

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, July 26, 2021 at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, July 26, 2021 at 12:00 PM with the following members present: Ryan Krogman, Larry Jensen, Arden Sigl, Tim Reed, Terry Wendt and Andy Dupraz. Others present: Dustin Huber and Stacy Steffensen. Absent: Rocco Murano, Marty Stanwick, and Paul Weise.

1. Call to Order

Vice Chairperson Jensen called the meeting to order at 12:04 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Reed, seconded by Sigl. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from June 28, 2021 by Dupraz, seconded by Reed. All members voted "aye." Motion carried.

5. Financial Report

Huber presented year to date revenues and expenditures. Motion by Reed, seconded by Wendt to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Huber said attendance has been low, which is typical during the summer months for the archery range.

b. Director's Report

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events, classes and meetings held at the facility.
- iii. Huber said they hired one new part-time employee and continue to advertise for one more.
- iv. He updated the board on maintenance projects at the facility.
- v. Huber said he toured two other facilities to see how they do things and to see if there is an opportunity to collaborate.
- vi. He said he contacted gun reps with the possibility of having a vendor show. The board discussed gun sales and any required background checks.
- vii. Huber said August is National Shooting Sports Month and they are coming up with ideas on how to celebrate that.

Krogman arrived.

c. Pistol Range Committee Report – submitted by Sigl

- i. Sigl updated the board on the subcommittee's recommendations that are looking at gun range maintenance issues. The four areas they are looking at are noise abatement and a suitable door replacement for the range; range lighting; rearranging the floor plan of the viewing area; and increasing range target options.

d. 4-H Youth Program Advisor's Report

- i. Mack submitted a report.

7. Regular Business

- a. Motion by Reed, seconded by Wendt to starting charging rent for bows, BB guns and air rifles to start September 1, 2021. All members voted "aye." Motion carried.
- b. Motion by Sigl, seconded by Reed to approve the quote from Amp Electric for lighting upgrades in the gun range for \$5,681 and recommend approval by the County Commission. All members voted "aye." Motion carried.
- c. Motion by Reed, seconded by Wendt to approve the quote from Quality Spray Foam for \$18,870 and recommend approval by the County Commission. All members voted "aye." Motion carried.
- d. Motion by Krogman, seconded by Reed to approve the new public hours for the BCOAC: Tuesday – Thursday, 3:00 PM – 8:00 PM; Friday – Saturday, 1:00 PM – 8:00 PM and Sunday 12:00 PM to 5:00 PM to start September 1, 2021. All members voted "aye." Motion carried.
- e. Motion by Wendt, seconded by Sigl to approve the purchase of a new compressor for RTU 5 in the archery range for \$3,668. All members voted "aye." Motion carried.

8. Other Business

- a. Huber discussed the purchase of a dueling tree. The board didn't think this was a good idea for the gun range. Huber said he will continue to look for different options for targets.
- b. Huber said he received a quote from Action Target of approximately \$30,000 to upgrade two shooting lanes in the gun range. Sigl said this would be a major upgrade. Huber said this is on hold for now.
- c. Huber discussed the disposal of the air filters from the gun range.

9. Adjournment

- a. Motion to adjourn by Reed, seconded by Krogman. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, August 30, 2021 at 12:00 PM at the BCOAC.