

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, July 31, 2023, at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, July 31, 2023, at 12:00 PM with the following members present: Larry Jensen, Shawn Hostler, Arden Sigl, Tim Reed, Dale Storhaug, Marty Stanwick and Andy Dupraz. Others present: Dustin Huber and Stacy Steffensen. Absent: Rocco Murano and Paul Wiese.

1. Call to Order

Chairperson Jensen called the meeting to order at 12:00 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Hostler, seconded by Sigl. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from May 22, 2023, by Stanwick, seconded by Hostler. All members voted "aye." Motion carried.

5. Financial Report

BCOAC Director Dustin Huber presented year to date revenues and expenditures. He said both are on schedule for the year. He also noted that GF&P rent revenue went up to \$1,100 per month in April. Motion by Hostler, seconded by Stanwick to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Huber said the archery range has been quiet, but they have been filling it with events during the summer months. He said archery activity will pick up in the fall again.

b. Director's Report

- i. Huber discussed attendance and events at the facility, including the "Welcome to Summer" event, rummage sale, 3-range shoot, RSO Appreciation Night and preparations for fall activities.

Andy Dupraz arrived at 12:07 PM.

- ii. He also updated the board on maintenance items, including sprinkler issues, the Trane contract, restocked first aid kits, the upcoming Ban-Koe fire alarm panel check, parking lot updates, and painting exterior doors.
- iii. Huber said the sales tax changed to 4.2% on July 1, 2023, due to the state law change.
- iv. He also discussed GF&P interns, state grant reimbursements, new staff, the RSO class, and signage on the interstate.

c. Pistol Range Committee Report – submitted by Arden Sigl

- i. Sigl said they haven't had meetings in May or July. He said they will have to have a meeting in September.

- ii. He said the range is a little slower this time of year, but he does continue to get comments on how nice the range is.

d. 4-H Youth Program Advisor's Report

- i. Sonia Mack submitted a report but could not attend the meeting due to 4-H Achievement Days activities.

7. Regular Business

- a. Motion by Sigl, seconded by Stanwick to recommend adding arrow sculptures to the northeast corner of the building. Huber said he's been working with Infinite Welding of Volga to construct 3 large metal arrows – 14', 10' and 6' tall – that would be cemented into the ground as part of the landscaping at the BCOAC. He said he thought it would show what the facility offers very clearly for passers-by. The board discussed the depth of the concrete in the ground and lighting. All members voted "aye." Motion carried. This will be on the agenda for the next Brookings County Commission meeting.

8. Other Business

- a. Huber said the new office space and storage room project are on track to start at the end of August. He said they are tentatively scheduled to be done by the end of October.
- b. Huber also discussed proposed pricing changes for 2024. The board discussed memberships and possible membership events.

9. Adjournment

- a. Motion to adjourn by Reed, seconded by Hostler. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, September 25, 2023, at 12:00 PM at the BCOAC.