

**BROOKINGS COUNTY PLANNING & ZONING COMMISSION**  
**MINUTES OF SEPTEMBER 7, 2021 SPECIAL JOINT MEETING**

The Brookings County Planning & Zoning Commission met in joint session with the Brookings County Board of County Commissioners on Tuesday, September 7, 2021. Brookings County Board of County Commissioners present were: Larry Jensen, Angela Boersma, Lee Ann Pierce, Michael Bartley and Ryan Krogman. Brookings County Planning Commission members present were: Darrel Kleinjan, Mike Bartley, Spencar Diedrich, Kyle Vanderwal, Neal Trooien, Randy Jensen, and alternates Roger Erickson, and Dale Storhaug. Absent was: Chad Ford, Brian Gatzke, and Michael McHugh. Also present were: Commission Department Director Stacy Steffensen, States Attorney Dan Nelson, Deputy Director Richard Haugen and County Development Director/Emergency Manager Robert Hill.

**CALL TO ORDER**

County Commission Chairperson Jensen called the meeting to order at 8:00 AM

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INVITATION FOR CITIZENS TO SCHEDULE TIME ON AGENDA FOR ITEM NOT LISTED.** *Time limited to 5 minutes per person to address the board.*

No one scheduled time to address the board.

**DISCLOSURE OF CONFLICTS OF INTEREST**

None.

**CONVENE AS BROOKINGS COUNTY PLANNING & ZONING COMMISSION AND THE BROOKINGS COUNTY BOARD OF COUNTY COMMISSIONERS**

**APPROVAL OF AGENDA**

(Jensen/Vanderwal) Motion by Planning & Zoning Commission to approve the agenda for the September 7, 2021 Joint Meeting. All members voted "aye." **MOTION CARRIED.**

(Krogman/Bartley) Motion by County Commission to approve the agenda for the September 7, 2021 Joint Meeting. All members voted "aye." **MOTION CARRIED.**

**REGULAR BUSINESS.**

- A. Joint Public Hearing of Ordinance 2021-08: An ordinance to amend Article IV Chapter 4.02 "Commercial/Industrial Districts" Section 4.02.02 adopted by ordinance 2018-03. An ordinance to add Article III, Section 3.03.02 "Prohibited Uses." An ordinance to add Article V, "General Requirements." An ordinance to add an Article II, "Definitions."**

Robert Hill read the proposed Ordinance 2021-08. Planning & Zoning Commission Chairperson Darrel Kleinjan opened public hearing.

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Proponents: None.

Opponents: None.

Planning & Zoning Commission Chairperson Darrel Kleinjan closed the public hearing.

**B. Planning & Zoning Commission action to recommend approval of Ordinance #2021-08: An ordinance to amend Article IV Chapter 4.02 “Commercial/Industrial Districts” Section 4.02.02 adopted by ordinance 2018-03. An ordinance to add Article III, Section 3.03.02 “Prohibited Uses.” An ordinance to add Article V, “General Requirements.” An ordinance to add an Article II, “Definitions.”**

(Diedrich/Erickson) Motion recommending approval of Ordinance #2021-08: an ordinance to amend Article IV Chapter 4.02 “Commercial/Industrial Districts” Section 4.02.02 adopted by ordinance 2018-03. An ordinance to add Article III, Section 3.03.02 “Prohibited Uses.” An ordinance to add Article V, “General Requirements.” An ordinance to add an Article II, “Definitions.”

VOTE: Bartley-aye, Diedrich-aye, Vanderwal-aye, Trooien-aye, Jensen-aye, Erickson-aye, Storhaug-aye, Kleinjan-aye. 8-aye, 0-nay. **MOTION CARRIED.**

**C. Brookings County Board of County Commissioners holds First Reading of Ordinance #2021-08: An ordinance to amend Article IV Chapter 4.02 “Commercial/Industrial Districts” Section 4.02.02 adopted by ordinance 2018-03. An ordinance to add Article III, Section 3.03.02 “Prohibited Uses.” An ordinance to add Article V, “General Requirements.” An ordinance to add an Article II, “Definitions.”**

The board held the first reading on Ordinance #2021-08: an ordinance to amend Article IV Chapter 4.02 “Commercial/Industrial Districts” Section 4.02.02 adopted by ordinance 2018-03. An ordinance to add Article III, Section 3.03.02 “Prohibited Uses.” An ordinance to add Article V, “General Requirements.” An ordinance to add an Article II, “Definitions.”

**Lee Ann Pierce noted corrections to the proposed Ordinance.**

The second reading will be on September 21, 2021 at 10:00 AM

**ADJOURN**

(Vanderwal/Jensen) Motion to adjourn. All members voted “aye.” Motion carried. Chair Kleinjan adjourned the meeting at 8:24 AM.

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Rae Lynn Maher  
Brookings County  
Development Department

September 7, 2021  
Meeting Minutes APPROVED