

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JUNE 15, 2021

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 15, 2021 with the following members present: Larry Jensen, Angela Boersma, Lee Ann Pierce, Ryan Krogman and Michael Bartley.

CALL TO ORDER

Chairperson Jensen called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Pierce, seconded by Bartley to approve the agenda for the June 15, 2021 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Bartley, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye." Motion carried.

The consent agenda consisted of the minutes from the May 25, 2021 Joint Brookings County Planning & Zoning and Brookings County Board of County Commissioners Meeting and the minutes from the June 1, 2021 Commission Meeting.

Travel Requests: Misty Moser, Logan Steffensen, and Jon Schulte to attend ATV Safety Training on May 11th-12th in Pierre; Lori Schultz and Jenna Byrd to attend a Road District Election on July 13th at Oakwood Shoreline Drive in Bruce; Dan Nelson to attend the NDAA Summer Summit on July 17th-21st in Norfolk, VA.

Personnel Action Notices: new hire - part-time Male Correctional Officer Braxton Hofman at \$18.89, effective June 1, 2021; voluntary resignation - Amanda Miiller, effective June 11, 2021.

Human Services Report: case #21-067 for county burial was approved; case #21-068 for utilities was approved; case #21-045 for medical was denied; case #21-047 for medical was denied; case #21-052 for medical was denied; case #21-053 for medical was denied; case #21-054 for medical was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims. Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

A&B Business Inc, Copier Contract, \$347.26; Action Target, Idler Assembly&Wheel Kits Range, \$1,439.82; Alphamedia USA LLC, Radio Ads-Tax Deadline, \$240.00; Anita Harrison, Meal Reimbursement, \$18.00; Anthony Teesdale, Court Appointed Attorney, \$1,837.36; AT&T Mobility, Sheriffs Dyn Traffic Mgmt, Nighthawk Mifi Mobile Wifi, \$440.44; Avera Occupational Medic, TPA Services, \$63.00; AVI Systems Inc, New Wireless Microphone-Court, \$966.60; Banner Associates, Construction Phase, \$15,010.00; Best Western Ramkota Inn, ATV Safety Training Rooms, \$231.00; Bierschbach Equipment, Air Hose Assembly, \$79.21; Bobcat Of Brookings, Rental For Fencing/Diamond Whe, \$561.28; Bowes Construction, Asphalt Picked Up, \$4,357.51; Bowne Gravel LLC, Clay 26B Shouldering, \$3,550.21; Brehmer, Jacob, Meal Reimbursement, \$18.00; Brookings City Utilities, Sheriffs Office Utilities, Detention Center Util, Comm Health/CH/1921 Building, Phone Services, Water/Sewer/Electric/Tele, Tele&Internet Service, Water For Truck Shed, BCOAC, \$7,737.56; Brookings Engraving, Nameplates/Retirement Clock, \$125.00; Brookings Health System, May Blood Alcohol Testing, \$5,795.98; Brookings Powersports, ATV Upkeep, \$1,239.74; Brookings-Deuel RWS, Water At Bruce Shop, \$27.00; Buchholtz, Dennis, Boot Allowance, \$115.01; Buhls Of Brookings Clean, Janitorial Supplies, Rug Rental, Towels/Mop/Rugs, \$191.30; Butler Machinery Co, Part/Filter/Fitting/Washer/Spa, \$1,374.67; Capital One, Programming Materials&Offices, \$136.14; Carquest Auto, Eng Clnr Bright, \$4.57; Carquest Auto Parts Store, Shock/Oil Filters/Air Filter, \$714.81; Century Business Product, Copier Contract, \$628.51; CHS, Dyed Diesel, \$32,089.35; Cintas Corporation, Uniforms, \$133.92; City Of Brookings Landfill, Adopt A Highway Garbage, \$5.10; City Of White, Water/Sewer/Electric, \$84.25; Cook's Wastepaper & Recycling, Service Pickup, White/Brookings Shop, June CH/BCOAC Service, Single Stream Service, \$840.42; Credit Collections Bureau, Execution, \$3,686.28; Dakota Data Shred, Pick-Up, \$95.19; Dakota Fluid Power Inc, Valve, \$563.59; Debeer Small Engine, Spring, \$6.83; Diamond Surfacing Inc, Concrete Pavement Rehad, \$552,334.53; Diesel Machinery Inc, Brake, \$33.76; Donald Mccarty, Court Appointed Attorney, \$400.60; DVL Fire And Safety, Inspections Of Fire Extinguishers, Install Fire Ext. Clean Agent, \$1,569.80; Einspahr Auto Plaza, Patrol Vehicle Maintenance, \$22.00; Empire Investments 3 LLC, Tax Certificates, \$2,035.15; Empire Investments LLC, Tax Certificates, \$2,494.98; Farm & Home Publishers, Books, \$637.00; Fishback Ins Agency, Notary Fee-Maher, \$50.00; Fite, Pierce & Ronning LC, Court Appointed Attorney, \$2,844.80; Foerster Distributing, Items For Courthouse, \$350.99; Foerster Testing Limited, Pea Rock Testing, \$1,200.00; Forrest Holdings Inc, Tax Certificates, \$563.85; Gass Law, Pc, Court Appointed Attorney, \$399.70; Graham Tire North, Hub Pilot, \$1,000.00; Graybar Electric Co Inc, Lighting For Courthouse, \$210.02; Henry Carlson Company, Jail Expansion&Remodel Project, \$1,563,530.00; Hillyard/Sioux Falls, Janitorial Items For CH, \$404.72; Hometown Service & Tire, Instrument Cluster, Patrol Vehicle Maintenance, \$296.97; Info Cubic LLC, Employment Screenings, \$346.00; Interstate Telecom. Coop, Phones/Domain/Advertising, \$391.40; J&L Machine And Welding, Axle Crack Repair On Belly Dum, \$446.92; Jennifer Goldammer, Court Appointed Attorney, \$1,113.85; Ken Gabel, Windshield Wipers, \$26.66; Kimball Midwest, Shop, \$529.00; Kimberly Laabs, Desk Organizers, \$4.97; Kingbrook Rural Water, Water-Sinai, \$36.00; L&L Auto & Truck Parts, Patrol Vehicle Parts, \$80.72; L.G. Everist Inc, Seal Pea Rock, \$30,046.30; Lincoln County Auditor, MI Expenses, \$169.40; Mckeever's Vending, Inmate Commissary Stock Item, \$157.00; Mediacom LLC, June Law Library, \$144.79; Nancy J Nelson, Court Appointed Attorney, \$618.75; National 4-H Council - S, Horse Show & Achievement Day, \$0.00; Newegg Business Inc, Webcam/Cat 6 Cable/Ext Hardr, \$414.93; North Central Internatio, Pump/Hose/Gasket, \$332.76; Northern Truck Equipment, Switch, \$129.42; Northwestern Energy, Natural Gas Usage, \$600.28; Office Peeps Inc, Typewriter Ribbon, Batteries, Wiptes, Paper, Binder,

\$207.86; Outlaw Graphics, Patrol Vehicle Decals, \$140.00; Patricia J Hartsel, Transcripts, \$415.60; Pennington County Jail, Inmate, \$138.41; Pitney Bowes Global Fina, Sendpro Rental Charge, \$303.18; Pitney Bowes Global Finance, Postage Tape, \$64.58; Prochem Dynamics LLC, Supplies, \$2,098.78; Prodoehl, Deb, Foaming Hand Sanitizer For Ch, \$235.34; Prussman Contracting Co., Transportation To Work Areas, \$643.75; Qualified Presort Service, Postage, \$51.48; Razors Edge Grounds Keep, Mow/Spray, \$750.00; RC First Aid, Fill First Aid Kits, \$106.50; RDO Equipment Co, Battery Cable/Cutting Edge, \$682.81; Reed T Mahlke, Court Appointed Attorney, \$1,331.30; Reid Squires, Meal Reimbursement, \$18.00; RFD Newspapers Inc, Publications, \$1,784.76; Running's Supply Inc, Fence Tool/Post Clips, Supplies, Hardware For Archery Range, \$200.56; Rusty Brandsrud, Meal Reimbursement, \$18.00; Satellite Tracking Of People, GPS Invoices, \$3,289.00; Schneider Geospatial LLC, Quarterly Billing, \$2,910.00; SD Federal Prop. Agency, Sinai Fire Dept, \$23,472.80; SD Newspaper Service, Job Listings, \$1,002.24; SD Public Assurance Alliance, DJI Mavic 2 Enterprise Dual Dr, \$448.08; SDACC, 2nd Quarter Clerp, \$4,815.00; SDACO, ROD Modernization&Preservation, \$992.00; SDEMA, SDEMA Membership Dues, \$220.00; SDSU Extension, 4-H Camp Chaperone Registration, \$50.00; Secretary Of State, Notary Fee-Maher, \$30.00; SFC Civil Constructors, Structure&Approach Grading, \$306,968.50; Sioux Falls Kenworth Inc, Exhaust Pipe Brake Clutch, \$319.05; Sioux Valley Energy, Electric, \$276.00; Southpaw Defense, Basic Pistol Class, \$270.00; Stacia Jackson, Court Appointed Attorney, \$930.60; Stay USA Hotel & Suites, Rooms-Conference, \$924.00; Sterzinger Crushing Inc, Surface Mix Gravel, \$7,540.00; Steven Ust, Inspections, \$1,200.00; Sturdevant's Auto Parts, Female Sock/Pole Die Cast/Bush, \$69.21; Swiftel Center, Pod Volunteer Meals, \$326.65; Teree A Nesvold, Court Appointed Attorney, \$3,732.80; Terry D Wiczorek Pc, Court Appointed Attorney, \$308.80; Thomson Reuters - West, May Billing Period, \$1,115.71; Tim Hogan, Court Appointed Attorney, \$1,396.81; Titan Machinery, Repair Parts/Hose, \$3,139.90; Transource, Switch/Inventory Filters/Fender, \$3,054.28; Two Way Solutions Inc, County Fire Repeater, \$809.24; UPS Store, Business Return Address Envelope, Laminate Map, Enhanced Cards, \$368.51; Vandenberg Law, Court Appointed Attorney, \$990.00; Walmart Community, Janitor Supplies, \$31.08; Wheelco Truck & Trailer, Fender Set Kit Package/Air Lin, \$576.18; Ww Tire Service Inc, Tire Repair, \$140.00.

Department Head Reports

Highway Superintendent Brian Gustad updated the board on the intersection of County Road 77 and County Road 20 where the two BIG bridges were recently completed. Gustad said he received a quote from Civil Design, Inc. to look at that intersection and find ways to improve turning movement for southbound truck traffic that turns west onto 220th Street. He said the quote to do the work would be \$9,240.

Boersma asked Gustad if he talked with anyone from Moody County yet about this potential project. Gustad said he spoke with the Moody County Highway Superintendent about it. He said he didn't have a problem with it but they wouldn't be participating. Bartley asked about traffic counts. Gustad said he is still collecting data. Gustad said if they add additional asphalt without moving the lane to the south physically, drivers will just keep cutting the corner.

Bartley said there are guidelines on how to navigate that corner from the Department of Transportation. Jensen said because of the guardrail, it looks tighter than it really is. Gustad said it can be navigated the way it's set up, this would just be more of a convenience.

Boersma said the schematic design and traffic counts is the information they need in order to make a good decision. She said it makes sense to move forward with the schematic design. Krogman asked if there have been any complaints or issues. Gustad said he has yet to receive any

complaints other than the guard rail is tight. Bartley suggested they wait on the project until they receive more complaints. Jensen said it would be helpful to get more traffic counts.

Gustad updated the board on the Bruce bridge and the County Road 23 Concrete Rehabilitation Project. He said the work on County Road 23 has been completed, and they will see a decrease in costs by about \$50,000. Jensen asked when that road will be chip sealed. Gustad said Road Guy Construction will start on June 28th.

Gustad said they are starting to mow ditches now and hope to be done before the 4th of July.

Finance Officer Lori Schultz said she is looking into collecting sales tax for fingerprinting over at the Sheriff's Office and in the Equalization Office when they release files.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board held a public hearing on Resolution #21-23: a Supplemental Budget Resolution.

Motion by Bartley, seconded by Boersma to approve Resolution #21-23: a Supplemental Budget Resolution.

Chairperson Jensen opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Jensen closed the public hearing.

Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman "aye," Boersma "aye," Pierce "aye," Bartley "aye," Jensen "aye." Motion carried.

**RESOLUTION #21-23
A SUPPLEMENTAL BUDGET RESOLUTION**

WHEREAS, the Brookings County Board of County Commissioners did authorize the County Finance Officer to publish a notice of hearing for the consideration of a proposed supplemental budget, and

WHEREAS, the time and place for consideration of such supplemental budget was given, and

WHEREAS, the adoption of said proposed supplemental budget was duly considered by the Board of County Commissioners on the 15th day of June, 2021, at 9:00 AM in the County Commission Chambers in a regularly scheduled meeting and any objections having been made before said Board to the adoption of such supplemental budget.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following supplemental budget be, and the same is, hereby approved for the purposed of providing budget to conduct the indispensable functions of government approved for the purpose of providing budget to conduct the indispensable functions of government.

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|-------------------|-----------------|--|-----------|
| Means of Finance: | 301-2-274-1300: | Restricted Fund Balance | \$46,528 |
| Appropriation: | 301-4-161-4296: | Administrative Building Project | \$46,528 |
| Means of Finance: | 201-2-274-0300: | Restricted Fund Balance- Road Purposes | \$108,197 |
| Appropriation: | 201-4-311-4221: | Services & Fees (S Hwy 77 Bridges) | \$108,197 |
| Means of Finance: | 201-2-271-1900: | Assigned Fund Balance | \$811,800 |
| Appropriation: | 201-4-311-4221: | Services & Fees (Sinai Bridge) | \$811,800 |

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|-------------------|-----------------|--|-------------|
| Means of Finance: | 201-2-271-2100: | Assigned Fund Balance | \$1,100,000 |
| Appropriation: | 201-4-311-4221: | Services & Fees (Bruce Bridge) | \$1,100,000 |
| Means of Finance: | 201-3-371-2000: | Transfer from General Fund for Interchange Project | \$2,000,000 |
| Appropriation: | 201-4-311-4332: | Interchange Project | \$2,000,000 |

Dated this 15th day of June, 2021

Chairperson: Larry Jensen
Vice-Chairperson: Angela Boersma
Commissioner: Lee Ann Pierce
Commissioner: Ryan Krogman
Commissioner: Michael Bartley

Motion by Krogman, seconded by Boersma to approve a cash transfer of \$2 million dollars from the General Fund to the Road & Bridge Fund.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.”
Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:05, the board presented certificates to a group of individuals who serve on the Brookings County Pandemic Planning and Coordination Committee.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Resolution #21-24: a resolution honoring the Brookings County Pandemic Planning and Coordination Committee.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

RESOLUTION #21-24
A RESOLUTION HONORING THE BROOKINGS COUNTY
PANDEMIC PLANNING AND COORDINATION COMMITTEE

WHEREAS, Brookings County benefits from contributions by individuals who, through their actions, make our county a better place to live; and

WHEREAS, one such group of individuals is the Brookings County Pandemic Planning and Coordination Committee core team:

- Pete Bolzer (City of Brookings Fire Department)
- Bunny Christie (Brookings Health System)
- Louise Coull (City of Brookings Police Department)
- Gordon Dekkenga (Brookings Health System)
- Dave Erickson (City of Brookings Police Department)
- Robert Hill (Brookings County)
- Jacob Meshke (City of Brookings)
- Patrick Siegling (Avera Medical Group Brookings)
- Scott Smith (Swiftel Center)
- Steve Timmerman (Brookings Health System)
- Andrea Wheelhouse (Avera Medical Group Brookings)

WHEREAS, this Committee has been actively involved in the COVID-19 point of dispensing clinics, as well as other pandemic mitigation efforts.

WHEREAS, this Committee has demonstrated a commitment to the greater good of the county and has set an exceptional example of what it means to be outstanding citizens.

NOW THEREFORE, BE IT RESOLVED BY THE BROOKINGS COUNTY BOARD OF COUNTY COMMISSIONERS, that recognition and thanks be given to the members of the Brookings County Pandemic Planning and Coordination Committee for all of their efforts during the past year.

Dated this 15th day of June, 2021.

Larry Jensen
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance

Department Head Reports Continued

4-H Youth Advisor Sonia Mack said June 1st was the deadline for 4-H members who have livestock to register them if they want to exhibit at the county and state levels.

4-H member and a representative of the South Dakota 4-H Ambassador Council Emily Robbins introduced herself to the board and described her 4-H experience.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., Richard Uckert with Banner Associates and Steve Hoff with HDR presented the board with potential highway grant information.

Department Head Reports Continued

County Development Director Robert Hill said he attended a NACo Meeting on COVID-19 funding.

Hill said they continue to have radio issues in Volga and Aurora. He said he contacted Two Way Solutions in Sioux Falls and they replaced the existing antenna with one of theirs to see if there was something wrong with it. After testing, Hill said it's a cell phone issue and not an equipment issue. Hill said time and money would be better spent on finding a new location, but will bring that up at the E-911 Meeting.

Hill said he will be meeting with Banner Associates regarding Medary Township. He said the Corp of Engineers will be out June 23th-25th to look at the area.

Hill debriefed the full-scale exercise with the board.

BCOAC Director Dustin Huber updated the board on the attendance and events held at the facility.

Sheriff Marty Stanwick said there are 33 inmates in jail and 65 individuals participating in the 24/7 program. Stanwick said his department has been busy around the lake areas this summer. Stanwick congratulated Pete Bolzer on becoming the Brookings City Fire Chief.

Finance Officer's Report

Finance Officer Lori Schultz presented the Finance Officer's Report for May 2021.

May 2021

Commissioner/HR: \$27,019.58; Finance Office: \$27,866.71; States Attorney: \$34,395.04; Equalization: \$26,180.62; Register of Deeds: \$13,266.03; Veterans/Welfare: \$9,865.14; Sheriff's Office: \$145,077.06; Coroner: \$683.86; Community Health: \$4,330.88; Extension: \$3,169.04; Weed: \$8,083.18; Planning/Zoning: \$8,976.91; Highway: \$72,940.41; Emergency Management: \$6,121.23; BCOAC: \$10,040.15; Technology: \$13,283.71.

AFLAC: \$3,603.65; Avesis: \$1,355.66; Office of Child Support: \$965.00; Delta Dental: \$5,909.38; Flex One: \$1,857.36; Principal Life Insurance: \$1,649.53; Local Teamsters: \$902.00; SDRS: \$46,746.26; SDRS Supplemental: \$2,795.00; EFTPS: \$91,777.45; Wellmark: \$93,152.32; AFLAC Group/CAIC Primary: \$231.10.

Be it noted, the additives in the amount of \$250,944.71 and payroll in the amount of \$411,299.55, both for the month of May 2021 were presented to the board.

Be it noted, the expenditure adjustments for the month of May 2021 were presented to the board. \$5,669.91 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of May 2021 in the amount of \$42,864.50 was presented to the County Commission.

REGULAR BUSINESS

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Jensen to sign Resolution #21-25: a resolution declaring a fire danger emergency in Brookings County and prohibiting open burning. Background information was provided by Fire Chief Pete Bolzer.

Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

RESOLUTION #21-25

A RESOLUTION DECLARING A FIRE DANGER EMERGENCY IN BROOKINGS COUNTY AND PROHIBITING OPEN BURNING

WHEREAS, due to the lack of current moisture in Brookings County, a fire danger emergency now exists within Brookings County, South Dakota.

NOW THEREFORE BE IT RESOLVED by the Brookings County Board of County Commissioners that a fire danger emergency is hereby declared and until this resolution be otherwise rescinded by the Brookings County Board of County Commissioners, all open burning as defined in Ordinance #2009-02, without a prior

written permit, is hereby prohibited within the boundaries of Brookings County, South Dakota, exclusive of any incorporated municipality within the county.

BE IT FURTHER RESOLVED that this resolution is declared to be necessary for the immediate preservation of public safety in accordance with the provisions of SDCL 7-18A-8 and is effective immediately and shall continue in force and affect until rescinded by the Brookings County Board of County Commissioners.

Passed and approved this 15th day of June, 2021.

Larry Jensen
Chairperson
Brookings County
Board of County Commissioners

ATTEST:

Lori Schultz
Brookings County Finance Officer

Motion by Bartley, seconded by Krogman to approve for recording purposes and authorize Chairperson Jensen to sign Resolution #21-26: a plat of Lots 1A and 2A of Lorenzen Addition in the SW ¼ of Section 1, T109N, R48W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Bartley to approve and authorize Chairperson Jensen to sign Abatement #21-14: an abatement application made by Erik Schlimmer Living Trust for parcel #36550-00100-003-00 in the amount of \$157.36.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye,”

Motion by Boersma, seconded by Krogman to remove Agreement #21-81: a One Chart Link partner agreement between Brookings County and Sanford from the table. All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen asked the board, on behalf of States Attorney Dan Nelson, to table the agreement until the July 6, 2021 meeting.

Motion by Pierce, seconded by Bartley to table Agreement #21-81 until the July 6, 2021 meeting. All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-82: a letter of contract for engineering and environmental services- feasibility memo Amendment #1 to the Medary Township Big Sioux River Diversion Channel Dike Reestablishment. Background information was provided by County Development Director Robert Hill.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.”
Motion carried.

Motion by Boersma, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-83: a purchase agreement between Brookings County and Duininck Inc. of Prinsburg, MN for asphalt patching.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.”
Motion carried.

Motion by Bartley, seconded by Boersma to approve a retail on/off sale malt beverage and South Dakota farm wine license to Smokins’ Pub & Grub, LLC. Background information was provided by Senior Finance Assistant Jenna Byrd and Commission Department Director Stacy Steffensen.

Pierce said the license and has been inactive for more than two years which goes against Ordinance 2015-01.

All members voted “nay.” Motion denied.

Motion by Krogman, seconded by Boersma to approve a retail on/off sale malt beverage and South Dakota farm wine license to Schade Vineyard. Background information was provided by Senior Finance Assistant Jenna Byrd.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to approve and authorize Chairperson Jensen to sign a Request to Fill Vacancy for two part-time Membership Assistants at the BCOAC.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

Steffensen discussed upcoming dates.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce attended a Public Affairs Meeting and a JDAI Meeting. Pierce said she has concerns on the sales tax issue for fingerprinting. She asked the board if they want to take a look at getting an exemption for fingerprinting at the Sheriff’s Office. Pierce asked Commission Department Director Stacy Steffensen to reach out to Deputy Director of SD Association of County Officials Kris Jacobsen.

Commissioner Bartley attended a Jail Committee Meeting.

Commissioner Krogman had nothing to report.

Commissioner Boersma had nothing to report.

Commissioner Jensen attended the full-scale exercise and attended the rural water drive-by supper.

EXECUTIVE SESSION

Motion by Boersma, seconded by Krogman to enter into Executive Session at 10:46 a.m., in accordance with SDCL 1-25-2(1), personnel. All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Bartley to come out of Executive Session at 11:43 a.m. All members voted “aye.” Motion carried. No action was taken.

ADJOURNMENT

Motion by Bartley, seconded by Pierce to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, July 6, 2021 at 8:30 a.m.

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Jenna Byrd
Senior Finance Assistant
Brookings County

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