

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, MARCH 2, 2021**

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 2, 2021 with the following members present: Larry Jensen, Angela Boersma, Lee Ann Pierce, Ryan Krogman and Michael Bartley.

### **CALL TO ORDER**

Chairperson Jensen called the meeting to order at 8:30 a.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

Motion by Boersma, seconded by Krogman to approve the agenda for the March 2, 2021 Commission Meeting. All members voted "aye." Motion carried.

### **CONSENT AGENDA**

Motion by Bartley, seconded by Pierce to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye," Motion carried.

The consent agenda consisted of the minutes from the February 16, 2021 Commission Meeting.

Travel Requests: Anita Harrison to attend a CAA Exam on February 24<sup>th</sup> in Mitchell; Manuel Langstraat to attend a Highway Safety Grant Training Workshop on March 17<sup>th</sup> in Sioux Falls; Brian Gustad to attend the 44<sup>th</sup> Annual SDACHS "Short Course" on March 23<sup>rd</sup>-25<sup>th</sup> in Deadwood.

Personnel Action Notices: correcting wage- Full-time Investigative Sergeant Kevin Murfield from \$29.35 to \$29.94, effective February 3, 2021; voluntary resignation- Jacob Wilson, effective February 12, 2021; new hire- Part-time BCOAC Membership Assistant Taylor Hatlestad at \$16.34, effective February 17, 2021; new hire- Part-time BCOAC Membership Assistant David Hafenbreidel at \$16.34, effective February 18, 2021; voluntary resignation- Maggie Stanwick, effective March 1, 2021; position change- Lisa Walterman to full-time Female Correctional Officer at \$19.27, effective March 15, 2021.

Human Services Report: case #21-026 for utilities was denied; case #21-027 for a funeral was approved; case #21-028 for rent was approved; case #21-003 for rent was approved.

### **ROUTINE BUSINESS**

*Approval of Claims*

Motion by Krogman, seconded by Bartley to approve the following claims. Commission Department Director Stacy Steffensen said the March cellphone claims did not make it to the packet in time but a copy was given to each commissioner prior to the meeting.

Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

A To Z World Languages Inc, Translation Services, \$240.00; A&B Business Inc, Copier Contract/IT Fees, \$522.94; Action Target, Mining/Cleaning Berm In Gun Range, \$7,090.53; Advance, 2021 Budget Allocation, \$35,000.00; Agterra Technologies Inc, 21-6292 Annual License Pmt, \$560.00; Allegra Print & Imaging, 6A38&6A33 New Cards, \$151.50; American Stamp & Marking, Seal Impression Inker, \$34.85; Amp Electric Construction, Repair Courthouse Lights, \$150.84; Anthony Teesdale, Court Appointed Attorney, \$3,004.24; Avera Mckennan Hospital, Mental Health Hold 0005040713, \$1,456.00; Banner Associates, Professional Services, Construction, Design & Bidding, \$14,055.00; Boarman Kroos Vogel Group, Detention Cntr Exp Prof Service, \$12,337.00; Brookings Credit Bureau, Collection - Execution, \$123.81; Brookings Engraving, Name Plates, \$36.00; Brookings Property Manage, COP Rent, \$325.00; Brookings Register, Publications, \$377.86; Butler Machinery Co, Bits, Bolts, Nuts 0923, \$605.04; Century Business Products, Copier Contract, \$133.54; City Of Brookings, E911, \$59,591.33; City Of White, Water/Sewer/Electric, \$91.44; Compass Counseling & Asse, Psychosexual Assessment, \$1,800.00; Cook's Wastepaper & Recycling, Feb Single Stream Service, White Shop, Brookings Shop, \$183.71; Cummins Sales & Service, Parts 0598, \$465.53; Darcy Lockwood, Inv MI Hearing, \$12.00; Dave's Handyman Service, Countertop In Courthouse, \$315.43; David Knutson, Work Boots Per Union Contract, \$250.00; Den-Wil Inc, March Comm Health Rent, \$960.00; DMC Wear Parts, Cutting Edge 0923, \$1,987.54; Eidsness Funeral Home, County Burial, \$3,000.00; Elkton Community Library, 2021 Budget Request, \$3,200.00; Empire Investments 2 LLC, Tax Certificates, \$614.37; Empire Investments 3 LLC, Tax Certificates, \$1,337.57; Fastenal Company, Filters For Courthouse, \$253.19; Foerster Distributing, Paper, Paper Med Cups, Jail Inv68421, Janitor Supplies, \$183.00; Gass Law, Pc, Court Appointed Attorney, \$244.10; Graybar Electric Co Inc, Jail Light Bulbs Inv9320029021, \$72.72; Hill Alterations, 6A38 Uniforms Inv2021-0001, \$36.00; Hometown Service & Tire, 6A37 Oil Change, \$65.00; Hungerford Chiropractic, Instant Drug Testing, \$120.00; Hy-Vee Food Store, Jury Meals, Inmate Meals, Zoning Meeting Refreshments, \$20,270.69; IMEG, Design/Develop County Rd23, \$8,750.00; Jackrabbit Sports Propert, Jackrabbit Sports Sponsorship, \$1,000.00; Jackrabbit Tire & Service, 6A32 Alignment/Oil Change, \$127.00; Jay Wulf, Boot Allowance Per Union Contract, \$127.79; Johnson Feed Inc, Road Salt, \$1,919.56; Katterhagen, Mark, Inv MI Hearing, \$12.00; Kristin A Woodall, Transcripts, \$539.00; L. G. Everist, Inc, Icing Sand, \$1,614.17; Lewis & Clark Behavioral, Bmi Intake, \$184.00; Lewno, Lucy, Inv MI Hearing, \$156.50; Locators & Supplies, Coat For Zoning 289952, \$69.71; Lowe's, Parts, Supplies, \$520.26; M&T Fire & Safety Inc, Truck Lighting & Accessories, \$2,311.98; Marco, Barracuda Essentials 5yr Lic, \$2,641.21; Mckeever's Vending, Commissary Inv46538,46536, \$661.76; Midwest Management/Union, Tax Certificates, \$3,184.07; Nancy J Nelson, Court Appointed Attorney, \$3,452.52; National Test Systems, UA Kits Inv52864, \$2,596.25; Office Peeps Inc, Pens, Ink Cartridges, Binder, Card Holders, File Folder, Sort Kwik, Envelope Sealer, Receipt Bk, Rubberbands, Ink, Can Air, \$130.99; Outlaw Graphics, So. Entrance Sign Inv34129, \$40.00; Pharmchem Inc, Sweat Patch Analysis, \$142.75; Prairie Graphics, Employee Jacket, \$81.00; Prussman Contracting Co., Clean Debris Bridge 182-240, \$4,732.80; Quadient Leasing USA, Inc, Postage Machine Lease 3/1-5/31, \$1,521.00; Quality Inn, 5nights Lodging, \$313.20; RC First Aid, Ear Plugs, \$29.00; RC First Aid, Jail Med Box Supplies, \$26.50; Reed T Mahlke, Court Appointed Attorney, \$8,464.20; Reliance Telephone, Jail Phone Cards, \$2,000.00; Rick Ribstein, Court Appointed Attorney, \$1,631.28; RNC Service Center, Patrol Vehicle Repairs,

\$1,347.73; Running's Supply Inc, Buckets And Sand Tubes, \$26.44; Sd Dept Of Public Safety, Teletype Contract Inv-N1411682, \$2,590.00; SD Dept Of Transportation, Bridge Work/Inspections, \$1,425.48; SDACC, Membership Dues, Spring Workshop Registration, \$6,484.00; SDACHS, Short Course Registration, \$100.00; SDSU Extension, 4H Advisor Salary, \$20,621.00; Sioux Valley Cleaners Inc, Feb Janitorial For WIC, \$442.00; Terry D Wieczorek Pc, Court Appointed Attorney, \$697.70; Tim Hogan, Court Appointed Attorney, \$412.25; Town Of Sinai, Sewer/Garbage Inv9730, \$64.00; Two Way Solutions Inc, Minitor VI Pagers, \$1,412.99; Tyler Technologies, Doc Pro Base, User Support, \$5,880.63; ULTEIG, Prof Services, Microsurfacing, \$2,102.00; Vandenberg Law, Court Appointed Attorney, \$1,301.25; Verizon Wireless, Wireless Services 9872860675, \$40.01; Walburg, Duane, Animal Control Mileage, \$48.72; Walmart Community, Programming Materials, \$5.98; Water Works LLC, Inv6765 Water Works, \$119.76; Wellmark Blue Cross, Annual Claims Processing Fee, \$5,167.80; Wells Fargo, Credit Card Charges, \$1,720.77; Yankton County Sheriff, Service Of Process, \$150.00; Cell Phone Reimbursements: Thomas Chester, \$30.00; Bartley, Michael, \$75.00; Eileen Aberle, \$45.00; Anderson, Jeffrey G, \$75.00; Jennifer Beller, \$75.00; Biteler, David, \$30.00; Suzanne Bjordal, \$30.00; Angela Boersma, \$75.00; Rusty Brandsrud, \$30.00; Brehmer, Jacob, \$105.00; Dave Bublitz, \$45.00; Chapman, Beverly, \$105.00; Jeffrey Conrad, \$30.00; Friedrich, Cliff, \$45.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Brian Gustad, \$105.00; Richard Haugen, \$45.00; Heidemann, Terrance, \$30.00; Hieb, Jere, \$30.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Huber, Dustin, \$105.00; Jensen, Larry, \$75.00; Justin Johnson, \$30.00; Benjamin Kleinjan, \$105.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Dane Larsen, \$30.00; Eric Mette, \$75.00; Moser, Misty, \$75.00; Kevin Murfield, \$30.00; Dan C Nelson, \$105.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Tara Rodriguez, \$30.00; Bryan Schreur, \$30.00; Schultz, Lori, \$105.00; Sebring, Scott, \$105.00; Reid Squires, \$30.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Cody Sunderland, \$30.00; Sweebe, Bart, \$105.00; Witchey, Kristen, \$45.00.

### *Department Head Reports*

Highway Superintendent Brian Gustad said the work on the Bruce bridge is on schedule. Gustad said they applied for three (3) BIG grants and were awarded two (2) which comes out to be approximately \$1.3 million dollars.

Financer Officer Lori Schultz said they continue to stay busy. Schultz said are working on switching over to the cash basis, working on the annual report and working on getting cell phone reimbursements out of check form and into direct deposit.

### *Finance Officer's Report*

Finance Officer Lori Schultz presented the Finance Officer's Report for the month of January.

January 2021

<i>Total amount of deposits in bank.....</i>	<i>\$38,507,896.26</i>
<i>Total amount of actual cash: Currency.....</i>	<i>\$6,449.00</i>
<i>Coins.....</i>	<i>\$0.70</i>
<i>Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...</i>	<i>\$138,072.20</i>
<i>Itemized list of all other items.....</i>	<i>\$7,908.66</i>

TOTAL.....\$38,660,326.82

AFLAC: \$3,995.00; Aveis: \$1,296.07; Office of Child Support: \$1,153.50; Delta Dental: \$5,899.30; Flex One: \$1,857.36; Principal Life Insurance: \$1,645.04; Local Teamsters: \$1,016.00; SDRS: \$50,024.50; SDRS Supplemental: \$2,500.00; EFTPS: \$97,058.65; Wellmark: \$93,523.14; SDRS Special Pay Plan Fee: \$23,524.95; SRS Special Pay Plan: \$45.00; ALFAC Group/CAIC Primary: \$246.66.

Commission/HR: \$27,403.93; Finance Office: \$28,740.55; States Attorney: \$39,516.95; Equalization: \$50,994.67; Register of Deeds: \$13,170.51; Veterans/Welfare: \$9,701.12; Sheriff's Office: \$156,503.84; Coroner: \$461.54; Community Health: \$4,823.70; Extension: \$2,861.60; Weed: \$3,932.94; Planning/Zoning: \$8,833.99; Highway: \$75,613.41; Emergency Management: \$6,004.92; BCOAC: \$8,820.04; Technology: \$13,108.81.

Be it noted, the expenditure adjustments for the month of January 2021 were presented the board. \$1,557.20 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of January 2021 in the amount of \$40,610.50 was presented to the board.

#### *Investment Policy*

Finance Officer Lori Schultz presented the yearly Investment Policy report.

#### *JDAI Grant Information*

Finance Officer Lori Schultz reported on a grant between the South Dakota Department of Corrections, Council for Juvenile Services and the Brookings Boys and Girls Club.

Schultz said Brookings County is the sub-recipient of a grant between the State of South Dakota and the local Brookings Boys and Girls Club. She said the goal of the grant is to increase the amount of youth being diverted through the state's attorney's office and to track and examine the data associated with juvenile arrests, diversion, detention and shelter care. She said this is done by a JDAI/Youth Diversion Coordinator.

Schultz said Brookings County agreed, as a sub-recipient, to maintain and supervise the maintenance of records necessary for the proper and efficient operation of the program, including records and documents regarding applications, and determination of eligibility, provision of services, administrative costs and statistical, fiscal and other information required by the state.

#### *Register of Deeds Corrections*

Finance Officer Lori Schultz presented two corrections made in the Register of Deeds office for reporting of their fees in May 2020 and November 2020 per Register of Deeds Beverly Chapman.

County Development Director Robert Hill said they held a POD vaccination clinic on February 25<sup>th</sup> with over 1,000 citizens getting vaccinated. Hill said he and Sheriff Marty Stanwick forgot to submit a travel request but will be attending the Homeland Security grant application ranking

meeting if it's okay with the board. By consensus, the board agreed to allow Hill and Stanwick to attend the meeting and submit a travel request for approval at the next meeting.

Hill said they will be adding zoom to the Planning & Zoning meetings.

Hill said he has sandbags available if anyone needs a minimal amount. Pierce said she heard a lot of positive remarks from the people who attended the vaccination clinic and thanked Hill and the committee. Pierce said there were a lot of volunteers and county employees that assisted with the vaccination clinic. Pierce recommended there be a policy that when those dates become known that Commission Department Director Stacy Steffensen send an email to all county employees letting them know they can volunteer if they wish. Jensen said as long as department heads are okay with it. Jensen said he is all for the idea of letting county employees volunteer at future clinics.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., Project Manager Chad Nelson with Henry Carlson Construction gave a jail progress report.

#### *Department Head Reports Continued*

BCOAC Director Dustin Huber updated the board on attendance and events being held there. Huber said Trane did their first routine scheduled maintenance and they ordered the heater for the classroom. Huber said the BCOAC Advisory Board met and had a really good meeting. He said they talked over the financials, by-laws and the mission statement.

Huber discussed hiring a full-time person for the facility. He said last year, they had about \$68,000 left in the budget. Huber said he met with Commission Department Director Stacy Steffensen and HR Specialist Kristen Witchey and came up with an amount of \$65,945 for the position. He said that's a wage of about \$18-\$19/hour plus benefits.

Krogman said they discussed this at the advisory board meeting and looked at the numbers. Krogman said the decision is not up to that board though, it's up to the County Commission. He said they went over the final numbers in the budget and it came back pretty good; they did a good job at controlling expenses. Krogman said there's more benefits to hiring a full-time person; having someone with consistency, along with some part-timers. Krogman said he doesn't want Huber getting burned out putting in all of these hours with only part-time help.

Jensen said he supports hiring a full-time person. He said he needs a qualified person to handle some of the calls instead of Huber all of the time. He said it's hard to ask the part-timers to make judgement calls on some of the issues that arise out there. Jensen said Huber would be able to promote the facility a lot more, as well, if he had someone else there full-time.

Pierce said she supports the idea and doesn't have a problem with that. Pierce said she wants the board to be thinking about overall county growth on full-time employees. She said they have a lot of things going on that will result in growth of county government.

Boersma suggested looking at a job description for the full-time position and also looking at the differences in job duties between Huber's position and the full-time position.

Because it is a long process, Bartley suggested they start writing job descriptions and bring it back to the board with the financial snap shot as soon as possible. Bartley also suggested the board sit down in a study session and review the overall county growth of full-time employees. Boersma asked that the session be prior to budgets in June.

Veterans & Human Services Director Michael Holzhauser said they do have the COVID Cares Act funding to help with assistance. Pierce said this was a great program that worked, and it helped a lot of low-income families. She said some legislators did not know that the county paid rent and utilities for people. Pierce said if the program is there and it's providing that kind of assistance for people, then the county shouldn't have to come up with the money for it. Holzhauser said he would bring that point up at the next board meeting.

Sheriff Marty Stanwick said they continue to stay busy. Stanwick thanked Highway Superintendent Brian Gustad for removing the snow pile over at the 1921 building parking lot.

Stanwick said he and Commissioner Pierce will be meeting with the judge on Friday regarding security over at the courthouse.

Stanwick said he will be attending the Sheriff's Conference.

Bartley commended Stanwick, his staff, Henry Carlson, and the sub-contractors. He said everyone works together on every issue that arises and they just take care of it.

## **REGULAR BUSINESS**

The board held a first reading on Ordinance #21-01: an ordinance amending Ordinance #91-03: an ordinance establishing a County Housing & Redevelopment Commission for the administration of HUD Section Eight (8) existing certificate, voucher, moderate rehabilitation and other related housing programs.

The second reading on Ordinance #21-01 will be Tuesday, April 6, 2021 at 9:00 a.m.

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Jensen to sign Resolution #21-08: a resolution authorizing the purchase of corrugated metal pipe, bridge materials and grader blades based upon the price established through the County of Beadle, South Dakota, bid process.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye."  
Motion carried.

### **RESOLUTION NO. 21-08**

#### **A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS**

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2021;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 19, 2021;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or

competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA. A copy of the County of Beadle, South Dakota, bid specifications and prices are available in Brookings County Finance Office.

Adopted this 2<sup>nd</sup> day of March, 2021

Larry Jensen  
Chairperson, Brookings County  
Board of County Commissioners

ATTEST:

Lori Schultz  
Brookings County Finance Officer

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-13: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Medary Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-14: an application for occupancy of right-of-way of county highways made by Justin Vyn-landowner, C & K Construction-contractor, in Elkton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-15: an application for occupancy of right-of-way of county highways made by South Dakota Game, Fish & Parks in Sterling Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the 2020 Year-End Report. Bartley suggested this report be added to the county website.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen said they received their first bill for the interchange project. Steffensen asked the board if they want keep the \$2 million dollars in the general fund and create a budget line within the general fund to pay the expenses from or transfer the money over to the road and bridge fund. She said if the board is confident that the project will move forward a transfer would be fine, but if the board doesn’t think the project will move forward then to just leave the money in the general fund.

Bartley suggested they move it to the highway and bridge fund because that's what the project is for.

Krogman said even if the project doesn't move forward, they will still have projects to do that they can use that money for. Krogman also suggested to transfer the money over to the road and bridge fund.

By consensus, the money will be transferred to the road and bridge fund and expensed from there.

Steffensen said the South Dakota for Prevention of Child Maltreatment (CPCM) will present a "SD Resilient Communities: Brookings County" award and also launch the program statewide on April 13<sup>th</sup>. States Attorney Dan Nelson said Brookings County has been recognized by CPCM as having met the criteria for a South Dakota Resilient Community. Nelson said Avera Behavioral Health of Brookings Nikki Eining and Brookings County Youth Mentoring Program Executive Director Darla Biel have worked really hard on this. Steffensen said the City of Brookings and Brookings County have been asked to help disseminate the program using county channels. Krogman said he doesn't have a problem with it. By consensus, the board agreed to using county channels to disseminate the program, sign the pledge, and look at getting trainings in place for the staff who have direct contact with youth and families.

States Attorney Dan Nelson said he will present the 2020 Annual State's Attorney's Report at the next commission meeting.

## **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended the Chamber Public Affairs Legislative update; attended a meeting with Jail Administrator Bart Sweebe, Department of Corrections, JDAI Coordinator Annie Brokenleg, and the Boys & Girls Club in regards to the county's plans over at the jail for the juvenile area; attended the District 4 & 7 Legislative Forum via Zoom; attended another the Chamber Public Affairs Legislative update; and attended a final Drainage Meeting.

Pierce said the parking lot south of the courthouse is starting to deteriorate. Krogman asked if that's something that could be patched. Highway Superintendent Brian Gustad said he would take a look at it.

Commissioner Bartley said he's had several meetings regarding the detention center and volunteered at the POD vaccination clinic. Bartley said they received a request from BKV for an additional service memo for about \$9,030. Steffensen said she will get that item on the next commission meeting.

Commissioner Krogman attended a BCOAC Advisory Board Meeting; attended a Brookings Health Board Meeting; met as a BATA representative with the City of Brookings via Zoom to discuss the bus garage project; attended a BATA Meeting; volunteered at POD vaccine clinic; and attended the Aurora Town Hall Meeting to discuss residential and commercial TIF's.

Commissioner Boersma attended a BEDC Board Meeting; attended the District 4 & 7 Legislative Forum; attended a Behavioral Health & Wellness Meeting; attended a Detention Center Commissioning Kick-off Meeting; attended the Jail Progress Meeting; and attended a planning meeting for NACo Next-Gen.



Commissioner Jensen attended the Highway bid opening for materials and supplies; attended a BOAC Advisory Board Meeting; attended an Extension Board Meeting; volunteered at the POD vaccination clinic.

### **EXECUTIVE SESSION**

Motion by Boersma, seconded by Krogman to enter into Executive Session at 11:06 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to come out of Executive Session at 11:49 a.m. All members voted “aye.” Motion carried. No action was taken.

### **ADJOURNMENT**

Motion by Boersma, seconded by Krogman to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, March 16, 2021 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Jenna Byrd  
Senior Finance Assistant

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