

BROOKINGS COUNTY HOUSING and REDEVELOPMENT COMMISSION
1310 SOUTH MAIN AVE., SUITE 106 P.O. BOX 432
BROOKINGS, S. D. 57006-0432
PHONE: 605-692-1670 FAX: 605-692-3192

BOARD MINUTES

November 17, 2022

Meeting was brought to order at 12:06 pm by Ryan Krogman on November 17, 2022.

Present: Ellie Vandenberg, Ryan Krogman, Joel Price, Dan McColley, Jennifer Clites, Ashley Steen, Stacy Smith and Rose Smith.

Board Chair Ryan Krogman asked for any changes to the proposed agenda. Dan made the motion to approve the agenda as presented, second by Joel, all voted yay, motion carried.

July 21, 2022 minutes were approved: Motion by Dan to accept them as presented, second by Joel, all voted yay, motion carried.

No special requests were presented.

Rose went over the staff report. There are currently 226 people receiving assistance on the Section 8 program. This includes Mod-Rehab. Approximately 14 people on the waiting list, and 4 clients have vouchers and are looking for a home, 3 are pending inspections.

Financial reports for Brookings County Section 8 Voucher Program and MOD Rehab were presented. Joel motioned to approve financials as presented, second by Dan. All voted yay, motion carried.

Stacy presented the 2023 Fair market rents and explained the wavier that HUD had given BCHRC to increase rents by 120%. After a discussion was held, Dan made a motion to approved the fair market rents at a 120% for 2023, second by Ellie, all voted yay, motion carried.

Stacy presented the 2023 utility allowance schedule, a motion was made by Dan to approve them as presented, second by Jennifer, all voted yay, motion carried.

A motion was made by Joel to sign the Annual Civil Rights Certification, 2nd by Ellie, all voted yay, motion carried.

2021 Audit Report was presented for review, Ellie made a motion to accept the audit as presented, second by Jennifer, all voted yay, motion carried.

Joel proposed that all the Board Member Positions stay the same for the next year, second by Jennifer, all voted yay, motion carried.

Dan motioned to approve the change in the BCHRC administrative policy as shown below, second by Ellie, all voted yay, motion carried.

The PHA will allow all applicants to port out immediately after the initial briefing and voucher issuance. The PHA will waive the 12-month regulations and reserves the right to change the port out policy at any time upon contingency of HUD Funding.

Next Quarterly Meeting scheduled for January 12, 2023 at 12:00 pm at Brookings County & City Building Room 221.

Adjournment: Motion made by Jennifer to adjourn at 12:38 pm, seconded by Ellie. All voted yay, motion carried.

APPROVED:

President _____

Date _____

Director _____

Date _____