

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, SEPTEMBER 20, 2022

The Brookings County Board of County Commissioners in regular session on Tuesday, September 20, 2022, with the following members present: Angie Boersma, Ryan Krogman, Lee Ann Pierce, Michael Bartley and Larry Jensen.

CALL TO ORDER

Chairperson Boersma called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Pierce, seconded by Krogman to approve the agenda for the September 20, 2022 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Bartley, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye." Motion carried. The consent agenda consisted of the minutes from the September 6, 2022 Commission Meeting.

Travel Requests: Misty Moser to attend the Brookings County Weed & Pest Board Southwest County Roads Meeting on September 8th; Kristen Witchey & Stacy Steffensen to attend a Safety & Loss Control Training Conference on November 2nd-3rd in Pierre.

Personnel Action Notices: new hire - Part-time Correctional Officer Kaeley Dixon at \$20.43, effective September 12, 2022; new hire - Full-time Correctional Officer Cory DeBlonk at \$20.43, effective September 14, 2022; annual review- Jack Thompson to \$21.91, effective October 1, 2022.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Jensen to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

A&B Business Inc, Copier Contract, \$558.70; Adair 0001/Union Bank, Tax Certificates, \$4,217.77; AgFirst Farmers Coop, Element Brush Spray, Tank Lease/Tire, \$831.00; Allegra Print & Imaging, Business Cards, Pens, Calendar Magnets, \$1,075.60; Amazon Capital Services, Supplies, \$2,485.66; AT&T Mobility, Nighthawk Mifi Mobile WIFI, \$80.08; Auto Value Parts Stores, Halogen Bulb/Crimped Wire Wheel, \$169.45; B&B Auto Sales Inc., Deputy Vehicle Maint/Repairs, \$48.95; Banner Associates, Professional Services, Design/Bidding, \$26,696.36; BCYMP, Mentor Screening, \$6,000.00; Bobcat Of Brookings, Service, \$1,175.01; Bowes Construction, 1st Pay Request For

Asphalt, Asphalt Picked Up, \$683,330.50; Bremmon, Carmen, Court Services Translation Fee, \$325.00; Brookings City Utilities, Water For Truck Shed, BCOAC, CH/Lawn Irrigation/1921 Building, Monthly Utilities, Water/Sewer/Tele/Electric, Phone Service, \$17,904.33; Brookings Engraving, Name Plate, \$13.50; Brookings Health System, August Blood Alcohol Testing, \$7,568.00; Brookings Public Library, 3rd Quarter Library Services, \$6,250.00; Brookings Regional Humane Society, Requested Funding, \$10,000.00; Brookings Register, Publication, \$1,708.47; Buhls Of Brookings Cleaning, 3 Rugs, Jail Janitorial Supplies, Rug Rental, \$206.50; Capital One, Achievement Days Supplies, Charges, \$143.48; Carquest Auto Parts Store, Oil/Spin On Lube/Filter/Seal, \$374.89; Century Business Products, Copier Contract, \$746.30; CHS, Brookings Diesel/Gas, \$80,881.55; Cintas Corporation, Uniforms, \$287.40; City Of Brookings Landfill, Tires/Demo, \$22.00; City Of Brookings, Landfill Charges, \$5.11; Clean Slate, Voluntary Statement Forms, \$268.00; Cook's Wastepaper & Recycling, September CH/BCOAC Service, Garbage/Waste Utilities, Sept SingleStreamService, Brookings/White, \$536.20; Cummins Sales And Services, Repair Parts/Spacer/Mounting, \$1,209.77; Dakota Data Shred, Garbage/Waste Utilities, \$51.09; Dell Marketing Lp, Computers For IT, \$2,434.05; Department Of Health, Expert Testimony, Blood Tests, \$480.00; Einspahr Auto Plaza, Patrol Vehicle Maint/Repairs, Mirror Assembly, \$239.65; Empire Investments 3 LLC, Tax Certificates, \$10,374.36; Empire Investments LLC, Tax Certificates, \$7,360.65; Empire Investments 6 LLC, Tax Certificates, \$3,369.89; Farm & Home Publishers, Books, \$490.00; First Bank & Trust, Monthly Debit Cards, \$583.80; Fite & Pierce Law Office, Court Appointed Attorney, \$2,362.40; Fix It Shop Locksmith, Keys, \$11.00; Foerster Distributing, Janitorial Item For Courthouse, Jail Supplies, Paper Towels, \$494.00; Graybar Electric Co Inc, New Bulbs For Facility, \$58.00; Guardian CPI, Jail Supplies, \$665.06; Kate Harmsen, Transcript Copies, \$76.50; Helpline Center Inc, 2022 211 Budget Allocation, \$1,000.00; Henry Carlson Company, Jail Exp & Remodel Proj, \$49,998.00; Hometown Service & Tire, Patrol Vehicle Maint/Repairs, Oil Change, \$107.00; Hungerford Chiropractic, Instant Drug Testing, \$60.00; Info Cubic LLC, Employment Screenings, \$17.75; Interstate Power System, Seal Kit & Gasket, \$124.18; Interstate Telecom. Coop, Extension Phones, \$393.43; Intoximeters Inc, 24/7 Supplies, \$1,500.00; Jackrabbit Tire & Service, Patrol Vehicle Maint/Repairs, \$135.24; Janitor's Closet, Orange Tough, \$592.70; Kingbrook Rural Water, Sinai Water, \$36.00; L&L Auto & Truck Parts, Patrol Vehicle Maint/Repairs, Coupler/Trailer Wiring Harness, Hose For Truck, \$646.02; Locators & Supplies, Shirts, \$128.70; Lowe's, Lowe's, Supplies For Shelf, Tool/Shop, \$643.59; Lyle Signs Inc, Fire Markers, \$124.44; Martin Oil Company, Fuel Filters, \$27.50; Matheson Tri-Gas Inc, Oxygen/Rental, \$8.08; Mcleod's Printing & Office, Deputy Supplies, \$392.77; Mediacom LLC, Aug Law Library Intenet Service, \$157.96; Michaels Fence & Supply, County Hwy Fence Openers, \$390.00; Newegg Business Inc, Equipment, \$5,415.91; Nutrien Ag Solutions, Inc, Graslan, \$10,997.75; Office Peeps Inc, Envelopes, Supplies, Office Supplies, Trasprnt File Folder, Wall Calendar, \$2,636.66; Outlaw Graphics, Patrol Vehicle Decals, \$140.00; Pharmchem Inc, 24/7 Supplies, \$95.65; Pitney Bowes Global Financial Services LLC, Sendpro Postage Meter Contract, \$303.18; Prochem Dynamics LLC, Jail Janitorial Supplies, \$1,643.21; South Dakota Public Health, August Blood Tests, \$3,430.00; Qualified Presort Services, Mail Pick Up, \$89.36; Razors Edge Grounds Keepin, Aug CH Grounds Maintenance, Mowing, Fertilizer, \$2,040.00; Rc First Aid, Battery For AED, \$210.00; RDO Equipment Co, Return Sensor/Pump/Wheel/Cool, \$3,309.05; RFD Newspapers Inc, Publications, \$2,842.77; Rick Ribstein, Court Appointed Attorney, \$1,545.03; Robby's Auto Shop, Patrol Vehicle Maint/Repairs, \$71.38; Running's Supply Inc, 3D Targets, Brass Buckets, Hose Mender/Coupler, K9 Supplies, Filter/Trailer Hub Kit/Cylindr, \$1,050.48; Satellite Tracking Of People, GPS Monitoring, \$549.25; Schneider Geospatial LLC, Last Quarter Billing Period, \$2,955.00; SD Attorney General's Office, 24/7 Participation Fee, \$3,501.00; SD Dept Of Public Safety, Teletype Contract, \$2,590.00; SD State

Treasurer, Unclaimed Checks, \$870.52; SDACO, ROD Modernization&Preservation, \$856.00; Sioux Falls Kenworth Inc, Head/Oil Filter Cooler/Parts, \$2,052.84; Southpaw Defense, Enhanced Concealed Carry Class, \$335.25; Sturdevant's Auto Parts, Battery/Pipe Tape, \$114.65; Teesdale Law Office Pllo, Court Appointed Attorney, \$1,408.95; Thomson Reuters - West, West Information Charges, August Billing, \$2,174.39; Town & Country Shopper, Publications, \$505.00; Transource, Hose Assembly/Exhaust Pipe/Gas, \$1,326.51; Trinity Services Group,, Inmate Meal Services, \$10,495.66; Two Way Solutions Inc, Repeaters & Control Base, Radio Equip/Maint, \$1,346.79; Vandenberg Law, Court Appointed Attorney, \$7,048.50; Walburg, Duane, Animal Control Mileage, \$172.62; Wheelco Truck & Trailer, Relay Valve, \$97.39; Kristin A Woodall, Transcripts, \$1,180.60.

Department Head Reports

Highway Superintendent Brian Gustad said the mowers have been running on and off since early August. Gustad said they are doing work with the track skid steer clearing away cattails and willows where the machine can get into the low areas. He said they are using some shared equipment with the Brookings City Parks Department.

Commission Department Director Stacy Steffensen said they received a final close-out letter for the Bruce bridge.

Brookings County Outdoor Adventure Center Director Dustin Huber presented attendance numbers and events held at the BCOAC. Huber said a lot of people thought they were closed due to the road closure on 22nd Ave.

Huber said they are going to do a gun league for the fall. He said they had a lot of HVAC issues over the summer so there will be a rather large bill coming soon. Huber also said all of the carpets have been cleaned, and the CVT will be stripped and waxed September 30th - October 1st.

Weed & Pest Supervisor Misty Moser said all of the equipment is up and running. She said they have sprayed three-quarters of all county roads and they done spraying township roads.

Sheriff Marty Stanwick said there are 31 inmates in jail: none from Lake County and six from Moody County. Stanwick said they are still looking at different contracts but phase two is not quite ready to go. He said they are thinking about getting into a contract with the U.S. Marshal's Service and tribal out of Flandreau.

Stanwick said he was looking at the strategic plan that was developed in 2015 and a lot of his goals have been met. He said he's pleased to see that those goals have been met. He said there are 116 individuals participating in the 24/7 program. Stanwick said the school resource officer stays really busy because not only does he go into the schools, but he also does community policing.

Jensen asked when the contracts come due with the small towns. Stanwick said the end of the year. Jensen asked if there's been any talk from the small towns on increasing the hours. Stanwick said he doesn't believe any of them are increasing their hours.

County Development Director Robert Hill said they are going to apply for a Department of Health grant. Hill said it's National Preparedness Month.

Hill said he attended a Brookings County Big Sioux River Diversion meeting. He said they've met with everyone except for two landowners and are getting closer to knowing what the findings are.

Hill discussed upcoming dates. Hill said election signs need to stay out of the rights-of-way. He said if there is a sign missing to call his office because they may have it.

Finance Officer Lori Schultz said absentee voting for the General Election will begin Friday, September 23rd. Schultz said she attended the SDACC Annual Conference and attended the Republican Noon Luncheon with Auditor Richard Sattgast.

Schultz discussed delinquent property taxes that are not purchased at the tax sale. Normally, Schultz said the county will sit on these properties anywhere from three years to six years. She said she needs something in the minutes from the commission stating that they are refraining from taking tax deed on properties that may be a liability to the county. By consensus, the board agreed they will take action on these types of properties one by one, as needed.

Finance Officer's Report

The Finance Officer's Report was presented to the board for the month of August 2022.

August 2022

Total amount of deposits in bank.....	\$32,092,382.03
Total amount of actual cash: Currency.....	\$4,887.00
Total amount of coins.....	\$2.68
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days....	\$57,786.61
Itemized list of all other items.....	\$44,065.80
TOTAL.....	\$32,199,124.12

Commission/Veterans: \$38,456.80; Finance Office: \$33,807.69; States Attorney/Welfare: \$47,592.94; Equalization: \$25,437.54; Register of Deeds: \$14,300.84; Sheriff's Office: \$192,477.56; Coroner: \$719.86; Community Health: \$2,581.39; Extension: 3,251.04; Weed: \$7,935.10; Planning/Zoning: \$10,179.76; Highway: \$83,756.62; Emergency Management: \$6,514.24; BCOAC: \$10,920.30; Technology: \$14,467.40.

AFLAC: \$3,401.78; Avesis: \$1,633.12; Office of Child Support: \$399.00; Delta Dental: \$7,316.42; Flex One: \$1,655.00; Principal Life Insurance: \$1,688.14; Garnishments: \$326.22; Local Teamsters: \$1,222.00; SDRS: \$59,348.84; SDRS Supplemental \$4,692.50; EFTS: \$108,572.03; Wellmark: \$113,040.47; AFLAC Group/CAIC: \$215.54.

Be it noted, the expenditure adjustments for the month of August 2022 were presented to the board. \$10,817.81 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of August 2022 in the amount of \$45,785.00 was presented to the County Commission.

SCHEDULED AGENDA ITEM

Motion by Krogman, seconded by Bartley to approve the amendments to the FY2023 Provisional Budget. Commission Department Director Stacy Steffensen read the amendments to the Provisional Budget.

Chairperson Boersma opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Boersma closed the public hearing.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.” Motion carried.

FY2023 Provisional Budget Changes							
Budget Line Item	Description	Department	From	To	Revenues	Expenses	
Current Property Tax Levy	Tax Amount Change - Utilities & Growth	101-311	13,839,347	\$ 13,840,024	\$ 677		
Others - Miscellaneous		101-369	\$ 20,000	\$ 19,323	\$ (677)		
				General Fund	Total Changes	\$ -	\$ -
					Net Change	\$ -	
Current Property Tax Levy	Tax Amount Change - Utilities & Growth	301-311	\$ 357,281	\$ 357,299	\$ 18		
Bank Franchise		301-335	\$ 7,500	\$ 7,482	\$ (18)		
				Building Fund	Total Changes	\$ -	\$ -
					Net Change	\$ -	
Levy Change	Description		From	To	Change		
General Fund Levy	Change in levy due to utilities		\$ 4.027	\$ 3.911	\$ (0.116)		
County Building	Change due to utilites		\$ 0.104	\$ 0.101	\$ (0.003)		
Jail Expansion Levy	Change due to overal valuation change		\$ 0.149	\$ 0.145	\$ (0.004)		
Total Levy Change	Overall change to levy		\$ 4.280	\$ 4.157	\$ (0.123)		

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Resolution #22-46: adoption of the FY2023 Annual Budget for Brookings County, South Dakota.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.” Motion carried.

RESOLUTION #22-46
ADOPTION OF THE 2023 ANNUAL BUDGET
FOR BROOKINGS COUNTY, SOUTH DAKOTA

WHEREAS, SDCL 7-21-5 through 13 provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all charges, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED , that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES for Brookings County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2023 and ending December 31, 2023 and the same was hereby approved and adopted by the Board of County Commissioners of Brookings County, South Dakota, on the 20th day of September, 2022. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer,

Brookings County, South Dakota. The accompanying taxes are levied by Brookings County for the year January 1, 2023, through December 31, 2023.

COUNTY LEVIES	DOLLARS	\$1,000
General Fund	\$13,840,024	\$3.911
County Building Fund	\$357,299	\$0.101
Jail Expansion	\$510,900	\$0.145
TOTAL	\$14,708,223	\$4.157

BOARD OF COUNTY COMMISSIONERS OF BROOKINGS COUNTY, SOUTH DAKOTA

Angie Boersma Chairperson
Ryan Krogman Vice-Chairperson
Larry Jensen Commissioner
Michael Bartley Commissioner
Lee Ann Pierce Commissioner

ATTEST:

Lori Schultz
Brookings County Finance Officer

REGULAR BUSINESS

Motion by Jensen, seconded by Bartley to approve for recording purposes and authorize Chairperson Boersma to sign Resolution #22-47: a plat of Lots 1A & 1B, Block 2, Telkamp's Second Addition in the Southeast ¼ of the Southeast ¼ of Section 13, T110N, R50W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Jensen "aye," Boersma "aye." Motion carried.

Moton by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Resolution #22-48: a Resolution to continue support for the First District Association of Local Governments during Fiscal Year 2023 (October 1, 2022 - September 30, 2023). Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

RESOLUTION #22-48

**A RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2023 (OCTOBER 1, 2022 - SEPTEMBER 30, 2023)**

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2023 (October 1, 2022 - September 30, 2023). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$49,725.00 to the First District Association of Local Governments during the aforementioned Fiscal Year 2023 period.

ADOPTIONS:

Adopted this 20th day of September, 2022

Angie Boersma
Chair
Brookings County Commission

ATTEST:

Lori Schultz
Brookings County Finance Officer

Todd Kays
First District Association of Local Governments

Motion by Pierce, seconded by Bartley to rescind Resolution #22-36: a plat of Lot 47A of the First Addition of Lake Poinsett Heights Subdivision in Lot 2, Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota due to applicant/owner not filing the plat. Background information was provided by County Development Director Robert Hill.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Agreement #22-86: an application for occupancy of right-of-way of county highways made by Brookings-Deuel Rural Water System in Alton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Agreement #22-87: an application for occupancy of right-of-way of county highways made by Valley Telecommunication Coop in Medary, Brookings and Volga Townships. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-88: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Trenton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-89: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Lake Sinai Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-90: an amended Brookings City and County Government Center Lawn Care &

Snow Removal. Pierce asked if the Sheriff's' Office and the new beds around the detention center are covered in this agreement. Pierce also asked about the weeding along the detention center. Steffensen said she would reach out to the owner. Pierce asked if reseeding areas of grass can be part of this agreement. Steffensen said she would ask the owner.

Motion by Pierce, seconded by Krogman to table Agreement #22-90: an amended Brookings City and County Government Center Lawn Care & Snow Removal.

All members voted "aye." Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., Dan McColley with Habitat for Humanity requested dollars from the Commission Projects budget line.

Krogman said the dollars should be used for a long term, tangible project. McColley said housing is basic infrastructure. He said the housing they built in 1995 and 1996 are still in service and they finance all of their projects for 25 years. In addition to the general housing construction that they do throughout the county, McColley said some of them require the extension of water lines.

He said an extended water line will need to be put in on one of their lots at the corner of Western Avenue and Hawaii Drive. Boersma asked how many lots will be developed in that area. McColley said this is an existing development. He said all of the lots have their own water service except for the lot they own. McColley said adding the extended water line will put them upside down. He said the cost to extend that water line over to the lot is roughly \$32,000.

Motion by Krogman, seconded by Bartley to approve \$50,000 to the Habitat for Humanity from the Commission Projects budget line.

Roll call vote: Krogman "aye," Pierce "aye," Bartley "aye," Jensen "aye," Boersma "aye." Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., Director & Certified Paramedic Scott Stuefen and EMT Arend Schuurman with the Elkton Ambulance requested money from the Commission Projects budget line to purchase a new ambulance. Stuefen said their current ambulance is twenty-one years old and finding parts for it is a nightmare. He said if they don't purchase one now it could be well over three years before they get one.

Schuurman said they are looking at expanding to an ALS service on a part-time basis. He said this would allow them to better serve the call area within Brookings County. Schuurman said they don't receive funding from the county or townships so it's hard to save up to purchase a new ambulance.

Bartley asked who would get the asset if the Elkton Ambulance service ever dissolved. Schuurman said the City of Elkton would get it. Bartley said he spoke with someone with the Brookings Health System, and they have no problem with them having the ALS service.

Bartley said he supports the Elkton Ambulance and would be happy to help them purchase a new ambulance. Jensen asked how many EMT's they have. Schuurman said they have 14 EMT's. Boersma said she really supports the Elkton Ambulance and would support the purchase of a new ambulance. Jensen said he also supports the Elkton Ambulance. Krogman said he also supports the service and hopes it stays around.

Motion by Bartley, seconded by Krogman to approve funding up to \$270,000 off of an invoice for the Elkton Ambulance from the Commission Projects budget line.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.”
Motion carried.

REGULAR BUSINESS

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen reported on the Veteran Service Officer’s staff report for the month of August.

SCHEDULED AGENDA ITEM

Motion by Jensen, seconded by Bartley to approve the Brookings County 2023 5-Year Highway and Bridge Improvement Plan.

Background information was provided by Highway Superintendent Brian Gustad.

Chairperson Boersma opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Boersma closed the public hearing.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.”
Motion carried.

REGULAR BUSINESS

Commission Department Director Stacy Steffensen continued with her report. Steffensen presented the General Fund surplus analysis. She said the percentages are lower than average but will continue to watch it. If needed, Steffensen said the commission could “un-designate” funds.

Steffensen presented proposed contingency usages for the year. She said she would like the board to consider using Commission Project funds for the Sheriff and Jail roof projects.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS’ REPORTS & DISCUSSION ITEMS

Commissioner Pierce attended the SDACC Annual Conference.

Commissioner Bartley attended a Planning & Zoning Meeting; and attended the SDACC Annual Conference.

Commissioner Jensen attended a Weed Tour; attended the SDACC Annual Conference; and attended the Aurora Fire Department Feed.

Commissioner Krogman attended the SDACC Annual Conference and attended the City’s Economic Development Master Plan Workshop.

Commissioner Boersma attended the PPCC Meeting; met with Commission Department Director Stacy Steffensen and worked on the 214th Street Request for Proposals; attended the Awards Banquet of the American Institute of Architects; and attended the Brookings Behavioral Health & Wellness Meeting.

EXECUTIVE SESSION

Motion by Krogman, seconded by Bartley to enter into Executive Session at 11:22 a.m. in accordance with SDCL 1-25-2(1), personnel. All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Krogman to come out of Executive Session at 12:14 p.m. All members voted “aye.” Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Bartley to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, October 4, 2022 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Senior Finance Assistant
Brookings County

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