

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBURARY 22, 2022

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 22, 2022 with the following members present: Angie Boersma, Ryan Krogman, Lee Ann Pierce, Larry Jensen and Michael Bartley.

CALL TO ORDER

Chairperson Boersma called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Pierce to approve the agenda for the February 22, 2022 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA ITEMS

Motion by Bartley, seconded by Krogman to approve the consent agenda items. Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye." Motion carried. The consent agenda consisted of the minutes from the February 1, 2022 Commission Meeting.

Travel Requests: Richard Haugen to attend a FEMA G361-Flood Fight Operations Class on February 8th-9th in Sioux Falls; Courtney VanZanten to attend the American Legion Midwinter Conference on February 18th -20th in Chamberlain/Oacoma; Devlin Rue to attend Confident Non-Escalation on March 15th at the Brookings Police Department and March 17th at the Brookings Sheriff's Office; Brian Gustad to attend the 45th Annual SDACHS "Short Course" on March 22nd-24th in Deadwood; Lori Schultz & Jennifer Beller to attend SDACO County Workshop on May 2nd-May 4th in Pierre; Christine Kreutner to attend the Deputy Workshop on June 21st in Pierre; Jacob Brehmer, Reid Squires, Rusty Brandsrud, Ken Gabel and Jack Thompson to attend NCRAAO/SDAAO Conference on June 26th-30th in Deadwood.

Personnel Action Notices: annual review - part-time Membership Assistant David Hafenbreidel to \$17.17, effective February 1, 2022; annual review - Investigations Sergeant Kevin Murfield to \$31.45, effective February 1, 2022; other - Braxton Hofman, effective February 7, 2022; new hire- part-time Correctional Officer on Sara Howe at \$19.45, effective February 8, 2022; voluntary resignation- Jon Schulte, effective February 11, 2022; new hire- full-time General Maintenance Worker Kim Huber at \$17.86, effective February 22, 2022; voluntary resignation- Angela Strohfus, effective February 27, 2022; annual review- Reid Squires to \$27.57, effective March 1, 2022.

Cellular Authorization- Kim Huber- Basic Usage at \$30/month.

Human Services Report- case #21-240 for medical was denied; case #22-007 for medical was denied; case #22-008 for medical was denied; case #22-024 for medical was denied; case #22-028 for utilities was denied; case #22-044 for rent was approved; case #22-045 for vision was denied; case #22-059 for rent was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Bartley to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

A&B Business Inc, Copier Contract, \$399.52; Access Health-Brookings, Inmate Medical, \$390.00; Advance, Annual Donation, \$35,000.00; AgFirst Farmers Coop, Propane Cylinders, \$34.75; Allegra Print & Imaging, Window Envelopes, Jail Business Cards, Deputy Business Cards, Map Binding, \$618.51; Amazon Capital Services, Patrol Vehicle Equipment, Office Supplies, \$223.65; Anthony Teesdale, Court Appointed Attorney, \$1,475.34; Apple Grove Investments, Tax Certificates, \$987.42; Aragon, Antonio, Translation Services, \$137.53; Aragon, Martha A, Translation Fees, \$25.00; AT&T Mobility, Nighthawk Mifi Mobile Wifi, Monthly Expenditures, \$440.44; Aurora Quick Stop, Deputy Fuel, \$82.65; Auto Body Special, Paint Supplies, \$533.19; Avera Health dba Avera Medical Group, AED Certs-Jail, \$1,925.00; Avera Medical Group, Inmate Medical, \$134.54; Avera Medical Group, Inmate Medical, \$53.34; Avera Occupational, TPA Services, \$126.00; Axon Enterprise Inc, Axon Licensing, \$467.99; B&B Auto Service, Patrol Vehicle Maint, \$46.95; Banner Associates, Professional Services, \$848.00; Bauer, Tim, Weed & Pest Meeting, \$9.24; Bauer, Tim, Weed & Pest Meeting, \$9.24; Birch River LLC, Tax Certificates, \$2,365.36; Blackstrap Inc, Salt, \$7,895.07; Blair River LLC, Tax Certificates, \$4,242.15; Blinds By Nancy, SO Blinds Installs, \$1,668.00; Bob Barker Company, Correctional Officer Uniforms, \$104.51; Bobcat Of Brookings, Cutting Edge, \$305.36; Box, Inc, Business Plus Account Licenses, \$5,040.00; BRBA, Booth At Home Show, \$450.00; Brian Zielinski, Court Appointed Attorney, \$8,524.99; Brookings Area Chamber, Non Mandated Funding Request, \$700.00; Brookings Area Crime Stoppers, Program Operating Exp & Future, \$500.00; Brookings City Utilities, Monthly/One Time Charges, Detention Center Utilities, Water/Sewer/Elec/Tele, Water For Truck Shed, Tele & Internet Services, BCOAC, Phone Service, CH, Lawn Irrigation, 1921 Bldg, \$21,209.51; Brookings County, Title, License, Mail-'22 Alpha, \$21.20; Brookings Health System, February Blood Alcohol Testing, Emergency Room- Sane Kit, Inmate Medical, \$6,354.10; Brookings Register, Publications, \$982.51; Brookings-Deuel RWS, Water At Bruce Shop, \$26.60; Brothers Pharmacy, Inmate Meds, \$3.30; Brower Construction, Repair Drywall From Broken Pip, \$993.09; Buhls Of Brookings, Monthly Expenditures, Rugs, \$189.79; Carquest Auto Parts, Headlight/Filters/Flash Light, \$239.14; Central Propertie, Tax Certificates, \$1,504.08; Century Business Products, Copier Contract, \$385.28; Cintas Corporation, Uniforms/Supplies, \$228.18; City Of Brookings, Tree Disposal, \$13.00; City Of Brookings, Unclaimed Dog, 20th St Interchange Project, \$10,806.34; City Of White, Water/Sewer/Electric, \$96.86; Cook's Wastepaper & Rec, Monthly Usage, Single Stream Service, Brookings/White, February CH/BCOAC Services, \$744.03; County Drug, Inmate Meds, \$4.30; Dakota Data Shred, Shredding Charges, Shredding Pick Up, \$108.42; Dakota Dermatology, Inmate Medical, \$191.00; Dakota Fluid Power, Filed Service/Wing Coupler, \$667.88; Department Of Health, December Blood Tests, \$1,300.00; DMC Wear Parts, Curved Cutting Edge, \$5,712.00; Donald Mccarty, Court Appointed Attorney, \$9,138.73; Dr Mark Bontreger, Psychological Evaluation, \$295.00; East Central Behavioral, Annual Award, \$200,000.00; Ekern Plumbing Heat, Furnace Filters, \$79.98; Empire Investment, Tax

Certificates, \$12,031.60; Equipment Blades, Carbide Cutting Edge, \$20,720.00; ESEind, Inc, 3rd & 4th Quarters, \$428.40; Executive Mgmt Finance, Dec BIT Access, \$78.75; First Bank & Trust, January Charges, \$932.82; Fite, Pierce & Ronning, Court Appointed Attorney, \$667.90; Fix It Shop Locks, Service Lockset, \$80.00; Foerster Distributing, Jail Supplies, Items For Courthouse, \$328.50; Forrest Holdings, Tax Certificates, \$4,904.64; Galls, New Deputy Belt, \$91.80; Guardian Tax SD, Tax Certificates, \$209.49; Henry Carlson Company, Jail Expansion & Remodel Project, \$122,278.00; Hill, Robert, Walmart Reimbursement, \$52.76; Hillyard/Sioux Falls, Custodial Supplies, Janitorial Items For Courthouse, \$5,225.21; Hometown Service, Patrol Vehicle Maint, \$71.00; Horn Law Office, CAA Inv MI Hearing, \$237.60; Hungerford Chiropractor, Instant Drug Testing, \$60.00; Husker Partners, Tax Certificates, \$1,684.97; Hy-Vee Food Store, Refreshments, \$11.98; I29 Truck Shop, Safety Valve, Air Cartridge, \$134.75; IMEG Corporation, Surfacing Project/Survey & Hyd, \$11,150.00; Infinite Welding, U Bolts For 2005 Sterling, \$297.56; Info Cubic LLC, Employment Screenings, \$10.95; Interstate Battery, Battery, \$711.80; Interstate Telecom Co, Extension Phones, \$397.15; James Gay, Boot Reimbursement, \$95.84; Jennifer Goldammer, Court Appointed Attorney, \$1,259.05; Jordyn Bangasser, Court Appointed Attorney, \$3,267.00; Kibble Equipment, Tie Down Straps, Filters, \$141.83; Kimball Midwest, Shop, \$1,380.15; Kingbrook Rural Water, Sinai Water, \$40.55; Knight's Defense, Administrative Brass, \$1,127.00; Konard O Hauffe D, Inmate Dental, \$106.00; Kristin A Woodall, Transcripts, \$105.00; KW Cages, Additional Shipping Charge, \$125.00; L&L Auto & Truck, Pri Wire/Switch, \$84.39; L.G. Everist Inc, Icing Sand/Pea Rock, \$3,440.16; Lewis Drug Store, Inmate Meds, \$1,480.18; Light & Siren, Light For New Pickup, \$546.44; Locators & Supplies, Coat, \$139.36; Lowe's, Shop/Wood For Weed Truck, \$265.11; Manatron Inc, Marshall & Swift Rate Tables, \$4,519.86; Maple Leaf Press, Archery Paper Targets, \$617.40; Mediacom LLC, Law Library Internet Service, \$281.69; Midwest Glass, Speak Through Opening, Replace Threshold/Guts, \$1,115.92; Midwest Insulation, Remove/Replace Insulation, \$800.00; Midwest Management, Tax Certificates, \$6,258.79; Milko Welding, Hanging Rack For Inmate Proper, \$538.78; Moriarty Rentals, COP Rent, \$318.00; Nancy J Nelson, Court Appointed Attorney, \$3,023.86; Nasasp, Nasap Associate Membership Due, \$39.00; NASP, Inc, Speedfletch For Arrows, \$108.00; NCRAAO '22 Treasurer, NCRAAO Conference Registration, \$1,625.00; Newegg Business Inc, IT Items, \$2,591.45; North American Banking, Postage Machine Rental, \$360.00; Northwestern Energy, Monthly Utilities, Truck/Highway Shop, Heat For Truck Shed, Natural Gas Usage, \$8,366.05; Office Peeps Inc, Paper, Pens, Tape, Labels, Moistener, Cart, Therm Paper, Postcard Paper, Paper Clips, Jail/Front Office Supplies, Toner, DVD Sleeves, Postits, Date Stamp, Cardstock, Colored Paper, \$5,980.34; Olson, Steve, Weed & Pest Meeting, \$33.60; Outlaw Graphics, Signage Double Sided Tape, \$205.00; Patricia J Hartsel, Transcripts, \$531.60; Pharmchem Inc, Drug Patch, \$283.05; Premier Police Training, Handgun Instructor Course, \$397.00; Prochem Dynamics, Jail Supplies, \$680.16; Qualified Presort, Tax Statements, Mail Pick-Up, \$6,947.35; Razors Edge Grounds, Snow Removal, \$700.00; RDO Equipment Co, Quick Coupler/Filter/Pulley, \$7,216.83; Reed T Mahlke, Court Appointed Attorney, \$3,132.15; RFD Newspapers Inc, Publications, \$4,413.58; Rick Ribstein, Court Appointed Attorney, \$3,971.84; Running's Supply, K-9 Food, Shop, \$576.46; Ryde Investment Group, Tax Certificates, \$1,135.97; Safe-N-Secure, Fix Camera And Install New One, \$816.74; Satellite Tracking, Monthly Fees, GPS Dues, \$1,368.25; SD Attorney General, 24/7 Sobriety Program, \$4,350.00; SD Dept Of Public, Teletype Services Jan-June, \$2,590.00; SD Dept Of Transportation, Bridge Inspections, \$138,767.43; SD Newspaper Service, Job Listings, \$2,310.02; Sdacc, 1st Quarter 2022 Clerp Fund, \$1,872.00; SDACO, ROD Moderniz & Preserv Fund, \$806.00; Sioux Falls Kenworth, Hardware, \$144.04; Sioux Valley Energy, Electric, \$329.00; Snap-On Tools, Vacuum Holding, \$159.00; Southpaw Defense, Enhanced Concealed Carry Renew, \$427.50; Stacia Jackson, Court Appointed Attorney, \$1,389.70; Sterzinger Construction,

3/4 Crushed Gravel, \$130,000.00; Steven Ust, Inspections, \$700.00; Sturdevant's Auto, Filter, \$118.48; Swiftel Center, Space Rental/Setup For Jury, \$588.00; Team Laboratory Chemical, LLC, Road Patch, \$1,753.00; Thomson Reuters - West, West Information Charges, \$1,676.40; Tim Hogan, Court Appointed Attorney, \$939.09; Titan Machinery, Tooth Flare/Filters, \$1,291.50; Town & Country Shopper, Ads For General Info, \$280.00; Town Of Sinai, Utilities, \$64.00; Trinity Services, Inmate Rations, \$10,637.79; Tri-State Emergency, Tri State EM Association Dues, \$40.00; Two Way Solutions, Jail Radio Extenders, \$335.79; Two Way Solutions, Quarterly Maint Contract, \$780.00; Vandenberg Law, Court Appointed Attorney, \$2,035.50; Walburg, Duane, Animal Control Mileage, \$377.16; Water Works LLC, Labor & Truck Charge, \$105.00; Wheelco Truck & Trailer, Orange Flag & Sign, \$68.37; Young Door Service, Door Repair/Overhead Door, \$410.93; Dept Of Revenue, \$557,748.85; City Of Aurora, New Fire Apparatus, \$80,000.00.

Department Head Reports

Register of Deeds Beverly Chapman presented the 2021 Year End Report.

County Development Director Robert Hill attended a PPCC Meeting via zoom. He said they have 120 COVID-19 test kits available if anyone wants one. Hill said he attended a County Fire Chiefs' meeting and at that meeting they discussed radio communications and the ID card system.

Hill said he attended the NACo Legislative Conference in Washington, D.C.; set up a booth at the Brookings Home Show; and attended a SDOEM Region 6 meeting via zoom. Hill said Deputy Director Richard Haugen responded to a truck accident that resulted in a large diesel spill near Volga's Soybean Processors Plant. Hill said there were no injuries and fuel was blocked from the waterway by using soybean meal and absorbent socks.

Highway Superintendent Brian Gustad said the highway department has been crack sealing on County Roads 20, 22, and 77. Gustad said he attended an Interchange Exit 130 Pre-Con Meeting; attended the Weed & Pest Meeting and Annual Towns and Townships meeting at the BCOAC.

Gustad said they had the annual bid opening for supplies and materials, and also opened bids for the 2022 asphalt paving project.

Gustad updated the board on the Sinai bridge. He said the contractor is in the process of setting all the falsework for the deck pour.

Weed & Pest Supervisor Misty Moser said they had a great turnout for the Annual Weed Board meeting and the Towns and Townships meeting. Moser said the meeting will be every year on the Thursday before the first Tuesday of March.

Moser said she attended the State Weed and Pest Conference in Huron. Moser said there is a safety concern in the weed shop. She said they need to replace the lighting in the shop because it's so dark in there right now.

Finance Officer Lori Schultz said the 2013 Cat Motor Grader and wing unit were sold via sealed bids on February 8, 2022 for the amount of \$120,000. She asked the board to accept the bid of \$120,000 from Dakota Iron of Garretson, SD.

Schultz said the deadline to apply for the elderly and disabled tax freeze is April 1st. Schultz said the office received notice from the Department of Revenue of the Consumer Price Index (CPI) for 2022. She said CPI to be used for taxes payable in 2023 is 3.0%.

Schultz presented the yearly Investment Policy transfers. She said that has been completed for the year. Schultz said the deadline to submit nominating petitions for partisan parties is March 29th at 5:00 p.m., and independent nominating petitions is due April 26th.

Motion by Jensen, seconded by Krogman to accept the bid of \$120,000 from Dakota Iron of Garretson, SD for the 2013 Motor grader and wing unit. All members voted “aye.” Motion carried.

Finance Officer's Report

The Finance Officer's Report was presented for the month of January 2022.
January 2022

Total amount of deposits in bank.....\$28,430,580.78
Total amount of actual cash: Currency..... \$6,386.00
Coins.....\$6.57
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.... \$277,388.38
Itemized list of all other items..... \$354,532.41
TOTAL.....\$29,079,939.14

Commission/HR/Veterans: \$32,963.81; Finance Office: \$29,782.12; States Attorney/Welfare: \$45,264.14; Equalization: \$26,799.40; Register of Deeds: \$13,578.21; Sheriff's Office: \$213,631.68; Coroner: \$683.86; Community Health: \$2,355.47; Extension: \$2,838.61; Weed: \$4,206.94; Planning/Zoning: \$9,389.28; Highway: \$80,189.48; Emergency Management: \$6,292.40; BCOAC: \$10,253.93; Technology: \$25,359.65.

AFLAC: \$3,698.18; Aveis: \$1,616.12; Office of Child Support: \$399.00; Delta Dental: \$6,891.94; Flex One: \$1,655.00; Principal Life Insurance: \$1,508.94; Local Teamsters: \$763.00; SDRS: \$53,221.42; SDRS Supplemental: \$3,185.00; EFTPS: \$116,021.71; Wellmark: \$111,444.53; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$9,533.45; AFLAC Group/CAIC Primary: \$215.54.

Be it noted, the expenditure adjustments for the month of January 2022 were presented to the board. \$7,816.31 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of January 2022 in the amount of \$30,809.50 was presented to the County Commission.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board held a public hearing and action on Ordinance #22-01: an ordinance authorizing rezoning of “Outlot C & D of NW ¼ SE ¼ in Section 11, T109N, R50W (Medary Township).”

Motion by Bartley, seconded by Pierce to approve and authorize Chairperson Boersma to sign Ordinance #22-01: an ordinance authorizing rezoning of “Outlot C & D of NW ¼ SE ¼ in Section 11, T109N, R50W (Medary Township).”

Chairperson Boersma opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Boersma closed the public hearing.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

Ordinance 2022 - 01

An Ordinance Authorizing Rezoning of “Outlot C & D of NW 1/4 SE 1/4 in Section 11, T109N, R50W (Medary Township)”

WHEREAS, Todd Voss and David Kneip representing VK Properties made an application to the Brookings County Zoning Board to rezone property from Joint Jurisdiction R-3A (Multiple-Family & Mobile Home) District to a Joint Jurisdiction B-3 (Business: Heavy) District.

WHEREAS, the Brookings County Planning Commission recommended approval to rezone the property on January 4, 2022;

WHEREAS, SDCL 11-2-30 requires the Brookings County Commission to adopt or reject the change;

THEREFORE, BE IT ORDAINED, BY THE BROOKINGS COUNTY COMMISSION, BROOKINGS COUNTY, SOUTH DAKOTA, in accordance with Section 800 of Article VIII of Appendix C-Joint Jurisdiction Area Zoning Ordinance, of the City of Brookings and County of Brookings, South Dakota, that the following property be rezoned from Joint Jurisdiction R-3A (Multiple-Family & Mobile Home) District to a Joint Jurisdiction B-3 (Business: Heavy) District.

“Outlot C & D of NW 1/4 SE 1/4 in Section 11, T109N, R50W (Medary Township)”

Dated this 22nd day of February 2022.

Angela Boersma
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

REGULAR BUSINESS

Motion by Bartley, seconded by Jensen to approve for recording purposes and authorize Chairperson Jensen to sign Resolution #22-07: a plat of Lot 2 of Bolstad 2nd Subdivision in the SW ¼ of Section 25, T109N, R52W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Chairperson Boersma to sign Resolution #22-08: a resolution designating the contact person to request assistance from the South Dakota Wildland Fire Coordinator pursuant to SDCL 41-20A-11 and amending Resolution #21-03.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

RESOLUTION #22-08

A RESOLUTION DESIGNATING THE CONTACT PERSON TO REQUEST ASSISTANCE FROM THE SOUTH DAKOTA WILDLAND FIRE COORDINATOR PURSUANT TO SDCL 41-20A-11 AND AMENDING RESOLUTION #21-03

WHEREAS the South Dakota Wildland Fire Coordinator is authorized to assist in fighting range fires throughout the State, but only if a county formally requests the assistance.

WHEREAS there may not be sufficient time to hold a meeting and adopt a resolution during a fire.

WHEREAS Brookings County wishes to designate a person with authority to request assistance under SDCL 41-20A-11.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners that the following person be designated to request assistance under SDCL 41-20A-11.

THEREFORE, BE IT ALSO RESOLVED that this resolution amends Resolution #21-03.

Robert Hill
Brookings County Emergency Management
520 3rd St., Suite 200
Brookings, SD 57006
(605)692-5212
After work hours (605)690-5041

Dated this 22nd day of February 2022

Angela Boersma
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

SCHEDULED AGENDA ITEM

As scheduled at 9:05 a.m., the board discussed the roofing project at the jail. Commissioner Bartley said this would be a separate project from the detention center remodel. He said it would be easiest to do in conjunction with that project.

Motion by Jensen, seconded by Bartley to approve area 3 at a cost of \$44,415.00. Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

REGULAR BUSINESS

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Boersma to sign Resolution #22-09: a resolution authorizing the purchase of corrugated metal pipe, bridge

materials, and grader blades based upon the price established through the County of Beadle, South Dakota, bid process.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

RESOLUTION NO. 22-09

A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2022;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 11, 2022;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA. A copy of the County of Beadle, South Dakota, bid specifications and prices are available in Brookings County Finance Office.

Adopted this 22nd day of February, 2022

Angela Boersma
Chairperson, Brookings County
Board of County Commissioners

Lori Schultz
Brookings County Finance Officer

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Resolution #22-10: a Bridge Reinspection Program Resolution for use with the SDDOT Retainer Contracts. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.”
Motion carried.

RESOLUTION #22-10

A BRIDGE REINSPECTION PROGRAM RESOLUTION

FOR USE WITH THE SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program.

The County request SDDOT to hire Banner Associates Inc. (Consulting Engineers) for the section work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 22nd day of February, 2022 at Brookings, South Dakota.

Board of County Commissioners of
Brookings County

Angela Boersma
Chairperson of the Board

ATTEST:

Lori Schultz
Brookings County Finance Officer

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., the board held a public hearing and action on Resolution #22-06: a supplemental budget resolution.

Motion by Bartley, seconded by Krogman to approve Resolution #22-06: a supplemental budget resolution.

Chairperson Boersma opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Boersma closed the public hearing.

Background information was provided by Commission Department Director Stacy Steffensen. Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

RESOLUTION #22-06
Supplemental Budget Resolution

WHEREAS, the Brookings County Board of County Commissioners did authorize the County Finance Officer to publish a notice of hearing for the consideration of a proposed supplemental budget, and

WHEREAS, the time and place for consideration of such supplemental budget was given, and

WHEREAS, the adoption of said proposed supplemental budget was duly considered by the Board of County Commissioners on the 22nd day of February, 2022 at 9:15 AM in the County Commission Chambers in a regularly scheduled meeting and any objections having been made before said Board to the adoption of such supplemental budget.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following supplemental budget be, and the same is, hereby approved for the purposed of providing budget to conduct the indispensable functions of government.

Means of Finance:	201-2-274-0300 Restricted Fund Balance	\$2,289,174
Appropriation:	201-4-311-4332 Interchange Project	\$1,780,185
	201-4-311-4221 Big Matching Grant	\$ 508,989

Means of Finance:	304-2-274-0200 Restricted Fund Balance	\$1,518,776
Means of Finance:	304-3-371-0000 Transfers In	\$1,050,000
Appropriation:	304-4-890-4220 Professional Services	\$ 50,000
	304-4-890-4320 Construction	\$2,018,776
	304-4-890-4330 FFE/Technology	\$ 500,000

Means of Finance:	101-2-276-9400 Assigned Fund Balance	\$1,050,000
Appropriation:	101-4-911-4299 Transfers Out	\$1,050,000

Dated this 22nd day of February 2022

Chairperson: Angela Boersma

Vice Chairperson: Ryan Krogman

Commissioner: Lee Ann Pierce

Commissioner: Michael Bartley

Commissioner: Larry Jensen

ATTEST:

Lori Schultz

Brookings County

Finance Officer

REGULAR BUSINESS

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-10: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Eureka Township.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-11: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Eureka Township.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-12: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Argo Township.

All members voted "aye." Motion carried.

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-13: an application for occupancy of right-of-way of county highways made by Otter Tail Power Company in Afton and Sherman Townships.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-14: an application for occupancy of right-of-way of county highways made by Brookings Municipal Utilities in Trenton and Aurora Township.

All members voted "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve Abatement #22-02: an abatement application made by Madison Air Craft, LLC for parcel #40991-40005-000-20 in the amount of \$1,048.97.

Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

Motion by Bartley, seconded by Krogman to approve Abatement #22-03: an abatement application for parcel #40256-00300-006-00 in the amount of \$2,191.15. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Jensen "aye," Krogman "aye," Pierce "aye," Bartley "aye," Boersma "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve Abatement #22-04: an abatement application made by Ryan Evans for parcel #40999-0000-065-00 in the amount of \$90.48.

Roll call vote: Krogman "aye," Pierce "aye," Bartley "aye," Jensen "aye," Boersma "aye." Motion carried.

Motion by Krogman, seconded by Bartley to approve Abatement #22-05: an abatement application for parcel #40365-00600-002-05 in the amount of \$2,087.48.

Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye." Motion carried.

Motion by Jensen, seconded by Bartley to approve Abatement #22-08: an abatement application made by Kathryn Clark for parcel #40504-00300-010-00 in the amount of \$592.64. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

Motion by Krogman, seconded by Bartley to approve Abatement #22-10: an abatement application for parcel #40458-00700-010-00 in the amount of \$2,191.15.

Roll call vote: Jensen "aye," Krogman "aye," Pierce "aye," Bartley "aye," Boersma "aye." Motion carried.

Motion by Krogman, seconded by Bartley to approve Abatement #22-11: an abatement application made by the William T. Calmus Revocable Living Trust for parcel #36960-11051-143-55 in the amount of \$150.62.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve Abatement #22-12: an abatement application made by Shawn E. Storhaug, Et Ux for parcel #40490-00700-003-00 in the amount of \$358.32.

Roll call vote: Pierce “abstain,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Krogman to approve Abatement #22-13: an abatement application made by George S. Faehnrich, Jr. for parcel #40517-00400-003-00 in the amount of \$799.17.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “abstain,” Boersma “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve Abatement #22-14: an abatement application made by Prairie Meadow, Inc. for parcel #40970-11050-354-05 in the amount of \$38.86.

Roll call vote: Jensen “aye,” Krogman “abstain,” Pierce “abstain,” Bartley “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve Abatement #22-15: an abatement application made by Prairie Meadow Inc. for parcel #40970-11050-354-00 in the amount of \$167.87.

Roll call vote: Krogman “abstain,” Pierce “abstain,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve Abatement #22-16: an abatement application made by Prairie Meadow Inc. for parcel #40338-00100-000-00 in the amount of \$126.69.

Roll call vote: Pierce “abstain,” Bartley “aye,” Jensen “aye,” Krogman “abstain,” Boersma “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve Abatement #22-25: an abatement application made by John H. Mills for parcel #40487-00000-000-00 in the amount of \$308.87.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve Abatement #22-31: an abatement application made by Lake Platinum, LLC for parcel #21000-10949-061-00 in the amount of \$18.51.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve Abatement #22-33: an abatement application made by L.G. Everist, Inc. for parcel #04000-11049-314-00 in the amount of \$11.12.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

Motion by Pierce, seconded by Krogman to approve the low bid for the 2022 Brookings County Surfacing Project to Bowes Construction, Inc. of Brookings, SD.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

Highway Bids

Motion by Krogman, seconded by Bartley to award the bid for ¾” crushed gravel on all items listed from Bowes Construction, Nitteberg Construction Co., Sterzinger Construction, and Sterzinger Crushing, Inc.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.” Motion carried.

¾” Crushed Gravel

<u>Contractor</u>	<u>Bid</u>
Bowes Construction	\$5.00 per ton
Nitteberg Construction Co	\$7.00 per ton
Sterzinger Construction/Larry Sterzinger	\$7.00 per ton
Sterzinger Crushing Inc.	\$5.25 per ton

Motion by Jensen, seconded by Krogman to award the bid for #250 crushed quartzite rip rap, #150 erosion stone crushed quartzite, 1” x #4 crushed quartzite, and crushed quartzite ballast #4 on all items listed from L.G. Everist.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.” Motion carried.

#250 Crushed Quartzite Rip Rap “Class A”

<u>Contractor</u>	<u>Bid</u>
L.G. Everist	34.60 Brookings Plant

#150 Erosion Stone Crushed Quartzite

<u>Contractor</u>	<u>Bid</u>
L.G. Everist	34.60 Brookings Plant

1” x #4 Crushed Quartzite “Class A”

<u>Contractor</u>	<u>Bid</u>
L.G. Everist	26.75 Brookings Plant

Crushed Quartzite Ballast #4

<u>Contractor</u>	<u>Bid</u>
L.G. Everist	26.75 Brookings Plant

Motion by Krogman, seconded by Jensen to award the bid for HR class asphalt on all items listed from Bowes Construction and Duininck, Inc.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

HR Class Asphalt

<u>Contractor</u>	<u>Bid</u>
Bowes Construction	\$78.00 Class E Type 1
	\$67.50 Class E Type 1/rap
	\$80.00 Class E Type 2
	\$68.50 Class E Type 2/rap

	\$87.00 Class G Type 1
	\$74.00 Class G Type 1/rap
	\$89.00 Class G Type 2
	\$75.00 Class G Type 2/rap
	\$67.50 HR Class asphalt
Duininck Inc.	\$84.00 HR Class asphalt

Motion by Bartley, seconded by Krogman to award the bid for asphalt patching on all items listed from Bowes Construction.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

Asphalt Patching

<u>Contractor</u>	<u>Bid</u>
Bowes Construction	\$110.00 per ton

Motion by Jensen, seconded by Krogman to award the bid for road oil on all items listed from Flint Hills Resources and Jebro, Inc.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.” Motion carried.

**Road Oil
Cutback (MC-3000)**

<u>Contractor</u>	<u>Bid</u>
Flint Hills	\$760.93 per ton
Jebro	\$777.50 per ton

CRS2-P Emulsion

<u>Contractor</u>	<u>Bid</u>
Flint Hills	650.74 per ton
Jebro	\$680.24 per ton

CSS1H-3:1 Emulsion

<u>Contractor</u>	<u>Bid</u>
Flint Hills	427.74 per ton
Jebro	\$502.74 per ton

Motion by Krogman, seconded by Boersma to award the bid for equipment rentals on all items listed from Prussman Contracting, Rounds Construction, and Titan Rentals.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Krogman to award the bid for crane work, crane men, and driving piling on all items listed from Hollaway Bridge & Culvert, Inc.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

<u>Contractor</u>	<u>Bid</u>
Hollaway Construction	
40 ton American crane w/ operator	\$450/hour

110 ton Grove crane w/ operator	\$590/hour
75 ton American crane w/ operator	\$400/hour
Komatsu 238 Excavator w/ operator & hydraulic breaker	\$350/hour
CAT 309 Excavator w/ operator	\$240/hour
CAT 299 D2 Skid Steer loader w/ operator	\$190/hour
Bridge Snooper truck w/ operator	\$1,000/day
Excavator w/ Vibratory pile driver & operator	\$600/day
Pile leads, hammer, portable welders/torch, pumps & hand tools	
LABOR	
Bridge Superintendent	\$180/hour
General Labor	\$125/hour
Certified bridge welder w/ portable welder	\$180/hour

Motion by Jensen, seconded by Krogman to award the bid for PVC lining on all listed from Subsurface, Inc.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.”
Motion carried.

PVC Lining

<u>Contractor</u>	<u>Bid</u>
Subsurface, Inc.	
18”	\$135/LF
24”	\$160/LF
30”	\$209/LF
36”	\$286/LF
42”	\$363/LF
48”	\$396/LF

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-15: an agreement with Bowes Construction of Brookings, SD for ¾” crushed gravel.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.”
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-16: an agreement with Nitteberg Construction Co. of Estelline, SD for ¾” crushed gravel.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-17: an agreement with Sterzinger Construction of Elkton, SD for ¾” crushed gravel.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.”
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-18: an agreement with Sterzinger Crushing of Taunton, MN for ¾" crushed gravel.

Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye."
Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-19: an agreement with L.G. Everist of Sioux Falls, SD for #250 crushed quartzite rip rap, #150 erosion stone crushed quartzite, 1" x #4 crushed quartzite Class A and crushed ballast #4.

Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-20: an agreement with Bowes Construction of Brookings, SD for HR class asphalt.

Roll call vote: Jensen "aye," Krogman "aye," Pierce "aye," Bartley "aye," Boersma "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-21: an agreement with Duininck, Inc. of Prinsburg, MN for HR class asphalt.

Roll call vote: Krogman "aye," Pierce "aye," Bartley "aye," Jensen "aye," Boersma "aye."
Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-22: an agreement with Bowes Construction of Brookings, SD for asphalt patching.

Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-23: an agreement with Flint Hills of Marshall, MN for road oil.

Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye."
Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-24: an agreement with Jebro, Inc., of Sioux City, IA for road oil.

Roll call vote: Jensen "aye," Krogman "aye," Pierce "aye," Bartley "aye," Boersma "aye."
Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-25: an agreement with Holloway Construction of Parker, SD for crane work, crane men, and driving piling.

Roll call vote: Krogman "aye," Pierce "aye," Bartley "aye," Jensen "aye," Boersma "aye."
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-26: an agreement with Subsurface Inc. of Moorhead, MN for PVC lining.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.”
Motion carried.

Motion by Bartley, seconded by Jensen to approve Change Order #011 for the Brookings County Detention Center Project in the amount of \$27,315. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.”
Motion carried.

Motion by Krogman, seconded by Bartley to approve the purchase of a De-Electric Barrier Discharge Ionization System for the Government Center.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

Motion by Pierce, seconded by Krogman to declare a C3XP Cleaning Companion as surplus property to be sold via online auction.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve a lighting project for the weed shop.
Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

States Attorney Dan Nelson and Robin Erz with Brookings Behavioral Health and Wellness both discussed the success of the underage drinking youth diversion program that was implemented in 2019.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s report. Steffensen presented the final recap on the cost of the chiller. She said the final total was just shy of \$50,700.

Steffensen said she updated the “device stipend” form and asked the board if they were okay with the changes. By consensus, the board approved the updated form.

Steffensen said included in the packet was a January month-end Executive Summary from Project Manager Chad Nelson with Henry Carlson for the jail project.

Steffensen presented an updated full-time employee report for 2021 and the “amount rolled into fund balance” report from 2017 - 2021.

Steffensen said Terry Sletten with the Towns & Townships Association handed out a flow chart to all of the townships. Steffensen said if you look at the flow chart, we are ahead of the schedule already having done the culvert inventory. Steffensen said they need to come up with an application process for townships to apply for projects to use up the rural infrastructure funds.

Steffensen discussed upcoming dates.

COMMISSIONERS’ REPORTS & DISCUSSION ITEMS

Commissioner Pierce attended a Domestic Abuse Shelter Meeting; attended a Public Affairs Meeting; attended the Joint Jurisdiction Area Meeting; attended a zoom meeting with the ICAP

CEO, Lake County and Moody County; attended a Joint Powers Board Meeting; attended the Legislative Forum via zoom; attended the Towns & Townships Meeting; and attended a zoom meeting with lobbyist Matt Krogman.

Commissioner Bartley attended the Joint Jurisdiction Area Meeting; attended the Detention Center Meeting; and attended the NACo Legislative Conference in Washington D.C.

Commissioner Jensen attended the PPCC Meeting via zoom; attended the Conservation Meeting; met with Game, Fish & Parks representatives to discuss a potential expansion at the BCOAC; attended a Detention Center Meeting; attended the Towns & Townships Meeting; and attended a webinar with Eide Bailly to discuss ARPA funds

Commissioner Krogman met with Game, Fish & Parks representatives to discuss a potential expansion at the BCOAC; conducted a Brookings Housing Meeting via phone; attended a Growth partnership Meeting via zoom; attended a Special BATA Meeting via zoom; attended a Brookings Housing Study Management Committee Meeting via zoom; and attended another Brookings County Housing Meeting.

Commissioner Boersma said she's been preparing for union negotiations by working on potential pay plan changes with commission department staff; attended the PPCC/POD Meeting; attended the BEDC Board Meeting; and attended a Brookings Behavioral Health & Wellness Meeting.

EXECUTIVE SESSION

Motion by Krogman, seconded by Jensen to enter into Executive Session at 10:55 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. All members voted "aye." Motion carried.

Motion by Pierce, seconded by Jensen to come out of Executive Session at 12:29 p.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Bartley adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, March 8, 2022 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to request for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Senior Finance Assistant
Brookings County