

MINUTES  
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
ADVISORY BOARD MEETING  
Monday, September 26th, 2022, at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, May 23, 2022, at 12:00 PM with the following members present: Ryan Krogman, Tim Reed, Larry Jensen, Arden Sigl, Marty Stanwick and Andy Dupraz. Others present: Dustin Huber and Sonia Mack. Absent: Rocco Murano, Terry Wendt, and Paul Wiese.

**1. Call to Order**

Chairperson Krogman called the meeting to order at 12:05 PM.

**2. Determination of a Quorum**

A quorum was determined as being present for the current meeting.

**3. Approval of Agenda**

Motion to approve the agenda by Jensen, seconded by Reed. All members voted "aye." Motion carried.

**4. Approval of Minutes**

Motion to approve the minutes from July 25, 2022, by Reed, seconded by Sigl. All members voted "aye." Motion carried.

**5. Financial Report**

Huber presented year to date revenues and expenditures. Motion by Jensen, seconded by Dupraz to approve the Financial Report as presented. All members voted "aye." Motion carried.

**6. Reports**

**a. Archery Range Committee Report**

- i. Huber updated the board on events happening in the archery range. He said the JOAD group has started the fall session. Huber said there are discussions in the works about an I-29 shoot where people can go to several ranges to participate. Been putting the 3D targets every Thursday for the public and members to shoot.

**b. Director's Report**

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events, classes and meetings held at the facility.
- iii. Cabinets have arrived for the viewing room remodel.
- iv. He updated the board on maintenance items.
- v. Building will be closed 9.30.2022 at 5pm until Sunday 10.2.2022 to recoat the floors.
- vi. Planning events for holidays.
- vii. Huber is attending the High-Performance Leadership Academy through NACO
- viii. Having an employee training on 9.26.2022

**c. Pistol Range Committee Report – submitted by Sigl**

- i. Sigl presented the agenda from last PRC meeting.
- ii. Attendance was low.
- iii. Discussed the attendance on range and positive feedback we continue to get.
- iv. There was a discussion on putting testimonials on website for advertisement purposes.

**d. 4-H Youth Program Advisor's Report**

- i. Mack updated the board on 4-H events throughout the summer.
- ii. Achievement days and State Fair went very good!
- iii. She attached a report with all the highlights of participants standings throughout Summer
- iv. Nov. 15<sup>th</sup> is the 4-H Recognition night which starts at 5:15pm and awards to begin at 6:30pm.
- v. Mack will be attending the NAE4-HYDP annual conference Oct. 10<sup>th</sup> – Oct. 14<sup>th</sup>.
- vi. SDSU Extension will hold Annual Conference Oct. 25<sup>th</sup>-Oct. 27<sup>th</sup> at the Swiftel in Brookings.

**7. Regular Business**

- a. Board discussed ways to retain and welcome new RSO volunteers. Continues to have the appreciation night and came to a consensus to pay for the certificate the building keeps on file to prove they have been trained through the NRA RSO class.
- b. Board discussed the sprinkler system for 2023. Going to get a meter and turn on to see what damage has been caused from previous years of not turning them on.

**8. Other Business**

- a. Discussed flagpole, board gave Huber permission to go ahead and get the flagpole if it fits into budget.
- b. Continue to discuss possible option for more office space.
- c. Discussed items for next meeting.
  - i. Dates for 2023
  - ii. Cancel the December meeting date unless something comes up
  - iii. Bring food for the November meeting to thank the board for participating.

**9. Adjournment**

- a. Motion to adjourn by Jensen, seconded by Reed. All members voted “aye.” Motion carried.

**10. Next Meeting Date**

- a. The next meeting is Monday, November 21, 2022 at 12:00 PM at the BCOAC.