

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, AUGUST 8, 2023

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 8, 2023 with the following members present: Ryan Krogman, Larry Jensen, Michael Bartley, Kelly VanderWal and Shawn Hostler.

CALL TO ORDER

Chairperson Krogman called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZEN INVITATION

Brookings County resident Kerri Wagner invited the board to the Property Rights & CO2 Pipeline Debate on Tuesday, August 22nd at 7:00 p.m. at the Dacotah Bank Event Center (formerly Swiftel Center). Wagner said this is a nonpartisan event and is meant to inform, not influence.

Brookings County resident Jeanette Gibbons encouraged everyone to go see the film Sound of Freedom. Gibbons also encouraged everyone to watch the documentary Into the Light.

Brookings County resident Jeff Struwe thanked the Brookings County Highway Department for keeping the roads maintained and thanked the Justice Department of Brookings County. He said we live in a great county.

APPROVAL OF AGENDA

Motion by Bartley, seconded by VanderWal to approve the agenda for the August 8, 2023 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(4), contract negotiations was added to the Executive Session.

RECOGNITION OF EMPLOYEES' ANNIVERSARIES

The board recognized Paul Ness for 10 years of service; Kim Larson for 5 years of service; and Terrance Heidemann of 5 years of service.

CONSENT AGENDA ITEMS

Motion by Hostler, seconded by VanderWal to approve the consent agenda. Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.
The consent agenda consisted of the minutes from the July 25, 2023 Commission Meeting.

Travel Requests: Karlee Chapin to attend Human Service Training on June 30th in Huron; Lori Schultz, Jennifer Beller and Jacob Brehmer to attend SDACES Users Group Meeting on August 17th in Oacoma; Tonia Thornton to attend 24/7 Statewide Training Session on September 5th - 6th in Oacoma; Matt Pillar to attend National Association of County Veterans Service Officers Basic Benefits Course on August 21st - 25th in Brookings.

Personnel Action Notices: annual review- David Bublitz to \$28.08, effective June 1, 2023; annual review- Mandi Cramer to \$26.71, effective June 1, 2023; annual review- Craig Mulhair to \$28.05, effective June 1, 2023; voluntary resignation- Jeremiah Loft, effective July 25, 2023; voluntary resignation- Danica Thor, effective July 27, 2023; annual review- Melissa Walsh to \$24.64, effective August 1, 2023; annual review- Sarah Weese to \$21.88, effective August 1, 2023; voluntary resignation- Jackson Vander Windt to \$23.94, effective August 11, 2023.

Human Service Report: case #23-152 for burial was approved; case #23-151 for medical was denied; case #23-158 for vision was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Jensen, seconded by Bartley to approve the following claims. Steffensen said there was an additional claim for reimbursement of travel. Roll call vote: Bartley "aye," Jensen "aye," Hostler "aye," VanderWal "aye," Krogman "aye." Motion carried.

A&B Business Inc, Copier Contract, \$742.73; Action Target, Targets, D Lead Wipes For Gun, \$801.51; Agfirst Farmers COOP, Patrol Vehicle Maintenance, \$25.00; Allegra Print & Imaging, Envelopes, \$284.31; AT&T Mobility, Nighthawk Mifi Mobile WIFI, \$29.00; John Austin, Boot Reimbursement, \$207.60; Avera Health dba Avera Education & Staffing Solutions, AED Training, \$175.00; Avera Occupational Medicine-Mitchell, TPA Services, \$106.00; Banner Associates, Professional Services/Personnel, \$57,057.05; Bowes Construction, RAP/Asphalt Salvage, \$2,788.09; Carrie Boyd, Honorarium-Dog Show Judge, \$146.92; Mickeala Boyd, Honorarium-Dog Show Judge, \$146.92; Lisa Brandt, Honorarium-Fashion Revue Judge, \$85.70; Brehmer, Jacob, Reimbursement-Tire Repair, \$31.00; Brookings Equipment Inc, Parts, \$224.54; C&R Supply Inc, Parts, \$18.76; Capital One, Mountain Dew, Coke, Chocolate, Supplies For Special Foods, \$302.98; Carquest Auto, Headlight/Batteries/Filter, \$368.61; Century Business Products, Copier Contract, \$753.39; Century Link, Monthly Utilities/Fees, \$163.64; Thomas Chester, Lodging/Meal Reimbursement, \$447.94; Cintas Corporation, Clothes, \$133.26; City Of Brookings, E911 Money From The State, Shared GIS Travel, ESRI Conference, \$80,480.09; City Of White, Utilities For White Shop, \$78.32; Civil Air Patrol Magazine, Civil Air Patrol Ads, \$145.00; Clubhouse Hotel & Suites, Abby/Brian Rooms, \$374.44; CNA Surety, Bond, \$50.00; Compass Counseling & Assessments, Psychosexual Assessment, \$2,250.00; Cook's Wastepaper & Recycling, White/Brookings, \$244.41; Dakota Fluid Power Inc, Service, \$1,025.00; De Castro Law Office PLLC, Court Appointed Attorney, \$1,447.90; Den-Wil Inc, August Community Health Rent, \$960.00; Allison Duerre, Honorarium-Fashion Revue Judge, \$109.16; Ecolab Pest Elimination, Pest Control, Monthly Pest Control Service, \$479.89; Einspahr Auto Plaza, Patrol Vehicle Maint/Repairs, \$60.15; Evident Inc, Evidence Supplies, \$397.31; Kate Feldhaus, Honorarium-Fashion Revue Judge, \$50.00; First Bank & Trust, TV; SD DOH License&Cert Fees, \$218.99; Flint Hills Resources, Lp, Services, \$220,169.95; Foerster Distributing, Copy Paper, Kitchen Supplies-Garbage Bags, Supplies, \$412.00; Fox Law Firm, Pllc, Caa Inv MI Hearing, \$62.13;

Friedrich, Cliff, Work Boots, \$228.96; Brandon Fronk, ESRI Conference Hotel/Meals, \$2,091.80; Jennifer Goldammer, Court Appointed Attorney, \$1,593.00; Grainger, Wrap, \$155.25; Guardian RFID, Key Fobs, \$106.50; Ann Hansen, Honorarium-Fashion Revue Judge, \$50.00; Tim Haug, Steel Toe Work Boots, \$89.24; Hillyard/Sioux Falls, Jail Janitorial Supplies, Bowl Cleaner/TP/Garbage Bags, \$1,100.05; Tim Hogan, Court Appointed Attorney, \$3,366.06; Hometown Service & Tire, LLC, Brake Repair- 2004 Suburban, \$426.60; Hy-Vee Food Store, Drinks, Cake, Candy For Rso, \$223.39; Intoximeters Inc, 24/7 Supplies, \$325.00; Stacia Jackson, Court Appointed Attorney, \$3,557.15; Jarrod's Properties, Tax Certificates, \$32,356.63; Katterhagen, Mark, Inv MI Hearing, \$12.00; Kingbrook Rural Water, Water, \$36.00; Knife River Corporation, Asphalt, \$4,021.50; Lacek Painting, Paint 8 Exterior Doors/Garage, \$1,875.00; Lewno, Lucy, Inv MI Hearing, \$91.75; Lincoln County Auditor, Mental Illness Expenses, \$417.30; Mack, Sonia, Mileage For May-July, \$1,414.59; Donald McCarty, Court Appointed Attorney, \$1,439.15; Mediacom LLC, August Law Library Int Service, \$167.43; Minnehaha County Auditor, Inv MI Cost Reimbursement, \$467.17; Moody County Auditor, Sioux Valley Commissioners Mtg, \$84.00; Douglas Nelson, Replacement Check, \$116.80; Nancy J Nelson, Court Appointed Attorney, \$1,401.91; Teree A Nesvold, Court Appointed Attorney, \$2,325.70; Noodle Soup, Informational Handouts, \$172.31; North American Banking, Postage Machine Rental, \$360.00; Northwestern Energy, CH/BCOAC Natural Gas Usage, \$63.06; Nutrien Ag Solutions, Inc, Chemical For City Of Bruce, \$430.00; Office Peeps Inc, 4 Laser Cartridges, 8phone Neck, \$560.16; Otis Elevator Company, Elevator Upgrades/Courthouse, \$1,750.00; Prahm Construction, Inc, Structure Improvements, \$295,459.97; Questions & Solutions Engineering Inc, Detention Center Expansion Com, \$775.00; Robby's Auto Shop, Patrol Vehicle Maint/Repairs, \$3,527.36; Rude's Funeral Home Inc, Body Bags&Funeral Home Expense, COP Burial, \$3,740.00; Running's Supply Inc, Softener Salt, \$89.85; Safe-N-Secure, Courthouse Security Upgrades, Services, \$3,766.94; Bill Schaeffer, MI Professional Services, \$12.00; SD Attorney General's Office, 24/7 Particpation, \$2,921.00; SD Dept Of Transportation, Work/Bridge Work, \$7,786.55; SDACC, Registration For SDACC/SDACO, \$1,600.00; SDACO, CEC Portal Online Library, \$100.00; SDEMA, 2 Conference Registrations, \$200.00; SDSU Animal Disease Research Building, Deceased Animal Labs, \$71.40; Southpaw Defense, Enhanced Concealed Carry Class, \$335.25; SS Auto Sales & Detailing, UTV Cleaning, \$150.00; Town Of Sinai, Sewer Garbage, \$64.00; Trinity Services Group, Inc, Inmate Meal Services, \$6,820.46; Uline, Wire Election Security Room, Nitril Gloves, \$1,750.25; Vandenberg Law, Court Appointed Attorney, \$3,250.35; Verizon Wireless, Monthly Utilities/Fees, Monthly Charges, \$602.14; Walburg, Duane, Animal Control Mileage, \$197.82; Wells Fargo, Wells Fargo, \$1,744.95; WW Tire Service Inc, Patrol Vehicle Maint/Repairs, \$785.74; Yankton County Treasurer, Mental Illness Charges, \$135.00.

Department Head Reports

Highway Superintendent Brian Gustad said his crew closed down county road 38 so BX Civil & Construction could do some concrete work on the bridge.

Gustad said they put a traffic counter on 214th street going east to Aurora. Gustad said he and BMU did a walk-thru of the projects going on near 34th Avenue and 44th Street South.

Gustad updated the board on the Bruce bridge rehabilitation project. He said they were able to get a lot done this last week and the road is now open as of this morning. He said they just need to do the seeding.

Gustad said there is a bid opening for the Bruce shop on Monday, August 14th.

Gustad said there are various state projects going on that affect township and county roads, and recommended they consider adopting an agreement for use and restoration of haul roads.

Gustad said it's important to protect their infrastructures when the state is doing their projects. He said it can also be modified for township roads.

Jensen said when they did the wind tower projects, there was a haul roads agreement the county adopted. Jensen said it was crucial for townships to get on board with inspections with the Highway Superintendent. Krogman said it serves exploring both Pennington County and Brookings County's agreements.

Sheriff Marty Stanwick there are 49 inmates in jail and 146 individuals participating on the 24/7 program. Stanwick said he attended a meeting with Brookings Hospital to talk about emergency committals.

Stanwick said the misdialed 911 phone calls have decreased.

Finance Officer Lori Schultz said they received the Local Assistance Travel Consistency Fund money for \$50,000 and Rural Access Infrastructure money for \$563,000.

Schultz said the online public surplus sale will begin August 14th and end August 19th. Schultz said there is a new political party in South Dakota called the "No Labels" Party.

County Development Deputy Director Richard Haugen said the upcoming plats on the agenda were passed unanimously by the Planning & Zoning board.

BCOAC Director Dustin Huber updated the board on attendance and events held at the facility. Huber discussed some maintenance issues at the facility. He said when the parking lot was asphalted, some sprinkler lines got ripped up and needed to be replaced. Huber said Trane completed 2nd competitive maintenance and changed out the dynamic filters.

Huber said the asphalt lot was resealed and stripes were painted.

Huber said they changed the state sales tax to 4.2% so everything should be good to go.

SCHEDULED AGENDA ITEM

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Krogman sign a Special Events License for Lemke's Bar & Grill for an event at Bennett Barn on August 19, 2023.

Chairperson Krogman opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Krogman closed the public hearing.

Roll call vote: Jensen "aye," Hostler "aye," VanderWal "aye," Bartley "aye," Krogman "aye." Motion carried.

REGULAR BUSINESS

First Reading of Ordinance #2023-02: an Ordinance Establishing the Requirements, Fees, and Regulations for the Issuance of Alcoholic Beverage Licenses within Brookings County.

The Second Reading will be held on Tuesday, September 5, 2023 at 9:00 A.M.

Motion by Hostler, seconded by VanderWal to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #23-31: a plat of Block 1, Berreth Addition in the Southeast ¼ of Section 4, T11N, R48W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Deputy Director Richard Haugen.

Roll call vote: Hostler "aye," VanderWal "aye," Bartley "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Hostler to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #23-32: a plat of David and Miriam Iverson Addition in the County of Brookings, South Dakota located in the Southeast ¼ of Section 6, T112N, R48W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to approve and authorize Chairperson Krogman to sign Agreement #23-45: an easement for use of county road right of way made between Brookings County and Hammink Dairy, LLC. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #23-46: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Lake Sinai Township. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by VanderWal to approve and authorize Chairperson Krogman to sign a Utilities Certificate for project #BRO-B 8006 (55), PCN 084G. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to approve and authorize Chairperson Krogman to sign a Letting Authorization for project #BRO-B 8006 (55), PCN 084G. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Right of Way Certificate for project #BRO 8006 (00) 21-4, PCN 08F3. Background information was provided by Highway Department Brian Gustad. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Utilities Certificate for project #BRO 8006 (00)21-4, PCN 08F3. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve and authorize Chairperson Krogman to sign a Right of Way Certificate for project #BRO 8006 (00) 21-5, PCN 08F4. Background information was provided by Highway Department Brian Gustad.

All members voted “aye.” Motion carried.

Motion by VanderWal, seconded by Hostler to approve and authorize Chairperson Krogman to sign a Utilities Certificate for project #BRO 8006 (00) 21-5, PCN 08F4. Background information was provided by Highway Department Brian Gustad.

All members voted "aye." Motion carried.

Motion by Hostler, seconded by Jensen to approve the installation of arrow sculptures at the Brookings County Outdoor Adventure Center. Background information was provided by BCOAC Director Dustin Huber. Background information was provided by BCOAC Director Dustin Huber.

Roll call vote: Bartley "aye," Jensen "aye," Hostler "aye," VanderWal "aye," Krogman "aye." Motion carried.

Motion by VanderWal, seconded by Hostler to approve and authorize Chairperson Krogman to sign a request to fill vacancy for a full-time male Correctional Officer in the Sheriff's Office.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by VanderWal to approve and authorize Chairperson Krogman to sign a request to fill vacancy for a full-time female Correctional Officer in the Sheriff's Office.

All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report and the Veteran Service Officer's Report.

Steffensen said Department Head Reviews are coming up at the end of the month.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION ITEMS

Commissioner VanderWal attended a meeting with Banner Associates and City of Aurora; attended National Night Out in Volga; and volunteered at 4-H Achievement Days.

Commissioner Bartley attended a joint meeting with City/County Board of Adjustment.

Commissioner Jensen attended a meeting with Banner Associates and City of Aurora; attended a BCOAC Advisory Board Meeting; and attended a Conservation District Meeting.

Commissioner Hostler attended a Domestic Abuse Shelter Meeting and attended a BCOAC Advisory Board Meeting.

Commissioner Krogman attended a Growth Partnership Meeting and attended a Brookings County Housing Meeting.

EXECUTIVE SESSION

Motion by Jensen, seconded by VanderWal to enter into Executive Session at 9:24 a.m., in accordance with SDCL 1-25-2(1)(4)(6), personnel, contract negotiations and security. All members voted "aye." Motion carried.

Motion by Hostler, seconded by Bartley to come out of Executive Session at 10:49 a.m. All members voted “aye.” Motion carried. No action was taken.

ADJOURNMENT

Motion by VanderWal, seconded by Jensen to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, August 22, 2023 at 8:30 a.m.

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Jenna Byrd
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Brookings County

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