \$540.35; Robby's Auto Shop; Patrol Vehicle Maint/Repairs; \$261.63; Safe-N-Secure; More ID Cards; \$552.00; SD Dept Of Transportation; Bridge Inspections; \$2,476.86; SDAAO; 2023 SDAAO Member Dues; \$375.00; SDSU Extension; 2023 Poultry Bands, Tags, DNA; \$125.00; SDSU-SDLTAP; Registration For Asphalt Conference; \$125.00; Secretary Of State; Notary Renewal; \$30.00; Sign Solutions USA; Bridge Signs; \$5,083.02; Sioux Valley Energy; Electric; \$214.00; Southpaw Defense; Enhanced Class; \$450.00; Leo Stirling; Reimbursement For RSO Certificate; \$35.00; Teesdale Law Office PLLC; Court Appointed Attorney; \$3,541.30; Thomson Reuters - West; 11/1-11/30 Billing Period; \$1,449.93; Creighton A Thurman; CAA Inv MI Hearing; \$214.08; Town Of Sinai; Sewer; \$64.00; Trinity Services Group; Inmate Meal Services; \$17,452.56; Two Way Solutions Inc; Licensing Modification, CP200d VHF 5W Digital; \$2,914.94; Steven Ust; Inspections; \$1,100.00; Verizon Wireless; Monthly Utilities; \$520.26; Walburg, Duane; Animal Control Mileage; \$236.04; Wells Fargo; Monthly Charges; \$1,219.42; Kristin A Woodall; Transcripts; \$339.65; Yankton County Sheriff; Service Of Process; \$50.00; Brian Zielinski; Court Appointed Attorney; \$12,153.91.

Department Head Reports

Community Health Nurse Jen Burns updated the board on personnel, staff training, and immunizations. Burns updated the board on the 2022 bi-annual statistics.

County Development Director Robert Hill said FEMA has completed four of the county's projects. He said the county has received payment for equipment, Law Enforcement equipment, and a county vehicle. He said payment is pending for the Sinai shop and the main highway shop. Hill said FEMA is requesting guidance on the Bruce shop, the east shop and the courthouse fence. He asked the board on how he should respond to FEMA. Krogman asked if they pay once the building is completed or once they receive a quote. Hill said they make payment once the project is completed.

Bartley asked if there is a time limit. Hill said he would find out. Krogman said he believes the board wants to move forward with the projects. Bartley asked if the cost for an engineer will be reimbursed by FEMA. Hill said yes. Highway Superintendent Brian Gustad said he will start working with an engineer. Hill said he will talk with FEMA and let them know they are moving

forward with the projects. Steffensen said she will visit with Community Development Director Mike Struck about the courthouse fence since it's in a historic district.

Highway Superintendent Brian Gustad discussed the letter that was sent from the South Dakota Department of Transportation. Gustad said the program allows local agencies such as Brookings County to have a transportation planning study completed through the use of SPR funds provided that the county agrees to reimburse the SDDOT the required matching funds upon completion of the study. He said the program will operate under an application and award basis. Gustad said they won't meet the March 1st deadline but recommended they look at doing it the future.

Gustad said he received a phone call early Sunday morning about a fire that broke out at the Highway Department. He said they have a pretty good size hole in the roof. Gustad said the insurance adjuster was out there this morning. He said he's hoping to get a recommendation on how they should move forward. Jensen thanked the fire departments for responding so quickly to the fire. He said that fire could have been a lot worse.

SCHEDULED AGENDA ITEM

Motion by Bartley, seconded by Hostler to approve Resolution #23-06: a Supplemental Budget Resolution.

Chairperson Krogman opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Krogman closed the public hearing.

Roll call vote: Jensen "aye," Hostler "aye," VanderWal "aye," Bartley "aye," Krogman "aye." Motion carried.

RESOLUTION #23-06 Supplemental Budget Resolution

WHEREAS, the Brookings County Board of County Commissioners did authorize the County Finance Officer to publish a notice of hearing for the consideration of a proposed supplemental budget, and

WHEREAS, the time and place for consideration of such supplemental budget was given, and

WHEREAS, the adoption of said proposed supplemental budget was duly considered by the Board of County Commissioners on the 7th day of February, 2023 at 9:00 AM in the County Commission Chambers in a regularly scheduled meeting and any objections having been made before said Board to the adoption of such supplemental budget.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following supplemental budget be, and the same is, hereby approved for the purposed of providing budget to conduct the indispensable functions of government.

Means of Finance:	101-2-277-0000 Unassigned Fund Balance	\$1,588,893.00
Appropriation:	101-4-111-4291 Commission Projects	\$1,507,401.00
Appropriation:	101-4-130-4227 Bond Forfeiture Donation	\$ 47,000.00
Appropriation:	101-4-212-4340 Sheriff Machinery & Equipment	\$ 34,492.00

Means of Finance:	101-2-277-0000 Unassigned Fund Balance	\$3,214,427.43
Appropriation:	101-4-911-4294 Transfers Out	\$3,214,427.43
Means of Finance:	201-3-371-0000 Transfers In	\$3,214,427.43
Appropriation:	201-4-311-4332 Interchange Project	\$ 914,427.43
	201-4-311-4221 Big Matching Grant	\$ 447,278.00
	201-4-311-4223 Sinai Bridge	\$ 187,523.00
	201-4-311-4224 Country Club Bridge	\$ 746,631.00
	201-4-311-4225 Bruce Rehab Bridge	\$ 618,568.00
	201-4-311-4226 Samara Avenue Project	\$ 300,000.00
Means of Finance:	295-2-276-0400 Assigned Fund Balance	\$1,010,735.99
	295-4-311-4290 Other Expenses	\$1,010,735.99
Means of Finance:	304-2-274-0200 Restricted Fund Balance	\$ 102,000.00
Appropriation:	304-4-890-4220 Professional Services	\$ 2,000.00
	304-4-890-4330 FFE/Technology	\$ 100,000.00

Dated this 7th day of February 2023

Chairperson: Ryan Krogman
Vice Chairperson: Larry Jensen
Commissioner: Michael Bartley
Commissioner: Shawn Hostler
Commissioner: Kelly VanderWal

ATTEST:

Lori Schultz
Brookings County
Finance Officer

Motion by Hostler, seconded by VanderWal to unassign funds in General Fund, fund balance to Unassigned Fund Balance line 101-2-277-0000 as follows:

\$614,101 from 101-2-276-9100
\$2,300,326.43 from 101-2-276-9101
\$300,000 from 101-2-276-9104

Background information was provided by Commission Department Director Stacy Steffensen. All members voted “aye.” Motion carried.

Motion by Bartley seconded by Jensen to approve a cash transfer from General Fund to the Highway Road & Bridge Fund in the amount of \$3,214,427.43. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Department Head Reports

Sheriff Marty Stanwick said there are 48 inmates in jail and 122 individuals participating on the 24/7 program. Stanwick said he applied for a \$10,000 grant to cover wages for the 24/7 program. Stanwick said he has an 18-year-old nonpaid intern working in the office.

Equalization Director Jacob Brehmer said assessment notices will be going out in the mail. He said those are to be mailed by March 1st of each year.

Commissioner Krogman said they received a letter from Finance Officer Lori Schultz letting them know that the Consumer Price Index for 2024 is 3.0%.

Senior Finance Assistant Jenna Byrd said the county has one available on sale liquor license and six available off sale liquor licenses.

Be It Noted

The following individual is an unpaid Sheriff's Office intern for Brookings County and is to be listed in the minutes for work comp purposes: Cyanne O'Neill.

REGULAR BUSINESS

Motion by Jensen, seconded by Hostler to approve and authorize Chairperson Krogman to sign Resolution #23-07: a Resolution Designating the Contact Person to Request Assistance from the South Dakota Wildland Fire Coordinator pursuant to SDCL 41-20A-11 and Amending Resolution #22-08. Background information was provided by Community Development Director Robert Hill.

Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.

RESOLUTION #23-07

A RESOLUTION DESIGNATING THE CONTACT PERSON TO REQUEST ASSISTANCE FROM THE SOUTH DAKOTA WILDLAND FIRE COORDINATOR PURSUANT TO SDCL 41-20A-11 AND AMENDING RESOLUTION #22-08

WHEREAS the South Dakota Wildland Fire Coordinator is authorized to assist in fighting range fires throughout the State, but only if a county formally requests the assistance.

WHEREAS there may not be sufficient time to hold a meeting and adopt a resolution during a fire.

WHEREAS Brookings County wishes to designate a person with authority to request assistance under SDCL 41-20A-11.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners that the following person be designated to requests assistance under SDCL 41-20A-11.

THEREFORE, BE IT ALSO RESOLVED that this resolution amends Resolution #22-08.

Robert Hill

Brookings County Emergency Management
520 3rd Street Suite 200
Brookings, SD 57006
(605) 692-5212
After work hours (605) 690-5041

Dated this 7th day of February, 2023

Ryan Krogman
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz

Finance Officer

Brookings County

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Krogman to sign Resolution #23-08: a resolution approving a solid waste facility for city building demolition in the City of Aurora, South Dakota. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

RESOLUTION #23-08

A Resolution Approving a Solid Waste Facility for City Building Demolition in the City of Aurora, South Dakota

WHEREAS, the City of Aurora, South Dakota desires to establish a temporary site (“facility”) to pile debris from the demolition of three (3) city buildings for the purpose of solid waste management; and

WHEREAS, the City of Aurora, South Dakota has approved siting the proposed facility; and

WHEREAS, the siting of this proposed facility, with the location as shown on the attached Exhibit “A”, is not in conflict with any established zoning laws or ordinances; and

WHEREAS, the City of Aurora, South Dakota will file a solid waste application with the South Dakota Department of Agriculture and Natural Resources (DANR); and

WHEREAS, DANR will review that application to determine that the facility can be operated within the South Dakota laws and regulations; and

WHEREAS, DANR will or may recommended the approval of the permit with conditions adequate to safeguard the environment; and

WHEREAS, the Board of Minerals and Environment will review, modify, approve, or deny the permit if the tentative recommendations and/or conditions of the permit are contested by any interested party; and

WHEREAS, the County Commission of Brookings County is required by South Dakota law SDCL 34A-6-103 to

approve of a solid waste facility prior to the issuance of a solid waste permit;

IT IS THEREFORE RESOLVED that the County Commission of Brookings County hereby approves construction and operation of the proposed facility to be operated under the terms of a solid waste permit to be issued by the Board of Minerals and Environment.

APPROVED this 7th day of February, 2023 by the Brookings County Commission in regular session at Brookings, South Dakota.

Ryan Krogman
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

Motion by Hostler, seconded by VanderWal to approve and authorize Chairperson Krogman to sign Agreement #23-01: a Brookings County Detention Center Inmate Housing Contract with Deuel County. Background information was provided by Sheriff Marty Stanwick.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

SCHEDULED AGENDA ITEM

Judge Howard and Drug Court Administrator Joan Nettinga gave a drug court presentation to the board. Howard said drug court and DWI court is funded through the legislature, but sanctions and incentives are not funded by the legislature. She said they’ve survived so far from donors within the community.

Deputy States Attorney Ben Kleinjan said the goal is to allocate the opioid settlement funds from the county to the drug court program.

REGULAR BUSINESS

Motion by Jensen, seconded by Hostler to approve and authorize Chairperson Krogman to sign Agreement #23-02: a Brookings County Detention Center Inmate Housing Contract with Kingsbury County.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #23-03: a Brookings County Detention Center Inmate Housing Contract with the Flandreau Santee Sioux Tribe. Background information was provided by Sheriff Marty Stanwick.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #23-04: a Memorandum of Understanding between the City of Volga, SD and

Brookings County, SD regarding Samara Avenue. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to approve and authorize Chairperson Krogman to sign Agreement #23-05: Amendment #1 to Agreement #19-39: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preservation - Local Administration. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve and authorize Chairperson Krogman to sign Agreement #23-06: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Laketon Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #23-07: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Oslo Township.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Chairperson Krogman to sign Agreement #23-08: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Sterling Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by VanderWal, seconded by Bartley to approve advertising for professional services for two-year bridge inspection services through a Request for Qualifications. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by VanderWal, seconded by Hostler to approve advertising for a Security Electronics Consultant for the Courthouse through a request for proposals. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve Abatement #23-02: an abatement application made by Access Holdings, LLC for parcel #21276-10949-062-00 in the amount of \$1,159.55. Background information was provided by Equalization Director Jacob Brehmer.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve Abatement #23-03: an abatement application made due to qualifying for the disabled veteran property tax exemption. Background information was provided by Equalization Director Jacob Brehmer.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve late elderly and disabled tax freeze applications. Background information was provided by Equalization Director Jacob Brehmer.

All members voted “aye.” Motion carried.

Motion by VanderWal , seconded by Jensen to approve the 2023 Weed Department chemical bids on all items listed.

Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve a Request to Fill Vacancy for a full-time male correctional officer in the Sheriff’s Office. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve a Request to Fill Vacancy for a full-time Deputy in the Sheriff’s Office. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen said Medary Township provided cost estimates for their culvert projects they requested Rural Access Infrastructure dollars for. Steffensen said they are wanting to do 17 culvert projects with a total of just over \$177,000. By consensus, the board agreed to move forward with Medary Townships project.

Steffensen discussed the Chamber’s Sponsor Guide for 2023. She said in the past, the county has been at the Sustainer level, which was \$900. She said that level is now \$1,500. By consensus, the board agreed to stay at the Sustainer level for \$1,500.

Steffensen said they received a letter from JDC Director Jamie Gravett regarding the proposed expansion of that facility.

Steffensen discussed upcoming dates.

Deputy States Attorney Ben Kleinjan said they are following quite a few bills going through the legislature.

COMMISSIONERS’ REPORTS & DISCUSSION ITEMS

Commissioner VanderWal attended Brookings Day at the Capitol; attended a Weed & Pest Meeting; and attended a Joint Powers Board Meeting.

Commissioner Bartley attended Brookings Day at the Capitol; attended a Behavioral Health & Wellness Meeting; and looked at the damage at the Highway Department.

Commissioner Jensen attended Brookings Day at the Capitol; attended an E-911 Meeting; attended an Intergovernmental Meeting; attended the BCOAC Advisory Board meeting; and attended a Conservation District Meeting.

Commissioner Hostler attended a BCOAC Advisory Board Meeting; attended a Joint Powers Board Meeting; and attended a Public Affairs Meeting.

Commissioner Krogman attended Brookings Day at the Capitol; attended an E-911 Meeting; attended a budget discussion with Commission Department Director Stacy Steffensen and Highway Superintendent Brian Gustad; attended a BATA Meeting; met with a local landowner in the Joint Jurisdiction Area who wants to build within the Joint Jurisdiction Area; and attended a Brookings Health Board Meeting.

EXECUTIVE SESSION

Motion by Hostler, seconded by VanderWal to enter into Executive Session at 10:25 a.m., in accordance with SDCL 1-25-2(1), personnel. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to come out of Executive Session at 11:56 a.m. All members voted “aye.” Motion carried. No action was taken.

ADJOURNMENT

Motion by VanderWal, seconded by Jensen to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, February 21, 2023 at 8:30 a.m.

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Jenna Byrd
Senior Finance Assistant
Brookings County

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